

**Chariton Free Public Library**  
**September 3, 2020**

The Chariton Free Public Library Board held its regular monthly meeting in the boardroom on Thursday, September 3, 2020 pursuant to notice given under the Iowa Open Meetings law. The meeting was called to order at 5:33pm by President Jim Mefferd. Other trustees present were Utesch, Pillsbury-Allen, Fenton and Dixon. Attending virtually were Watkins-Schoenig, Sharp, McGee and Esper. Also present were Librarian Kris Murphy and City Manager Laura Liegois.

The **Agenda** was unanimously adopted on a motion from Fenton, seconded by Utesch.

The **Minutes** from the August 2020 meeting were unanimously approved on a motion from Watkins-Schoenig, seconded by Fenton.

There was no one present for the **Public Forum**.

**Correspondence:** An announcement was received from Midstates Development Inc stating that they are looking to fill the apartments at Autumn Park. It was decided that Kris can post this on a bulletin board. Also received was an Accreditation Letter and Certificate from the State Library of Iowa.

The **August Financial Statement** and **July Treasurer's Report** were both accepted. It was suggested that the board be provided with a list of those who donate books.

The **Claims** were approved on a motion from Fenton, seconded by Pillsbury-Allen.

**Grants:** The Vredenburg Grant has been received and will be used to purchase furniture for the circulation desk.

**Old Business:** Murphy said that the architects may want to meet with us in a couple of weeks. A special meeting can be called to do this.

**New Business:** Fenton and Dixon explained that they are taking part in the Boardroom 2020 which is an online series of five webinars presented by the State Library. They each listed a few ideas they had learned for helping board members be better prepared for upcoming board meetings. Three presentations are left in this series, to be offered on September 10th, October 8th, and November 12th. The October webinar will go over the brand new edition of the Iowa Library Trustees Handbook. Fenton and Dixon asked if the trustees could get together at the library to view this webinar. Mefferd decided that this item can be added to the agenda for the October 1st Board meeting.

Murphy reviewed her **Director's Report**. She said that the Book Sale is now open every day. Books that don't sell are being taken to Half Price Books in Des Moines by Assistant Librarian, Laurie Ghormley. DVDs are being purchased there using the funds from the books sold there. Mefferd asked that Ghormley attend the October meeting to clarify to the board how this all takes place. Fenton asked about a \$1000 donation to the Friends of the Library, and also wondered who is still a part of this group. Murphy explained that the Friends group is not active at this time and has only one member. Fenton, Murphy, Liegois and Dixon decided that they will meet soon to discuss what it will take to revitalize the Friends group.

Being no further business, the meeting was adjourned at 6:45 pm on a motion from Utesch, seconded by Dixon.



Lois Dixon, Secretary