

Chariton Free Public Library

February 4, 2021

The Chariton Free Public Library Board held its regular monthly meeting **ONLINE** via Go-To-Meeting Thursday, February 4, 2021 pursuant to notice given under the Iowa Open Meetings law. The meeting was called to order at 5:30p.m.

Trustees Dixon, Fenton, McGee, Mefferd, Pillsbury-Allen, Sharp, and Watkins-Schoenig were present. Librarian Murphy, City Manager Liegois and Mayor Bisgard were also present.

The **Agenda** was unanimously adopted on a motion from Watkins-Schoenig, seconded by Dixon.

The **January 7, 2021 Minutes** were unanimously approved on a motion from Watkins-Schoenig, seconded Pillsbury-Allen.

The **January 14, 2021 Roof Bid Meeting Minutes** were unanimously approved on a motion from McGee, seconded Dixon.

Correspondence

Chariton Public Library Foundation \$500

Marcia Fenton's HONOR book for Remi Jane Allen "*The Rabbit Listened*" by Cori Doerrfeld

Friends of the Library \$300 to cover Telecurve Dial-a-Story Fee paid by Library in December 2020.

\$25 donation from Phillip & Carol Purdy

The **January 2021 Financial Statement** was accepted on a motion Watkins-Schoenig, seconded Pillsbury-Allen.

The **February 2021 Claims** were approved on a motion Fenton, seconded Sharp.

Grants

Vredenburg Report sent.

SCICF Report sent.

SCICF Grant Request (delayed – no application available yet)

Iowa's Rural Heritage Revitalization Grant Request (see attached)

Old Business

Director's Evaluation – no action

Fundraising Committee – no action

DRAFT Library Long Range Plan & FY2020 Report – no action

New Business

Mefferd suggested some redundant text be removed from #10 of the Trustee Job Description. There was some discussion about the Iowa Library Trustees' Handbook, 2021 edition webinar. There are things in the handbook that should be added to the trustee job description. No action taken.

The Program Librarian Job Description needs updating. Murphy is using a new draft to evaluate Morgan this month. Trustees will make suggestions for the job description via email.

We'll be addressing many of the things on this agenda when we can again meet in person.

Director's Report attached.

The meeting was adjourned at 6:05 p.m. on a motion Pillsbury-Allen, seconded by Fenton.

Kris Murphy, Secretary pro tem