

Secretary's Minutes  
Board of Trustees  
Free Public Library



Feb. 6 - 1905

The Library Board met in the library  
at 11. a.m.

Present - Mr Gay, Mrs Gibson, Miss  
McCormick minutes of Jan 2<sup>nd</sup> read  
& approved.

The Annual report by the Librarian <sup>for 1904</sup> read  
& approved.

The President read the list of Committees  
he had named as here appended. <sup>Dr. Nelson, Mr. Gay,  
Mrs. Apple, & Dr. Kirk  
Committee.</sup>

Motion to adjourn to meet first Monday  
in March at 10 a. m. carried.

Margaret McCormick Secy pro tem.  
Standing Committee.

Finance.  
F. R. Crocker. Ch.  
J. M. Stuart.  
Miss McCormick.

Building & Grounds.  
J. H. Boynton Ch.  
Mrs Deary  
Mrs Crisp

Book.  
Miss Brown Ch.  
Mrs Gibson  
Mr Gay.



March 7<sup>th</sup> 1905-

Board met in Library at 10 a.m. March 7-1905.  
Members present, Gay, Brown, McCormick,  
Dewey, Gibson, Baynton. Minutes of  
previous meeting read & approved.

Motion by Miss McCormick that  
floor be put down in lecture room  
carried. Mr. Best met with the Board  
& estimated that a floor of white pine  
in lecture room & vestibule would  
cost - for material & work about \$80<sup>00</sup>  
Johnson & Best were instructed to  
proceed with the work at once.

No further business, Board adjourned  
F. H. Baynton Secy.



May 1<sup>st</sup> 1905 -

Board met in Library at 10. a. m. May 1 - 1905  
Present Gay, Drwey, Gibson & Boynton.  
Minutes of previous meeting read &  
approved.

Mr Copenhaver presented a bill of  
\$18<sup>30</sup> for work & material, siding lawn  
etc. Motion by Drwey that bill be  
allowed & order drawn for amount, carried.

Motion by Boynton that a vote of  
thanks be tendered Mrs Cloo for  
her efforts in behalf of the library,  
and that the same be published in  
the city papers, carried.

Motion carried that Miss Brown be  
instructed to dispose of the Arena.

No further business

Adjourned

F. H. Boynton Secy



May 22 - 1905 -

Called meeting of the Library Board,  
May 22 - 1905. 10 a.m. Present Fay  
Brown, Drury, McCormick, Gibbon,  
Cups, Boynton. Minutes of previous  
meeting read & approved.

Johnson Best presented a bill  
of \$98.19 for floor in Lecture Room.  
Motion by Drury that same be allowed  
& order drawn, carried.

Johnson Best - we instructed to  
place quarter rounds around  
Lecture Room floor & rehang double  
doors so that they will swing into  
hall.

Motion by Boynton that the Book  
Committee be instructed to buy  
books to the amount of 250.00  
same to be taken from maintenance  
fund, carried.

Motion by Brown that the evening hours  
be changed to 7-30 - 8-30 from June 1 - Sept. 1.  
carried. Then Brown reported purchase of  
14 vols of Harper at 10.00, which was declared  
a bargain. No further business. Adjournment.



July 3-1905.

Library Board met in regular session July 3-1905. Present Gay, Drury, Mc Cormick, Copes & Boynton. Minutes of previous meeting read & after slight correction were approved.

Motion by Drury that the tax of 2 mills for the year 1906 be presented to the City Council. The following resolutions were offered:

To the Hon. Mayor & City Council of Chariton.

Gentlemen, At a meeting of the Board of Trustees of the Chariton Free Public Library, July 3-1905. It was voted to ask you for a levy of 2 mills on the assessed value of the city for Library purposes for the year 1906.

No further business

Adjourned.

F. H. Boynton, Secretary



Aug 7 - 1905.

Regular meeting of Lebray Board was held at Lebray, August 7, at 10. a. m.  
Present - Gay, Drwey, Crues & Boynton  
Minutes of previous meeting read & approved.

Report of Committee on laying of corner stone read & approved.

Miss Cook appeared before the Board & asked for a vacation during the month of September.

Motion by Boynton that same be granted, carried.

Motion by Drwey that Miss Anna Deem be employed during Miss Cook's absence, at the same salary, carried.

Motion by Drwey that all bills from April 1 - 1905 be approved, carried.

No further business.

Adjourned.

H. H. Boynton Secy.



Oct 20 - 1905 -

Library Board met Friday at 10. a. m.  
Present Gay, Libron, Boynton & Brown.  
Minutes of Aug 7. read & approved.

The President read a letter from  
Mrs Libron presenting \$20<sup>00</sup> to the  
library. Dr Boynton moved that a  
vote of thanks be extended to Mrs  
Libron for her donation of \$20<sup>00</sup>  
toward library fund. Motion carried

Motion carried to increase the  
Janitors salary two (2) dollars  
per month. Beginning October first.

All bills were approved from  
August 7 to date.

No further business.

Adjournment.

W. W. Brown Secy.



March 2, 1906.

The Library Board met at 9:30 A. M. March 2, 1906.

Present the President, Dr. Boynton, Mrs. Dewey, Mrs. Crips and Miss Brown:

Minutes of October 20, 1905 read and approved.

On motion all bills from Oct. 21, 1905 to March 1st 1906 were approved.

The matter of insurance on library was discussed and as this had not been paid. Motion carried that the secretary be instructed to settle with Mr. Crocker, in regard to the insurance on building and books and draw an order for amount necessary to make this settlement.

Miss Brown stated that as Dr. Boynton had been acting as assistant secretary and in her absence doing all the secretary's work, she would greatly appreciate it, if the Board would accept her resignation in favor of Dr. Boynton. She then presented her resignation and Dr. Boynton was elected secretary. Motion carried that all money received except that of city tax shall be paid into hands of the Treasurer of the Board and by her held subject to the order of the president and secretary.

Motion carried that the library be opened as a reading room only with volunteer service, Sunday afternoons from



2:00 to 5:00 o'clock, beginning March 4th and up to and including April 15th.

Dr. Boynton stated that in view of the fact that opening the library on Sunday would mean additional hours for the janitor and as he had shown the most active interest and given the best <sup>of</sup> care to the library, he moved that,

The janitor's salary be increased from \$18 to \$20 per month, beginning March 1st and including Sunday service. Motion carried.

Miss Brown stated that as she was away so much she would be glad to be relieved of some of the responsibility entailed by the present arrangement in regard to the library staff. She said that in presenting her resignation as librarian she was actuated by the belief that it was for the best interests of the library and not from any lack of interest on her part.

Her resignation was then presented, the members of the Board expressing a desire that Miss Brown should still retain supervisory authority in regard to the conduct of the library work. Motion carried, that Miss Brown's resignation as librarian be accepted and she be elected <sup>to</sup> supervising librarian; her duties outlineplans for the activities of the library to be carried out under her direction by the acting librarian. Miss Brown moved that the



assistant librarian be made acting librarian. Motion carried.

Motion carried that the acting librarian shall receive \$25.00 per month beginning Feb. 1st. on condition that she attend the Iowa Summer Library School and shall give an hour each day before the opening of the library for reading and study and attention to the details of the library work. She also give one <sup>morning</sup> hour each week for that purpose during the months the library is open in the afternoons and any other time necessary to keep up the work of the library. Motion carried to give Miss Cook \$5.00 toward her I. S.L.S. instruction.

Motion carried that 10¢ per hour be fixed as the rate to be paid for inexperienced help acting as assistants to the librarian.

Motion carried that the library be opened during the months of June, July and August from 9:00 to 11.45 A. M. and 7:30 to 8:30 P. M. Saturdays the additional hours from 1:30 to 5:30 P. M.

Miss Brown presented the estimated expense budget for 1906 which is here appended. She also stated that the county treasurer reported tax levy for 1904 including delinquent taxes to be \$968.90.

Adjournment.

*Margaret N. Brown.*



To The Hon. Mayor and City  
Council of Charleston.

Gentlemen

You will see by the last Report of  
Library expenditures, how little money  
is available for books after the necessary  
amount expended for permanent ex-  
penses. To meet this deficiency in  
cities of this class the last Legislature  
amended Sec. 732 of the Code so as  
to allow a maximum of three in-  
stead of two mills. In order that we  
may not be seriously crippled  
in a matter so vital to library  
patrons we most respectfully ask  
for the coming year a levy of  
2 1/2 mills for Library purposes.

copy

Pres Thomas Gay



BOARD OF TRUSTEES

THOMAS GAY, - - President  
 DR. FRANK H. BOYNTON, Secretary  
 MISS MARGARET WRIGHT BROWN  
 MISS MARGARET McCORMICK  
 MRS. LAURA R. GIBBON  
 MRS. VICTORIA DEWEY  
 THEODORE M. STUART  
 MRS. JOHN O. CRIPS  
 FRANK R. CROCKER

FREE PUBLIC LIBRARY  
 CHARITON, IOWA

MISS ESTELLA COOK, ACTING LIBRARIAN

The Board of Trustees met in Library Tuesday July 24-1906 at 5 P.M. Present Gay, Dewey, Mc Cormick, Gibbon, Cripps & Boynton. The president announced the object of meeting was for purpose of making estimate of tax levy for 1906. He presented a resolution to be handed the City Council calling for a levy of 2 1/2 mills a copy of which is hereby submitted. (see opposite page) Annual report for 1905 presented and approved and Secretary instructed to hand to City Clerk along with tax petition.

adjourned.

F. H. Boynton Sec

Library account showing total receipts & expenditures.

Year	Balance from Proceeding Yr.	Special Funds	Tax	Total Receipts	Total Expenditures	Over Disb.
1900		131.22	433.50	564.42	570.67	.20
1901		14.80	700.00	714.80	648.81	
1902	65.99		635.01	700.99	642.18	
1903	58.81		740.00	798.81	666.85	
1904	131.96	5.00	1000.00	1143.21	1042.11	6.25
1905	101.10	20.00	968.90			
1906			954.14			
07			618.01			
08			996.60			
09			975.47			
10			997.01			



October, 5th 1906

The board of Trustees met in a called session at 10: A.M. in the library Friday Oct. 5th., Present the President, Mrs Dewey, Mrs Crips, Miss Mc Cormick, and Miss Brown *Mr Crocker*

The minutes of the last meeting were not read owing to the absence of the Secretary and Miss Brown acted as Secretary protem.

The meeting of the Iowa Library Ass'n at Ottumwa (Oct. 10-12th) was discussed and in as much as it was believed that it would result in benefit to have the library to have Miss Cook attend, Mrs Crips moved "That; the board allow Miss Cook her transportation and hotel bill to attend the I.L.A. Motion carried.

Miss Brown said that following the previous instructions of the Board to procure a person to be called upon to supply in Miss Cook's place in emergencies, Miss Clara Watson had been on trial and had proved both satisfactory and willing to assume the work. Mrs Dewey moved " That; Miss Watson be placed on the staff as emergency supply at Ten cents per hour, to be called at the discretion of the President" Motion carried.

Insurance was then discussed and the following motion made: " That we reduce the present insurance of \$ 10000.00 to \$ 8000.00, to cover policy running three years (to Oct. 1909). \$ 6500.00 on building, and \$ 1500.00 on books and furniture. We to pay \$ 151.00 premium. " Motion carried.

It was moved " That an order be drawn for \$ 151.00 to pay Mr Crocker for premium on Insurance Policy, " Motion carried.

Mr Crocker moved "That the library be opened Sunday afternoons from two to five o'clock P.M. from Nov. 1st to May 1st.", Motion carried. As it was the desire of the Board, *to continue with volunteer service*, Mrs Crips was retained as Committee of one to see that the volunteer's were provided to have charge of the library Sunday afternoons.

*Meeting adjourned.*

*Respectfully,  
Secretary*

*Miss Brown*



The Board of Trustees met in a called session at 10 a.m. in Library Jan 9-1907. Present - Gay, McCannick, Crocker, & Baynton. Minutes of meeting of Oct 5-1906 read and approved. Librarian's report for past year read. Motion by Crocker that report be accepted. Carried. A bill was presented by Jainton for extra work and material amounting to 1980 after discussing the matter Mr Crocker moved that the bill for work be cut in two and bill for material be paid for by board. Carried

Adjourned to meet first Monday in Feby.

F. H. Baynton  
Sec

Board met in regular session in Library at 10 a.m. March 5-1907.

Present, Gay, McCannick & Baynton.

Minutes of meeting of January 9-1907 read and approved. The Annual report for 1906 was read & approved and the Sec instructed to deliver to City Council.

No further business

Adjourned

F. H. Baynton  
Sec



The board of trustees met in regular session April 1<sup>st</sup> 1907  
in Library. Present Gay, Brown, Cripps, M<sup>c</sup> Carnick,  
Gibben & Boynton. Minutes of meeting of Mar 5 read and  
approved. Motion by Brown that the Mayor be requested to  
reappoint M<sup>c</sup> Carnick, Gibben, & Cripps members board of  
trustees whose term expires July-1907. Carried. Motion by M<sup>c</sup>-  
Carnick that library be open from 9 to 11:45 Am and 7:30 to  
8:30 P.M from the first Monday in June to Sept 1<sup>st</sup>-1907.  
Carried. Motion by Brown that Librarian be instructed to  
purchase not to exceed 25<sup>00</sup> worth of books in the next  
three months. Carried. Mrs Cripps reported that Miss Devine  
proposes to give a musical entertainment in the Pythian  
Temple April 12+13<sup>th</sup> and donate 25% net receipts to Library  
fund. Motion by Brown that Mrs Cripps be appointed  
a committee of one to represent board and assist Miss  
Devine. Carried. Motion by Cripps that the Couriers be dr-  
opped from list until such time as the reading public  
demand it. Carried. Adjourned to meet first Monday in July  
F.H. Boynton Sec.

The board of trustees met in Library July 15-1907  
at 10 a.m. Present Gay, Dewey, Cripps, M<sup>c</sup> Carnick  
& Boynton. Minutes of last meeting on April 1-1907  
read and approved. The president reports healthy  
condition of finances and a favorable prognosis for  
the future. Motion by M<sup>c</sup> Carnick that board ask City  
Council to continue tax levy of 2½ mills for next  
year. Carried. Regarding the appointment of M<sup>c</sup> Carnick  
Gibben & Cripps whose term expires this month  
the president appointed the Secretary to notify City  
Council that he desires their reappointment on  
board. No further business board adjourned to  
meet first Monday in September.

F.H. Boynton Sec.



The Board of Trustees met in Library Sept 23-1907  
at 10 a.m. Present, Gay, M<sup>c</sup> Cormick, Gibbon & Baynton.  
minutes of meeting of July 15<sup>th</sup> read and approved.  
Miss M<sup>c</sup> Cormick reported that the Clubs of the City are  
making an effort to provide 100 Chairs for lecture  
room. Motion by Baynton that Mrs Gibbon and Miss  
M<sup>c</sup> Cormick be appointed as a committee to cooperate  
with Club Committee. Carried, Motion by M<sup>c</sup> Cormick  
that all bills from April 1 to Sep 1 be allowed. Carried.  
Motion by M<sup>c</sup> Cormick that the Library be kept open  
from 9-30 to 12-00 a.m during Home Coming week  
Sept 24-5+6 to give visitors a chance to see the Library  
Carried. No further business

Adjourned

F. H. Baynton Sec.

Board met at 10 a.m Nov 18-1907.

Present, Gay, Dewey, Gibbon M<sup>c</sup> Cormick & Baynton. Minutes of meet-  
ing of Sep 15 read and approved. Motion by Dewey that a resolution  
of sympathy be drawn and signed by each member of the board and  
presented to Mrs Cracker & family. Carried. The president then app-  
ointed Mrs Dewey to draft same. Miss M<sup>c</sup> Cormick reported  
that the various City Clubs had raised money to buy Chairs for  
the lecture room and the money deposited in the First National  
Bank, but on account of the bank failure the matter would  
have to rest for the present. Mrs Gibbon presented a list of the  
Clubs that had contributed to this fund showing that 53<sup>00</sup> had  
been raised. Regarding the appointing of someone to fill out  
the unexpired term of F. R. Cracker deceased several names were  
mentioned. Motion by Baynton that the City Council be asked  
to appoint R. A. Gray to fill vacancy. Carried.

Adj

F. H. Baynton Sec.



Board met at 10 a.m Feb 17-1908. Present Brown, Dewey, Mc Cormick, Gibbon, Gray & Baynton. Minutes of meeting of Nov 18-1907 read and approved. Resolutions on the death of Mr Thos Gay were presented by Mrs Dewey and the Sec instructed to spread same in the minutes, and also send copy to Mrs Gay. Regarding the chairs given to the Library by the various clubs of this city, Miss Brown suggested that the name of each club who had subscribed to this fund be secured and the same be spread on the minutes. A bill of 5.75 for extra work by Copenhagen was presented. Motion by Mc Cormick that bill be allowed. Carried. Nominations for president of board were now in order. Mrs Dewey placed Mr. J.M. Stuart in nomination. Miss Brown, Mrs Dewey. Motion by Gray that nominations be closed. Carried. Ballots were prepared and vote taken resulting in the election of Mrs Dewey. It being necessary to elect a member to fill out the unexpired term of Mr Gay deceased nominations were now in order. Miss Mc Cormick presented the name of Laura Fitch, Mrs Dewey, L.F. Maple or Baynton, F.B. Curtis, Mr Gray, H.G. Larimer. After a general discussion, Mr Gray was instructed to prepare ballots.

First ballot resulted as follows. Fitch 3 Curtis 2 Maple 1. Second ballot Fitch 4 Curtis 2. Miss Fitch declared elected.

No further business adjourned F.H. Baynton Sec

In the death of Thomas Gay, one of the original members and first president of the Board of Trustees of the Chariton Free Public Library, not only has our community lost a man who, in every respect represented the highest type of Christian citizenship, but the Library itself, has sustained an almost irreparable loss. In season and out of season, literally, in sickness as well as in health, Mr. Gay's first thought and energies, outside of his family circle, were devoted to the Library.

We thank God for the privilege of having been associated with such a conscientious and unselfish worker.

To say that the board will miss such a character, can scarce be said to, even feebly, express our sense of his loss. With us, his place is indeed vacant, and the board simply directs the secretary to record these expressions of grief (which fall so far short of representing the genuine sorrow that we feel) in the permanent record of the meetings of the Board.

Mrs. Dewey  
Margaret Mc Cormick  
Laura R. Gibbon  
Carr



Board met at 10 a.m April 27-1908. Present Dewey, Gibben  
Crips, Fitch Gray & Baynton. Minutes of previous meeting read  
and approved. The proposition regarding the purchase of  
a Commentary on the Bible was discussed. The ministerial  
ass'n has made an offer to donate 11<sup>00</sup> or 12<sup>00</sup> towards paying  
for this work. The Sec read a letter from Miss Brown  
relative to another work of a similar nature but comprising  
only one volume and less expensive. Motion by Baynton  
that Mrs Dewey be appointed a committee of one to confer  
with ministerial ass'n regarding the purchase of one or the other.  
Carried. Motion by Fitch that the ministerial ass'n and the  
various City Clubs be allowed to meet in the lecture  
room. Carried. Motion by Baynton that the bill for  
putting in sewer on 8<sup>th</sup> St amounting to 32<sup>50</sup> be allowed  
and order drawn for same. Carried.

No further business

adj

F. H. Baynton Sec.

June 15.

The Library Board met in called session Monday, June 15th.  
Present, Mrs. Dewey, Miss McCormick, Mr. Gray and Miss Brown. Miss  
Brown presented a request from Miss Cook in regard to leave of  
absence for attendance at the Iowa Summer Library School, and motion  
carried that Miss Cook be granted a leave of absence to attend the  
Summer School with understanding that she was to provide a substi-  
tute during her absence.

Miss Brown was instructed to make formal application to  
the Library Commission for the services of the library organizer to  
aid Miss Cook in preparing a dictionary catalog.

The motion carried that a tax levy of two and a half (2 1/2)  
mills be made for 1909, and secretary be instructed to notify  
Council regarding the matter.

Adjournment  
Margaret W. Brown. Secy. pro tem.



Board met Aug 7-1908 at 10 A.M.

Present Dewey, Brown, Mrs Cormick, Fitch & Baynton.  
Minutes of meeting of June 15<sup>th</sup> read and approved.  
Motion by Brown that all bills from Sep 1<sup>st</sup> 1907 to Aug 7-1908 be allowed. Carried. Miss Brown presented the following resolution.

Be it resolved, that as the funds contributed for the purchase of chairs to furnish seating for the library for the convenience of such organizations as would make use of them in the library it is deemed inexpedient to loan said chairs for use out side of the library.

Motion by Baynton that said resolution be adopted Carried.

Adg

F.H. Baynton Sec.

Board met Aug 13<sup>th</sup> 1908.

Present Dewey, Gibbon, Mrs Cormick, Fitch, Brown & Gray.  
Motion to abolish Supervisory Librarian and a committee of three be appointed by president. Carried. The President appointed Miss Fitch Chairman, and Miss Brown and Mrs Dewey.

The President appointed Miss Fitch and R.A. Gray a committee to interview the various township trustees and farmers at large with the object of getting them interested in voting a township tax for library purposes and cooperate with this board.

Librarian's report for July read.

Miss Brown presented the following - and the same is hereby adopted by the Chariton Library Board.

It is the inviolable rule of this library that no books will be bought as the result of personal solicitation.

The Book Committee will consider every offer made in writing and will ask to have sent for inspection any books desired, but neither the Librarian or the Committee can give time to conversation on the subject.

Adg

R.A. Gray Sec Pro tem.



Board met Sep 21, 1908

Present Mrs Dewey Miss McCorum Mrs Fitch Mrs Gibbent Mrs Brown

Mr Gray was appointed a member of the Building and Grounds Committee. Motion that Miss Cook be made Librarian. Carried. Miss Fitch deputed to act with Miss Cook in purchasing stationery. An effort is to be made by this Board to interest one of the City Clubs in securing Miss Lyman to give one of her lectures, and story hour, for the children. Motion that any expense incurred by meetings held by City Clubs, <sup>in lecture room</sup> be met by them. Carried.

Motion that the Board accept a set of Engerssels works. Carried.

adq Laura Fitch Sec protem.

October - 29 - 1908

The Library Board met Thursday morning, October 29th, 1908. Present, Mrs. Dewey, Miss Fitch and Miss Brown.

Minutes of September 21st read and approved.

The librarian gave her report for September, which showed a decided increase in the use of the reference room, attendance and circulation of books over previous month. The report is filed in the library.

The librarian said that in view of the fact that Miss Watson, who had been employed as assistant, had left the city, she had taken Miss Mary Lockwood as an apprentice, with the understanding that when she had sufficient instruction she would take Miss Watson's place.

The librarian presented the estimate on subscription of magazines for 1909, and motion carried that she be instructed to place the subscription for said magazines.

Miss Brown said that the janitor had asked for a raise in salary. It was moved and carried that the matter of janitor's salary, and bill for extras presented by him, be referred to Dr. Boynton, Secretary, and Mr. Gray, Chairman of Finance committee.

Adjournment.

Maryant W. Brown, Sec



Board met April 9-1909 at 7-30 P.M.

Present, Dewey, Brown, Gray & Baynton.

Minutes of last meeting Oct 29-08 read and approved. Motion by Brown that all bills from Aug 7 1908 to April 9-1909 be allowed. Carried.

Mr Gray made a report on finances and the matter was discussed. It was the opinion of each member present that Mr Gray should proceed with his investigation along the same lines with the object of getting the full amount coming to the Library from our tax levy of  $2\frac{1}{2}$  mills, which with the exception of the year 1904 we have never had. It was the opinion of Mr Gray & Dr Baynton that an electric meter be installed and we pay for our lights at the regular meter rate. No action was taken.

Adjourned  
F. H. Baynton Sec.

Board of Trustees met at 7-30 P.M June 11-1909

Present, Dewey, Brown, Gray & Baynton.

Minutes of meeting of April 9-09 read and approved.

Motion by Brown that the Librarian, Miss Cook be granted a leave of absence, she supplying a substitute, paying for same out of her regular salary. Carried.

No further business

adjourned

F. H. Baynton Sec



Board of Trustees met at 9:30 a.m. July 23-1909.

Present Dewey, Crips, Gibbon, Gray, Stuart Baynton.  
Minutes of meeting of June 11-09 read and approved.  
The financial condition existing between the board and  
city was discussed and motion was made by Baynton  
that Stuart + Gray be appointed a committee to look  
up and adjust this matter with the city. Carried.  
D. Baynton was added to this committee by an  
amendment by Gray. Motion by Gray that F. A. Stafford  
be authorized to lay or build a cement walk in front,  
and on east side of Library to north line of lot. Said  
walk to be 5 feet wide in, or along front side and  
4 feet wide on east side. Walk to cost complete  
\$.11 per foot. Carried.

No further business  
adjourned

F. H. Baynton Sec.

Board of Trustees met at 4:30 P.M. Sep 7-1909.

Present Dewey, Gray + Baynton. Minutes of  
meeting of July 23<sup>d</sup> read and approved. The bill  
of F. A. Stafford for building cement walk in  
front, on the west + east sides of Library was  
presented. The matter was left to Gray + Baynton  
to adjust. The Librarian reports she has had  
some trouble about people who keep books out  
longer than specified and then refuse to pay the  
small fine. It is the opinion of the board that  
the Librarian shall enforce the rule pertaining  
to this matter. Motion by Baynton, that as we  
are in need of some stationery, Mrs Dewey  
select and order a new supply. Carried. It  
was the opinion of Board that the tax levy of  
2 1/2 mills be continued another year + Sec so  
inform Mayor + Council. adj F. H. Baynton



Board met Sep 13-1909 at 9:00 a.m.

Present, Dewey, Brown, Gray, Cripps & Baynton.  
Minutes of meeting of Sep 7<sup>th</sup> read and approved.  
Miss Brown gave us a little talk regarding the  
State Library meeting which will be held in Des  
Moines Oct 12<sup>th</sup> to 15<sup>th</sup> and urges each member of  
this board to attend. She also suggests that the 5<sup>th</sup>  
anniversary of the dedication of our Library which  
occurs on the 28<sup>th</sup> of Oct be observed in an appro-  
priate manner.

Dr. Baynton tendered his resignation as Secretary.  
Motion by Brown that it be accepted but that  
he continue as Sec for one month so that  
his successor can be appointed. Carried. A bill  
of \$284<sup>00</sup> for work putting in sidewalks (grading, hol-  
ding scrapers etc) was referred to this board by City Clerk.  
It was OK'd and Sec instructed to hand to said  
City Clerk for payment. Ad? F.H. Baynton Sec.



Mr. Rivin - 8 0 2 2

11/11/11

# Library Publicity Week

November 11th to 17th. Library hours for the week, 9 a. m. to 9 p. m.

Each day is a special day, but everybody will be welcome on any day.

Saturday, Nov. 11, Rural Day.  
Sunday, Nov. 12, Church Day.  
Monday, Nov. 13, Men's Day.  
Tuesday, Nov. 14, Library Day.  
Wednesday, Nov. 15, Womens' Day.  
Thursday, Nov. 16, School Day. . .  
Friday, Nov. 17, Iowa Day.

Every person in Chariton, man, woman and child is cordially invited to visit the library during this week. There is something there that will interest you and remember that it is free.



Board met Oct 25-1909 at 9 a.m.

Present, Dewey, Brown Mc Cormick & Boynton  
Minutes of meeting of Sep 13<sup>th</sup> read and approved.  
Mrs Dewey states there has been some complaint  
about the Library not being open on public days,  
Miss Brown offered the following resolution which  
was carried. That the Library be open irrespective  
of library hours on any days of special public  
interest, due public notice being given by announ-  
cement at conventions and through local  
news papers. The Librarian is hereby authorized  
to attend to this, or consult with president.  
Miss Mc Cormick states she will leave the City in  
a few days to be gone an indefinite period, and  
tenders her resignation as Treasurer and member  
of board of trustees. The board one and all ex-  
pressed regrets at losing so valuable a member, who  
has served so long and faithful.  
Miss Brown presents the resignation of Miss Fitch  
as member of board, on account of absence from  
City. Dr Boynton moved that same be accepted. Carried.  
Motion by Brown that ~~that~~ Miss Elsie Capeland be  
appointed to fill out unexpired term of Miss Fitch.  
Carried. Motion by Boynton that E.A. Anderson be  
appointed to fill out unexpired term of Miss Mc Cormick  
Carried.  
Sec is instructed to notify Mayor to appoint said  
Capeland and Anderson.

F.H. Boynton Sec



Board met Nov 18-09 at 4-30 P.M.

Present, Dewey, Crips, Gray, Boynton and the new members of board Miss Eloise Capeland and Mr E. A. Anderson. Minutes of meeting of Oct 25-09 read and approved.

The President names the following committees -  
Finance; - Gray, Boynton + Anderson.

Books; - Brown, Gibbon, + Capeland.

Building + grounds - Boynton, Stuart, Crips + Dewey.  
Miss Capeland and E. A. Anderson were nominated for Secretary to the board.

Ballots were prepared and vote taken resulting as follows - Capeland 3 Anderson 2. President declared

Miss Capeland elected.

The bill of F. A. Stafford for \$119.83 for cement walk and steps was presented, and Sec reported same had been paid. Adg F. H. Boynton Sec



## Board met -

Present, Mrs. Dewey, Mr. Stuart, Mr. Anderson,  
and Miss. Copeland.

Minutes of meeting Nov. 18-1909 read  
and approved

Resolution thanking Mrs. Anna L. Malloy  
and Jessie M. Hayes for gifts to Free Public  
Library and entering same on record,  
was accepted.

The following committees were  
appointed by the Pres.

Finance - Messrs. Dr. Boynton, Mr. Gray  
and Anderson.

Books - Miss Brown, Mrs. Gibbon, E. A. Copeland  
Building and Grounds - Dr. Boynton, Mr. Stuart,  
Mrs. Scripps and Mrs. Dewey.

Adjourned

Eloise A. Copeland Secy



Resolved: That the City Library of Chariton  
by and through its Board of Trustees  
herby tenders to Mrs Anna L. Mallory and  
Mrs. Jessie M. Thayer their thanks for  
their generous and appropriate gift  
of valuable books, papers, paintings  
and other articles of interest, to said  
library, and that the secretary be  
and she is hereby directed to enter  
this resolution of record, and furnish  
Mrs. Mallory and Mrs Thayer with a  
copy thereof.

Edoise A. Copeland Secy -



Library Board met March 21  
1910 at one P.M.

Present Mrs. Dewey, Mrs. Gibbon,  
Mrs. Briggs, Miss Brown, Miss Copeland  
Dr. Boynton & Mr. Anderson.

Minutes of previous meeting  
read and approved.

Miss Stella Cook's resignation  
as librarian, to take effect the  
last of March was accepted.  
Miss Katharine Jewell, of Jefferson  
Lona, applied for the position  
of librarian of Free Public Library  
at \$30.50 per month. Her application  
was accepted.

The library report for 1909 was  
read, and accepted, and the Secy  
was instructed to file a copy of  
said report with city council.

Elvise A. Copeland Secy



Library Board met July 5<sup>th</sup>  
1910 at 5 P.M.

Present Mrs. Dewey, Dr. Boynton  
and Eloise Copeland.

Miss Jewell's salary was increased  
\$5.00 a month, beginning with July.

Bills amounting to \$25.00  
incurred by Miss Hartz in cataloguing  
library approved.

Bill for dinner to  
librarians carried over until  
next meeting.

Resolution adopted and sent  
to city council.

That a tax levy of 3 mills on  
the dollar, of the assessed valuation  
of the city of Charleston be levied  
for library purposes, for the  
ensuing year.

Eloise A. Copeland Secy



at 7.30

Library Board met, Sept 10 - 1910  
Present Mrs. Dewey Mr. Anderson, Mr. Gray  
and Eloise Copeland.

The magazine list for 1911 was made  
and order from Greenleaf News Co -  
Harvey, New York - also Readers' Guide  
for 1911 from H. W. Wilsons Co -

The motion, that we give Miss Terwill  
a two weeks vacation, a few days  
of which were to be spent at the  
Library State meeting at Danversport Iowa  
on full pay - and <sup>Miss</sup> Miss Euston was  
to ~~fill~~ act as librarian at 10¢ an hour  
during her absence.

Adjourned

Eloise Copeland Secy



The Library Board met Nov. 21-1910  
at 7.30 P.M.

Members present. Mrs. Dewey, Mrs. Crips  
Mr. Anderson, Mr. Gray and Miss Copeland.

Financial condition of the library  
was discussed and the result of an  
appeal to the city council for a three  
mill tax, resulted in a renewal of  
the old levy of  $2\frac{1}{2}$  mills.

Adjourned to meet at  
the call of the President

Eloise A. Copeland Secy

Copy of letter sent to Mr. Joseph A. Brown  
Chariton Iowa. Dec. 8. 1910

Mr. Joseph A. Brown  
Chariton Iowa

The Free Public Library of Chariton, by  
and through its Board of Trustees, here by  
tenders to Mr. Brown their thanks, for the  
generous gift of one hundred and twenty-five  
dollars. (\$125.00) to said library, to be spent for  
children's books.

Eloise A. Copeland Secy