

January 5, 1978

The regular meeting of Chariton Library Board met Thursday, January 5, 1978, with seven members attending. Mr. Stafford, Crist, Banker, Seddon and Lunan, Mrs. Garton, Shelton and Librarian Rosemary Coone.

Pres. Seddon called meeting to order. Sherrill Garton, Secretary pro tem, read minutes of December meeting. Approved. Bills were read and moved to be paid by Mr. Stafford. Seconded and carried.

Sick leave for custodian will remain as  $\frac{1}{2}$  day per month.

Motion was made to have alarm fixed so the lights will remain on until turned off. Seconded and carried.

Mr. Stafford made the motion that a humidifier be purchased. Seconded and carried.

Carol Stone told us of the Read-to-Me Program. Winter attendance is higher than summer; older children are not

attending too well. It was suggested  
we odd films, possibly made 4  
week days, after school hours, and  
more publicity.

Mr. Luman moved we adjourn.  
Recorded and carried.

Sherill Garton, Sec.  
pro tem

February 9, 1978

The Chariton Library Board met Thurs, Feb 9 with the following present: Mrs. Curtis, Eikenberry, Darton and Shelton, Mr. Bankus, Luran, Stafford, Sedow and Librarian Rosemary Evans.

Pres. Sedow called meeting to order. Minutes of January meeting were read and approved. Bills were read. Mr. Stafford moved they be paid as follows:

Gen. Fund	3210.05
Alleyder Fund	<u>263.60</u>
Total	3473.65

Librarian Evans gave a report on Read-to-me program.

Pres. Sedow discussed information on humidifier. Joyce Curtis moved we purchase humidifier from Lyman + Moore for \$189.<sup>00</sup>, installed. Seconded and carried.

Russell, Iowa gave our Library \$200.<sup>00</sup> for July 1977 - July, 1978.

Joyce Curtis moved present officers be re-elected for ensuing year. Mr. Luran seconded. Motion carried. The following were re-elected:

Pres. - Dick Sedow  
 V. Pres. - Fred Bankus  
 Sec. - Jo Eikenberry

Discussion was held concerning an amendment about length of time in office.

Mr. Neil Hampton, bldg. program coordinator for State Library Commission of Iowa, wrote that he would be in Clinton Library on Tues., March 7. Mrs. Susan moved we hold our March meeting on Tues., March 7, at 1 p.m.

Mr. Stafford recorded. Motion carried.

Librarian Evans gave us each a copy of Clinton Free Public Library Materials Selection Policy.

We are to read so can discuss and approve at March meeting.

The City Hall will sell a used copy machine and table for \$300.<sup>00</sup>.

Sherrill Gorton moved the Library purchase this. Books recorded. Motion carried. Money to come from Curtis Memorial.

Howard Faust, custodian, asks that we have fire extinguishers checked and all employees know how to use them. We are to review salaries for Fausts in March.

Rosemary Evans reports that the A/V department needs an 8 mm.

sound projector. Pres. Seaton appointed secretary to work with Evelyn Cochran about this.

It was agreed to pay dues in Iowa Library Assn. for Pres. and Joyce Curtis, who is on State District Board. Also, Librarian and Assistant Librarian.

Mr. Seaton moved we adjourn. Mr. Stafford seconded. Motion carried.

J. Eikenberry, Sec.

March 7, 1978

Chariton Library Board met Tuesday, March 7, with Mr. Sedow, Banker, Gist, Loran, Mrs. Curtis, Garton Shelton, Eikenberry, and Librarian Rosemary Evans.

Pres. Sedow called meeting to order. Each member had a copy of bills, so following totals were approved. Gen. Fund \$ 3223.67

Curtis Memorial	300.00
Total	\$ 3523.67

Mr. Gist moved, Sherill Garton seconded. Motion carried.

Carolyn Mann, consultant, and Neil Hampton, Bldg. Program Coordinator of Iowa, attended our meeting. (Report follows.)

Pres. Sedow and Librarian Evans reported that \$ 3,000.<sup>00</sup> budgeted for capital improvements has been deleted from the City budget.

Sherill Garton moved that we approve Selection Policy statement.

Joyce Curtis, seconded. Motion carried.

Joyce Curtis moved we pay tuition and expenses for Librarian Evans

to attend Southwestern Community  
College course: Organization of Library  
Materials in a Small Public Library.  
Held at Osceola, 4 mornings. Seconded  
and carried.

Tabled discussion on 8 new  
projects.

Tabled discussion on Read-To-  
Me Program.

Fred Banker moved we adjourn.  
Barbara Shelton, seconded. Carried.

Jo Eitelberg, Sec.

April 6, 1978

The Library Board met Thurs, April 6, with Mr. Luman, Stafford, <sup>Bankers</sup> and Crist and Mrs. Curtis, Garton, Shelton, Eikenberry, and Librarian Rosemary Evans.

Vice-president Banker called the meeting to order. Minutes of March meeting were read and approved.

Finances were read:

General Fund 5,320.90

Allender Fund 345.18

Curtis Fund

(to Halferitz for paneling, etc. 9,126.59)

Total \$ 8,792.67

Mr. Stafford moved bills be approved. Mr. Crist seconded. Motion carried.

Joyce Curtis moved that painting, staining, and refinishing to complete basement project be done by Alwaine Anderson. Money taken from Curtis fund. Ken Crist seconded. Motion carried.

Discussion was held on salary of custodians. Mr. Stafford moved we pay Trusts \$ 250<sup>00</sup> per month. Barbara Shelton seconded. Motion carried.

We had discussion on the Automatic Copier. Mr. Stafford

Paneling  
Account



moved that we get a service contract for \$195.<sup>00</sup> a year from Koch Bros., Olds Maines. Mr. Loran seconded. Motion carried. Maintenance from Library General Fund.

Board members added \$2.<sup>00</sup> each to flower fund.

Joyce Curtis moved we purchase a Supermatic 20 (8 mm + Super 8) projector from Allender Fund for \$295.<sup>00</sup>

8 mm projector  
(1st one)

Sherill Garton seconded. Motion carried. Jo Eikenberry is to see to this.

Librarian Rosemary Evans and Joyce Curtis will go to Iowa Library Assn., Regional Mtg., at Atlantic. Expenses paid.

Mr. Loran moved we adjourn. Motion carried.

Jo Eikenberry, Sec.

May 3, 1978

Christon Library Board met Thurs, May 3, with Mrs. Horton, Shelton, Curtis, Eilasherry and Mrs. Loran, Stafford and Seadon present. Also, Librarian Rosemary Ebone.

Pres. Seadon called meeting to order. Minutes of April meeting were read & approved. Expense sheets were approved.

General Fund	3830.67
Allender Fund	<u>446.40</u>
Total	4277.07

Mr. Stafford moved that we pay bills. Seconded and carried.

Discussion was held on condition of roof. Estimates on various ideas to come in next few weeks.

Mr. Stafford moved that commercial groups not be permitted to use Library facilities for classes, promotions, etc. Sherrill Horton seconded. Motion carried.

Read-to-be program was discussed. Pres. Seadon appointed Barbara Shelton to plan a committee meeting with

interested persons for ideas on this program.

Mr. Loran moved we adjourn.  
Barbara Shelton recorded. Motion carried.

Jo Ekenberry, Secretary

June 8, 1978

Chariton Library Board met Thurs., June 8, with Mrs. Shelton, Curtis, Mr. Loran, Bookus, Crist, Stafford, Seddon and Librarian Rosemary Evans.

Mrs. Seddon called the meeting to order. Minutes of May meeting were read and approved.

General Fund - 3,081.24

Allder Fund - 217.24

Total 3,298.48 expenses were approved.

Librarian Evans reported on the roof and had bids from J + R Restoration Co., \$8,175.00 plus cost of new tiles. The R. L. High Co., Burlington, had estimated \$9,600.<sup>00</sup> on Oct. 6, 1977.

Mrs. Eoons reported that the city will help with funding. Mr. Stafford moved that Mr. John Warley of J + R Bldg. Restoration Co. be invited to board meeting to discuss the roof and also tuck pointing of the building. New Crist seconded. Motion carried.

Mrs. Eoons will get the exterminator to exterminate bugs in walls and basement floors.

Mr. Loran moved we adjourn

Joyce Curtis, Sec.  
pro tem

June 14, 1978  
A special meeting of the Library Board was held to discuss the roof. Mr. Jack Warley of J + R Restoration Co., 4325 NE Sheridan, New Haven, Ia, 50317, was present to explain the roof problems and tuck pointing the building.

The bids were:

Roof - \$8,175.<sup>00</sup> plus  
 replacement of broken tiles.  
 Sandblasting, truck painting, etc.  
 \$8,475.<sup>00</sup>

roof  
 +  
 truck painting

Joyce Curtis moved that we  
 accept the bid on the roof. Ken  
 Crist seconded. Motion carried.

Sherill Garton moved that  
 we accept bid on the building.  
 Fred Banks seconded. Motion carried.

Work will begin in July on  
 roof.

Members present were Mr. <sup>F. Banks</sup> Loran  
 Seadow, Crist, <sup>Mrs.</sup> Garton, Curtis and  
 Librarian Rosemary Evans.

Meeting adjourned.

Joyce Curtis, Sec.  
 pro tem

July 6, 1978

The Chariton Library Board met  
 Thurs., July 6, with Mrs. Eickenberry,  
 Curtis, Shelton and Gorton; Mr. Stafford,  
 Seddon, Loran, Richard Banker.  
 Also, Librarian Rosemary Evans.

Pres. Seddon called the  
 meeting to order. Minutes of June  
 meeting were read and approved.  
 Special meeting, June 14 minutes were  
 read and approved.

Expense sheets were read  
 individually:

General Fund -	\$ 5150.59
Alledew	74.08
Total	<u>5224.67</u>

Joyce Curtis moved the  
 bills be paid. Mr. Stafford  
 seconded. Motion carried.

Seddon resigned. Dick Seddon resigned from  
 the Board because he has moved  
 outside of city limits. The Board  
 accepted his resignation with  
 regret. The Board will defer  
 discussion on the matter from  
 the County to a later date.

Also, discussion of a new member to fill this vacancy.

Mr. Loran moved we adjourn.

Joyce Curtis, Sec. pro. tem.

Aug. 10, 1978

The Chariton Library Board met with five members present. Mr. Loran, Stafford, Seddon and Banker, Mrs. Curtis. Also, Librarian Rosemary Evans.

Vice-President Fred Banker called the meeting to order.

Minutes of July, July 6 and meeting were read and approved.

Bills: Gen. Fund # 2,529.99  
 Allards 152.56

2682.55

Motion by Frank Loran to approve. Seconded by Mr. Stafford. Carried.

Mr. Stafford moved we

approve Annual Report which is  
Financial Statement for fiscal  
year July 1, 1977 to and including  
June 30, 1978.

Mr. Luran moved we adjourn.

Jo Eikenberry, Sec.

September minutes on page 149.

Oct. 5, 1978

Chariton Library Board met  
Thurs., Oct. 5, with m/m Skelton,  
Skelton, Eikenberry, Garton, Curtis,  
Bonkus, Fielding and Librarian Rosemary  
Evans.

The minutes of the Sept. meeting  
were read and approved.

Barbara Skelton moved, Sherrill  
Garton 2<sup>nd</sup> that the bills be  
approved. Motion carried.

General fund \$ ~~23,592.94~~ 18,831.40  
Allender

83 23  
CURTIS 4,786.34  
~~23,676.17~~ 23,700.97

To celebrate 75 years and to  
recognize our remodeling of the  
interior and exterior, an Open House

Librarian's Note: It was decided to use \$4,786.34 (a cashed time certificate) to pay towards  
the building restoration. This reduced the amount paid from the general fund by this  
much. At the time of this meeting, the telephone bill of 20.79, and the gas bill of 44.01  
were not in.  
18,806.60  
23,592.94  
4,786.34  
18,831.40  
Rosemary Evans, Librarian



event was discussed. It was decided to hold this on Sunday, Nov. 12, 1978 from 2-5 p.m. Pres. Banker appointed the following committees:

Jo Eickenberry - Invitations  
Rosemary Evans - Refreshments  
Barbara Shelton  
Shirill Gorton  
Joyce Curtis - Publicity and program  
Craig Fielding

Joyce Curtis moved the adjourn.

Jo Eickenberry, Sec.

Sept. 11, 1978

Chariton Library Board met Monday, Sept. 11 with the following: M/m Garton, Curtis, Eickenberry, Shelton, Loran, Crist, Banker and Librarian Rosemary Evans.

Minutes of the Aug. 10 meeting were read and approved.

After discussion, Sherill Garton moved we delete J. + R. Bldg. Restoration Co. bill from August bills. Joyce Curtis 2<sup>nd</sup>. Motion carried.

Ken Crist moved we approved bills. Frank Loran 2<sup>nd</sup>. Motion carried.

General fund	3121.41
Alleyway	138.92
	<hr/>
	3260.33

In a letter to us, City Attorney James H. Meyer ruled that "only bona fide residents of the city can serve on Library Board unless voters of city approve a change in its composition."

Joyce Curtis moved that we recommend to the City Council

Board  
member  
rule.

Craig  
 Fielding  
 to Board.

that Craig Fielding be appointed  
 to serve on the Library Board  
 to complete unexpired term of  
 Richard Seddon which expires  
 July 1, 1979. Sherill Garton 2<sup>nd</sup>  
 motion carried  
 Mr. Lunan <sup>moved we</sup> adjourned.

Jo Ekenberry, Sec.

Nov. 9, 1978

The Chariton Library Board  
 met. Thursday, Nov. 9, with the  
 following present: M/m Curtis, Curt,  
 Lunan, Shelton, Banker, and Librarian  
 Rosemary Evans.

Minutes of Oct. 5 meeting were  
 read and approved.

Jayne Curtis moved, Frank Lunan  
 seconded we approve bills:

Gen. Fund 3041.99

Alleyway 91.16

Total 3133.15

Concerning the Open House on Nov. 12,  
 from 2-5 p.m.

Jayne Curtis reported that Mallory

Castle films will be shown in the Music Room. Singing groups will be upstairs. Barbara Shelton and Rosemary Evans updated they had priced cookies & plan to serve cider and coffee.

Discussion was held on why the Library is closed for Armistice Day. It was decided to discuss holidays in conjunction with annual salary review.

Pres. Fred Barker appointed Ken Crist, Chairman, Rosemary Evans and Joyce Curtis a committee to review salaries, and report recommendations at Dec. meetings.

Frank Loran made a motion to adjourn.

Barbara Shelton, Sec,  
pro tem

Dec. 14, 1978

Chariton Library Board met Thurs, Dec. 14, 1978 with m/mo Fieding, Stafford, Bankus, Luran, Crist, Gorton, Eikenberry and Librarian Rosemary Evans.

Pres. Bankus called meeting to order. Minutes of Nov. meeting were read and approved.

Mr. Stafford moved, Sherrill Gorton 2<sup>nd</sup> that bills be approved. Motion carried.

Gen. Fund	3260.92
Allorder	<u>171.02</u>
	3431.94

Report on Nov. 12 Open House as

Open  
House  
Nov. 12  
1978

follows: Jo Eikenberry 177 invitations sent.  
all school personell and out-of-town  
Librarians

Rosemary Evans - 250 paper cups  
200 paper napkins  
6 gal. cider (100 cups)  
40 cups coffee  
25 dozen cookies (Sugar  
Valley)

A letter from Librarian, Missouri Valley was read. Corydon Library sent plant. It was agreed that approximately 200 attended and a successful event to celebrate 75 years of community service.

Mr. Stafford moved we approve budget as presented by Pres. Parkers, Quit, recorded. Motion carried.

Holidays Discussion was held on the holidays as to closing. Mr. Stafford moved we be closed the six main holidays of the year - New Year, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving and Christmas. Mr. Loran, recorded. Motion carried.

Ken Crist reported on salary schedule. Comm. Evans, Curtis.

Salary Schedule 1979	Clerk I -	2.65	to	2.90	hourly
	Clerk IIa -	3.14	to	3.36	
	Clerk IIb -	3.27	to	3.50	
	Music Librarian				

3.57 to 3.82

Asst. Librarian \$ 475.<sup>00</sup> to \$ 505.<sup>00</sup>

Librarian \$ 590.<sup>00</sup> to \$ 650.<sup>00</sup>

No change in custodian salary. \$ 250.<sup>00</sup> per. month. Mr. Stafford moved we accept salary schedule for 1979. S. Sartor recorded. Motion carried.

Graig Fielding moved we adjourn. Frank Loran 2<sup>nd</sup> Motion carried.

Jo Eikenberry, Secretary

Jan. 11, 1979

Chanton Library Board met Thursday Jan. 11, 1979 with m/mrs. Dudding, Bankus, Curtis, Shetton, Barton, Eikenberry and Tribiancin Rosemary Evans.

President Bankus called meeting to order. Minutes <sup>of Dec.</sup> were read and approved.

Curtis moved, Barton 2<sup>nd</sup>, that bills be approved. Motion carried,

Gen. Fund 4823.48

Attender 61.18

4884.66

Election of officers was held.

Joyce Curtis - President

Sherrill Barton - Vice - President

Craig Dudding - Secretary

Read-to-me Program was discussed. Seventeen were attending this. Sherrill Barton moved we drop the program until April, then re-evaluate it for summer. Curtis 2<sup>nd</sup>, motion carried.

The library is to store the tonic capsule for the Class of 1979.

Craig Fielding moved we  
adjourn.

D. Eckert, Sec.

Feb. 8, 1979

Chariton Library Board met  
Thursday, February 8, 1979, with  
Mrs. Shelton, Stafford, Curtis,  
Bankus, Carter, Fielding and  
librarian Rosemary Evans.

President Curtis called the  
meeting to order. Minutes for  
the January meeting were read  
and approved.

Barbara Shelton moved  
Fred Bankus 2<sup>nd</sup>, that bills  
be approved. Motion carried.

Gen Fund 3241.60

Allowance 318.69

3560.29



Rosemary Evans stated that the humidity attachment for the record room was not working properly after it had been serviced by Hyman and Devore. Allen Devore was to be contacted for some adjustment on the humidity control. If necessary the Librarian is to purchase a humidifier.

The salary for the custodians, Mrs. Howard Faust was discussed. Their check this year is less than last year due to an increase in taxes. It was suggested that they reduce the hours spent cleaning.

Oscar Stafford moved we adjourn the meeting. Fred Banks 2<sup>nd</sup>, motion carried

Clay D. Wilton, Sec.

March 7, 1979

Chanton Library Board met Thursday, March 7, 1979, with Mrs. Stafford, Shelton, Curtis Eisenberg, Canton, Dudding and librarian Rosemary Erans.

President Curtis called the meeting to order. Minutes for the February meeting were read and approved.

Jo Eisenberg moved, Barbara Shelton 2<sup>nd</sup> that bills be approved. Motion carried.

Gen. Fund 2826.48

Attender 154.46

2980.94

It was discussed that Rosemary Erans attend two courses that are to be given at Creston. Shelton made the motion that the library pay mileage expenses. Oscar Stafford 2<sup>nd</sup> motion, Carried.

Rosemary Erans tried to contact Allen Devore concerning the humidity control

on the furnace, but he was on vacation. At the present the humidity is satisfactory in the building. Next winter the board will reconsider purchasing a humidifier.

The Fausts, custodians, have agreed to cut back their hours worked and remain at the same salary.

Jo Ekenberg offered her resignation, as this would be her last meeting. It was decided to vote on a new member at the April meeting.

Oscar Stafford moved we adjourn. Second by Jo Ekenberg

Oray Delday, Sec.

April 5, 1979

Chanton Library Board met Thursday, April 5, 1979, with M/MS. Barton, Stafford, Crist Bankus, Fielding, and Librarian Rosemary Erans.

Vice-President Barton called the meeting to order. Minutes for the March meeting were read and approved.

Then Crist moved, Spear Stafford 2<sup>nd</sup> that bills be approved. motion carried

Gen. Fund	5760.90
Attender	<u>378.40</u>
	6139.30

the story hour was discussed and will be reviewed at our next meeting.

Rosemary Erans suggested that it was time to have the carpet in the library cleaned. It was agreed to have Joyce Curtis check on a company to clean the carpets.

John Baldrige was invited to attend the Governor's Conference on Libraries. He will report on this conference at our May meeting.

Dick Stufflebeam of Iowa Public Broadcast Network in Des Moines, had contacted the library concerning a videotape player recorder. It was decided to delay a discussion on this matter for the present.

The nomination of a new member was discussed. Fred Bankus nominated Norma Hawkins. Ken Crist 2<sup>nd</sup> nomination approved by a unanimous vote. Sherrill Barton is to inform her of her election to the library board. The nomination is to be sent to the City Council.

Oskar Stafford moved we adjourn the meeting. Fred by  
Fred Bankus

Clay Duddy Sec.

May 3, 1979

The Chanton Library Board met Thursday, May 3, 1979, with Mrs. Carton, Hawkins, Stafford, Shelton, Banks, Curtis, Seldin and Librarian Evans.

John Baldrige reported on attending the Governor's Conference on Libraries in Des Moines. He stated we were at a disadvantage in this area (S.W. Iowa) as state funding is on a per capita basis. Some suggestions were made on the long range (5-10 years) as to 1) functions, 2) financing, 3) housing.

Following John Baldrige's talk, the meeting was called to order by President Curtis. Minutes for the April meeting were read and approved.

Barbara Shelton moved that bills be paid. Seconded.

Motion Carried

Gen Fund - 2563.38
77.57
<hr/> 2640.95

the copy machine was discussed. Mr. Stafford moved we refuse to renew the contract to maintain the machine by Koch Brothers.

Read-to-me program was discussed. Shelton, Hawkins, and Evans will continue to work on this program.

The City of Chanton will work on cleaning up the front yard.

Berbank Shelton moved. Fred Benkus <sup>2nd</sup> that Reliable Rug Cleaners be called to give an estimate on cleaning the carpet.

Rosemary Evans is to check with R.S.V.P. to have someone responsible for flying the library flag.

Oscar Stafford moved we adjourn. Seconded.

Craig Felding, Sec.

June 7, 1979

the Chanton Library Board met Thursday, June 7, 1979 with M/Mrs. Curtis, human, Art Dudding, Banks, and librarian Evans.

President Curtis called the meeting to order. Minutes for the May meeting were read and approved. Ken Crist moved that the bills be paid. Seconded. Motion carried.

Gen Fund	3,818.13
Attender	<u>547.70</u>
	4,365.83

Shelton and Evans met with Mary Paulson the read-to-me teacher. She will receive \$5.00 per hour, and they will meet through the summer. Next year it is hoped there will be more co-ordination with the City Summer Recreation Programs. At the present there is a large sign up for the program, which will be held each Tuesday during library hours.

Rosemary Evans has contacted



the City to trim the evergreens in front of the library.

Reliable Rug Cleaners, Des Moines, was contacted to clean the carpet. They would charge 20¢/sq. ft. or \$633.00 plus travel. Service Master, Ottumwa, will clean the carpet for \$334.00. Crist made the motion to contact Service Master. Shelter seconded. Carried.

Donald Anderson has dirt to bring to the library to fill around the foundation. He is only able to deliver it to the curb, and the library is to take care of it from there. Banks is to make further contact with Mr. Anderson.

Lunan made motion to adjourn. Banks seconded. It was agreed to hold the next meeting on July 12, 1979.

Craig Dietling, Sec.

July 12, 1979

the Chanton library Board met Thursday, July 12, 1979, with m/m Barton, Shelton, Banks, Curtis, Fielding, and Librarian Evans.

President Curtis called the meeting to order. Minutes for the June meeting were read and approved.

Banks moved, Shelton seconded a motion that Barton, Fielding and Crist be reappointed to a new term retroactive to July 1. Carried.

Barton moved, seconded by Shelton that bills be paid.

Gen Fund 3,381.27

Allender 402.48

3,783.75

Roch Bros service contract was extended one more year. The contract had to be cancelled in writing, which was overlooked.

Frank Luncein offered his resignation, which was accepted with regret. A letter is to be sent to him.

Service Master is to come in

August to clean the carpet.

Bankus met with Mr. Anderson regarding the dirt to be placed around the foundation. He will bring 12 tons of dirt at his discretion and possibly without charge.

Discussion was held on the \$4786.34 to be taken from the Curtis Fund. This was to have been applied toward the renovation work, but the city paid this amount instead. Bankus moved we transfer this amount to the city as previously budgeted. Canton seconded. Motion carried.

Bankus moved we approve the annual report. Shelton seconded. Carried.

A committee of Felding and Crist was appointed to study the accessibility of the library to the handicapped.

Bankus moved we adjourn  
Canton seconded

Craig Dudley, Sec.

Aug. 9, 1979

The Chanton Public Library Board met Thursday, August 9, 1979 with MM Curtis, Crist, Shelton, Barton, Hawkins, Felding, and Librarian Evans.

President Curtis called the meeting to order. Minutes for the July meeting were read and approved.

Crist moved that the bills be paid. Seconded by Barton.

General Fund 2777.09

Allender 282.66

3059.75

The dirt for the building foundation has been delivered.

Discussion was held on naming a County representative to the library board. It would be necessary that the Board make this request to the City Council and the council in turn would have this put on the ballot at the next election.

Crist made the motion that the Board ask the City Council

to investigate the possibility of placing one member from rural Lucas County on the Board.

Discussion was held on placing a limit on the number of terms a Board member can serve. This will be studied further at the September meeting. A new Board member was discussed to take Mr. Luncein's seat. The Board recommended Terry Hopton to the City Council for approval.

A representative from a state agency on the handicapped is to come and inspect the library on August 16. He is to give suggestions on making the library more accessible to the aged and handicapped.

Norma Hawkins is to investigate the possibility of placing a bike rack in front of the library. Cost moved we adjourn. Shelton seconded.

Craig Dudding, Sec.

Sept. 6, 1979

The Chanton Public Library Board met Thursday, September 6, 1979, with M/M Hopton, Curtis, Crist, Barton, Banks, Fielding, Shelton, Hawkins, and librarian Evans.

President Curtis called the meeting to order. Minutes for the August meeting were read and approved.

Barton moved that the bills be paid. Seconded by Hawkins.

General Fund \$3,308.50  
 Allender 164.25

Carolyn Mann, regional library representative attended our meeting. She reminded us of three upcoming library seminars to be held in Osceola during the month of September. The regional library has also scheduled seminars on genealogy and audio-visual education.

Fielding and librarian Evans met with a representative of the

State of Iowa Office of Planning and Programming, Pete Greene, an architect, 281-3876. He gave them ideas to make the library more accessible to the elderly and the handicapped. He recommended placing a ramp on the west side of the library from the street down to the basement entrance. He did not think that an elevator or chair lift would be practical.

An alternative would be the copying of the card catalogue and possibly placing it in the Senior Citizens Center. It was decided that further study should be made.

The bike rack was discussed: a 5' rack for nine bikes, costing \$106.40; a 10' rack for eighteen bikes \$154.25; and a 20' rack for 36 bikes \$297.00. Banks and Hawkins are to research the idea further.

The librarian is to contact someone

to do general trimming around the library.

A letter was sent to the City Council recommending the Library Board be allowed to appoint a member from Lucas County, giving the rural areas a representative on the Board.

Evans, Hopton, and Bankus are to represent the library at the next City Council meeting to answer any questions. Sept. 17.

Library Board terms were discussed. If a change would be made, it was decided to do this through the by-laws.

A report on the library's investments was made by the librarian.

Barbara Shelton resigned as she had moved outside of the city limits.

Just moved we adjourn, seconded by Bankus.

Craig Felder, Sec.



Oct. 11, 1979

the Chanton Public Library Board met Thursday, October 11, 1979, with Mrs Crist, Hopton, Hawkins, Curtis, Fielding, and Librarian Evans.

President Curtis called the meeting to order. Minutes for the September meeting were read and approved.

Crist moved that the bills be paid. Seconded by Hopton

General Fund 5447.17

Allowance 174.36

Banks is to give a report on leveling or grading for the front of the library at the November meeting.

Fielding discussed attending a workshop for trustees which was held in Osceola in September.

It was decided that Librarian Evans would check on insurance coverage for the library. She is also to post a notice of Board meetings on the library bulletin.

board.

Banks and Carter attended the last City Council meeting to answer questions on the addition of a rural member to the Board. The City Council decided to put this on the ballot in November.

If this passes, it would be a good chance to appoint a rural member to fill the vacancy on the Board.

Discussion was also held on limiting the number of terms a member can serve. Curtis will check with the City Attorney to see how this can best be done.

Crist moved we adjourn, seconded by Hawkins.

Craig Tueday, Sec.

Nov. 8, 1979

The Chanton Public Library Board met Thursday, November 8, 1979 with Mr Curtis, Banks, Garton, Hawkins, Jelting, and Librarian Evans.

President Curtis called the meeting to order. Minutes for the October meeting were read and approved.

Hawkins moved that the bills be paid. Seconded by Garton.

General Fund 3378.30  
10.87

Insurance coverage for the library was discussed. Presently there is \$175,000.00 on the building and \$53,500.00 on the contents. This represents cash value replacement costs, less depreciation. Terry Weiler is the agent for L. & K. insurance. The librarian is to check with Carolyn Mann, regional library representative, on further coverage. Curtis will also check with the City on coverage.

the city ordinance did pass allowing a rural member to be appointed to the Board.

A salary committee was appointed to include Crist and Barton. A budget is to be prepared for the next meeting. A new member for the Board will also be discussed at our December meeting.

Bankus made a motion that we purchase a nine stall bike rack to be installed in front of the library next spring. Motion seconded by Barton. Approved. Hawkins is to give the address to the librarian so that it can be ordered.

It was suggested that we take a large print catalogue to the Senior Citizens Center.

Bankus moved we adjourn  
Hawkins seconded

Wesley Fielding Sec

Dec. 6, 1979

The Chanton Public Library Board met Thursday, December 6, 1979, with M/M Curtis, Bambus, Hawkins, Crist, Fielding, and Librarian Evans.

President Curtis called the meeting to order. Minutes for the November meeting were read and approved.

Fred Bambus moved, Hawkins seconded, that bills be paid.

General Fund	3,402.50
Allender	840.43
	<u>\$4,242.93</u>

A large print catalogue has been taken to the Senior Citizens' Center.

Oscar Stafford presented his resignation to the Board. This was accepted with regret. A letter will be sent commending him for his years of service to the library.

President Curtis conferred with City Manager Avelles on insurance coverage. The policy was

updated recently on coverage of the contents of the library. He is to re-check on the remaining coverage to see that it is adequate.

Librarian Evans has ordered a bike rack for the library. It will be shipped in the Spring at the current price \$106.40.

Hopefully it will be delivered the last of April.

The budget was reviewed. It was decided to include the cost of a new furnace. The present furnace is oil, while a new one would be gas. Lyman + DeVore estimated a new gas furnace would be approximately \$3,100.00.

Salaries were discussed next. It was agreed to give Evelyn Cochran one week paid vacation. Vacation time is no longer cumulative. It must be taken in the year earned.

The following schedule of salaries was approved:

	<u>Old</u>	<u>New</u>
High School	\$2.90	\$3.10
Clerk I	3.36	3.63
Clerk II	3.50	3.78
Music lib.	3.82	4.20
Ass lib.	505.00	545.00
Librarian	650.00	715.00
Janitor	250.00	270.00

The librarian and ass. librarian each have 2 weeks paid vacation.

Bankus moved we approve the budget. Seconded by Curt. Approved.

It was decided to nominate Donna Coffman as a new member of the Board. President Curtis is to contact Mrs. Coffman. Another new member will be discussed at the January meeting.

Crist moved that we adjourn.  
Seconded by Banks.

Wing, Telling, Sec.