

Jan. 10, 1980

the Chanton Public Library Board met Thursday, January 10, 1980 with M/M Coffman, Hoxton, Barton, Crist, Curtis, Fielding, and Librarian Evans.

President Curtis called the meeting to order. Minutes of the December meeting were read and approved.

Hoxton moved that bills be paid. Seconded by Barton.

General Fund	5360.91
Allender	<u>151.05</u>

Discussion was held on promoting the music room. Crist suggested that KGRS radio have a 15-20 min program featuring music from the library. Hoxton is to see the manager of the station on this matter.

A gift was sent to Norma Hawkins for her new baby. The Board remains short

one member. A discussion was held with the librarian to make a list of prospective members. A vote will be held at the February meeting.

An age limit of 18 was set for anyone checking out the projector. If any abuses result, the music librarian is to use her own discretion in correcting the matter.

The librarian is to establish a fine schedule as she sees proper. The library will have an amnesty week on fines, to encourage the return of overdue books.

Officers for the new year were elected.

Craig Fielding - President  
Sherrill Carter - V. President  
Terry Hoxton - Secretary

Carter is to check on the purchase of a clock for the Center room.

Carter moved we adjourn  
the meeting. Seconded by  
Curt

Craig Fielding, Sec.

Feb. 8, 1980

The Chariton Public Library Board met Friday, Feb. 8, 1980 with members Fielding, Curtis, Hawkins, Gorton, Crist and Hoxton, <sup>and Librarian Evans</sup> present.

President Fielding called the meeting to order.

The minutes of the January meeting were read and approved.

Curtis moved the bills be paid. Seconded by Hawkins.

General Fund	4840.14
Allender	<u>104.32</u>

Librarian Evans informed the board of a request by Byrle Nielsen of approximately \$12,000.

A note from Deena Loffman was read, thanking the board for the memorial book for her husband, Bernard.

Librarian Evans was instructed to check out possibilities for fireproof storage of important records.

Voting on a new board member was postponed until the March meeting.

Approval was given for Helen Krutinger to borrow records for a High School Music Appreciation Class.

Discussion and approval of paintings to be loaned to the High School for the time period of a school year.

Hoxton reported that KQRS radio is interested

in a record program and a reading program.  
Liberarian Goun was instructed to work out the  
details with station manager.

Crist moved plans proceed for a new furnace,  
to be paid for out of funds other than normal  
operating expenses. Curtis seconded.

Curtis moved we adjourn the meeting.  
Garton seconded.

Larry Hoxton, Sec.

March 6, 1980

The Chariton Public Library Board met Thursday, March 6, 1980 with members Fielding, Hawkins, Coffman, Hoxton, Crist, Bankus and Librarian Evans present.

President Fielding called the meeting to order. The minutes of the February meeting were read and approved.

Hawkins moved the bills be allowed, seconded by Crist. Motion carried. General Fund  
Attender Fund

Librarian Evans wrote to the Iowa Arts Council for an appraisal of the paintings.

There was discussion concerning a fireproof filing cabinet which resulted in a move by Hoxton, seconded by Bankus to buy the cabinet from Young's. Motion carried.

Crist moved, Coffman seconded to buy 4 storm windows for the north side of the building, to be paid for out of the Sam Curtis fund. Motion carried.

Appointment of a new board member was postponed until the April meeting.

Curtis and Garton were named as co-chairman for an Open House to be held April 13<sup>th</sup>, honoring April as National Reading Month.

It was decided to charge the postage fee for  
26 new files ordered from the State Library.

Banks moved in adjourn, Hawkins  
seconded. Motion carried.

Larry Hoxton, Secy.

April 3, 1980

The Chariton Public Library Board met Thursday, April 3 with members Hawkins, Curtis, Banker, Hoxton, Fielding, Garton, Crist and Librarian Evans present.

President Fielding called the meeting to order. The minutes of the March meeting were read and approved.

Curtis moved the bills be allowed, Hawkins seconded. Carried. General Fund 5424.14  
 Allowance 35.14

Librarian Evans reported receipts from fines have almost doubled.

The Open House to observe National Library Week will follow this schedule: ~~Bob Elgin~~ Whitney Johnson will entertain with harp music from 2:00 until 2:30 when Bob Elgin from the Childrens Zoo in Des Moines will speak. Floyd Moore will show his film on Malloy's Castle (Iowa) between 3:00 and 5:00. Cookies, punch and coffee will be available from 3:00 to 5:00.

The secretary was instructed to write notes of invitation to former board members Frank Swan, Oscar Stafford, and former Librarian Marguerite Tennant.

A summer reading program by



Mary Paulsen was proposed. Garton moved we do this and Hawkins seconded. Carried.

There will be a district meeting in Winterset April 23rd.

Bob Ulrich presented his plans for a new heating system.

Garton moved we adjourn, Hawkins seconded. Carried.

Terry Garton, Secy.

May 8, 1980 189

The Chariton Public Library Board met Thursday, May 8, with members Banker, Coffman, Hawkins, Fielding, Hoxton and Librarian Evans present.

Allen Bellare presented his plan for a new heating - cooling system.

President Fielding then called the meeting to order. The minutes of the April meeting were read and approved.

Banker moved the bills be allowed, Coffman seconded. Carried.

Bills from the Open House were postponed until the next meeting because Garton and Curtis, who were the committee, were not present.

There were 150 guests at the Open House.

President Fielding appointed Banker, Crist and Coffman to a Finance Committee.

Librarian Evans reported that Mary Paulsen had agreed to conduct a summer reading program.

Gifts were sent to Whitney Johnson, Bob Elgin and Lloyd Moore for their help on the Open House.

There was discussion of obtaining copies of the Iliad film. Banker moved, Hawkins seconded, that we get the copies. Carried.

Open House

Financial Committee

President Fielding set May 22nd for a called meeting to discuss plans for a new heating system.

Hawkins moved we adjourn. Coffman seconded. Carried.

Terry Hoxton, Secy.

May 22nd called meeting was cancelled.

Open House  
info -

June 5, 1980 191

The Chariton Public Library Board met June 5 with members Fielding, Curtis, Hoxton, Hawkins, Coffman, Garton, Crist and Librarian Evans present.

The minutes were read and corrected to read that the bills for the Open House were charged.

The following information is recorded for future Open Houses. 12 dozen cookies are too many - 10 would be enough.

1 pot of coffee - 35 cups -

3 recipes of Cheryl Garton's punch

Crist moved the bills be allowed. Garton seconded.  
Carried.

Sue Eikenberry is donating a picture of Alma Clay School.

A new board member and plans for a new heating system will be discussed at the next meeting, July 10.

Coffman moved we adjourn, Hawkins seconded. Carried.

Terry Hoxton  
Secy.

July 10, 1980

The Chariton Public Library Board met July 10 with members Garton, Curtis, Coffman, Crist, Fielding, Hoxton Hawkins, and Librarian Evans present.

President Fielding called the meeting to order. The minutes of the last meeting were read and approved.

Curtis moved, Garton seconded the bills be allowed. Carried.

General Fund 4378.51

Attender " 826.02

5204.53

Garton moved, Hoxton seconded Doyle Grigg be appointed to the board. Carried.

Librarian Evans was instructed to call Darrell Hartshorn to clean up the bushes, and to call Bob Harrington to repair the air-conditioning unit.

President Fielding appointed Crist & Hawkins to serve with him on a committee to look into additional storm windows.

Plans for a new heating-cooling system have been tabled indefinitely.

Librarian Evans was instructed to get brass plates for the Alma Lay and Library pictures.

Curtis moved, Crist seconded to raise the out-of-county yearly fee to \$5<sup>00</sup>. Carried.

President Fielding adjourned the meeting.

Terry Hoxton, Secy.

Aug. 7, 1980  
193

The Chariton Public Library Board met August 7 with members Garton, Coffman, Bankus, Crist, Fielding, Hoxton and Librarian Graw present.

President Fielding called the meeting to order. The minutes of the last meeting were read and approved.

Garton moved, Bankus seconded, the monthly bills be allowed. Carried.

Crist moved, Coffman seconded, the annual report be approved. Carried.

After a discussion, Hoxton moved the committee recommend a type of storm or insulating windows for all the library, for consideration of purchase. Hawkins seconded. Carried.

Librarian Graw was asked to obtain prices on a Super 8 m.m. projector and a standard typewriter for public use.

Alvin Halpery came to explain the sample storm windows he recommends for the library.

President Fielding adjourned the meeting.

General Fund 4107.04

Allender Fund 350.24

4457.28

Terry Hoxton, Secy.

Sept 4, 1980

The Chariton Public Library Board met, Sept. 4, with members Fielding, Garton, Curtis, Coffman, Hawkins, Hoxton and Librarian Evans present.

President Fielding called the meeting to order. The minutes of the last meeting were read and approved.

Curtis moved the bills be allowed. Coffman seconded. Carried.

Librarian Evans demonstrated an 8mm Super 8 projector from the Pratt Co., Cedar Rapids, who will service this machine and the others the Library now owns. Garton moved, Coffman seconded, that this machine be purchased for \$549<sup>00</sup>. Motion carried.

Discussion of new combination windows recommended by Alvin Halperly for the whole Library, resulted in a motion by Hoxton, seconded by Hawkins, that this project be undertaken, to be paid for by Curtis money or Milnes money, whichever is available. Motion carried.

Curtis moved, Hoxton seconded, that a resolution governing terms of office of the Board be adopted. Carried. This resolution can be found in the front of the Secy's Book. Motion carried.

Windows  
→

Terms  
of  
office  
for Board  
Members

Garton moved, Hawkins seconded, that a new portable typewriter be bought for Yvonne Taylor's use, and the one she is using now be repaired for loaning purposes. This will determine how often a loan is used, and in what condition the return is made. Motion carried.

President Fielding announced that Norma Hawkins and her daughters have volunteered to make a float for the Library for the Homecoming parade.

President Fielding adjourned the meeting.

Terry Hoxton, Secy.

General Fund	5104.73
Allender Fund	20.56
	<hr/>
	5125.29



Oct 2, 1980

The Chariton Public Library Board met Thursday, Oct. 2 with members Fielding, Crist, Hawkins, Coffman, Grigg, Hoxton and Librarian Evans present.

President Fielding called the meeting to order. The minutes were read and approved.

Coffman moved the bills be allowed. Grigg seconded. Motion carried.

Evans informed the board that Alvin Holperty will start the new windows the end of October.

\* The Library float won first place in the Homecoming Parade.

Crist moved, Hawkins seconded that we give \$12<sup>50</sup> to Chariton High School Yearbook. Carried.

The library will hold a book sale Saturday Oct. 4 from 11 A.M. to 3 P.M. on the front sidewalk.

President Fielding adjourned the meeting.

Terry Hoxton  
Sec'y.

General Fund 3932.58

Attender Fund 98.93

4031.51

Nov. 6, 1980 197

The ~~Charleston~~ Public Library Board met Thursday, Nov. 6 with members Fielding, Garton, Curtis, Hawkins, Grigg, Hoxton and Librarian Evans present.

President Fielding called the meeting to order. The minutes were read and approved.

Garton moved, Curtis seconded, the bills be allowed. Carried.

Evans reported the book sale netted 165.90 @ 20¢ a book.

There was discussion of the air conditioning units.

Hawkins + Banks ~~Evans~~ and Fielding will review salaries preparatory to the budget hearing, and ~~Hawkins and Banks~~ will check with the city clerk on ranks and percentages.

After a short discussion of insurance, Grigg volunteered to talk with Lewis Ins. and S & K Ins. to determine whether the Library and contents are properly covered.

Garton moved for adjournment, Curtis seconded. Carried.

Terry Hoxton, Secy.

Dec 4, 1980

The Manton Public Library Board  
met Thurs. Dec. 4, <sup>1980</sup> with members Crist,  
Coffman, Bankus, Garton, Curtis and Librarian  
Wans present.

Vice-President Garton called the meeting  
to order. Minutes were approved as  
corrected on a motion by Crist, seconded  
by Bankus and carried.

Bills were approved, moved by Crist,  
seconded by Coffman. Carried.

General Fund	11,960.89
Attender	<u>333.54</u>
	12,293.63

It was moved by Coffman, seconded by  
Crist that the painter be paid this month.  
Carried.

Wans will check with painter for an  
estimate, and see about shades for the  
new windows.

Curtis moved we accept the budget  
for the next year; Bankus seconded. Carried.

Bankus, from the committee gave the  
report (accompanying sheet) and moved  
it be accepted. Coffman seconded. Carried.

Crist moved for adjournment. Coffman  
seconded. Carried.

Joyce Curtis, Secy Pro Tem

The Hamilton Public Library board met Thursday, Jan 8, 1981 with members Fielding, Hawkins, Hoxton, Curtis, Coffman, and Silberman was present.

The minutes were read and approved.

Hawkins moved, Coffman 2nd the bills be allowed. Carried.

Notice was given that the Library will get \$14,178.11 from the Byrd Milnes estate.

Library is being considered for the National Historic Register.

Quipp sent a report that all insurance seems to be in order.

Coffman moved, Hawkins 2nd, we adjourn. Carried.

Ferry Hoxton, Secy.

The Cranston Public Library Board met Thursday, Feb. 5, 1981 with members Crist, Curtis, Hawkins, Fielding, Hoxton & Librarian Evans present.

The minutes were read and approved.

Curtis moved, Hawkins seconded the bills be allowed. Carried. <sup>General fund:</sup> 4,813.03  
<sup>allender fund:</sup> 88.50

There was discussion of heating and cooling systems, deferred to a later date.

Fielding suggested the Milnes money be invested in a money market certificate. Curtis moved we do so, Crist 2nd. Carried.

Pres. Fielding adjourned the meeting.

Terry Hoxton, Secy.

The Chariton Public Library Board met  
 Thursday, March 5, 1931 with members Fielding,  
 Crist, Banker, Hawkins, Coffman, Gorton, Hoxton  
 & Librarian Evans present.

General Fund 6633.57

Alloides " 121.42

The Minutes were read and approved.

Gorton moved, Hawkins seconded the bills  
 be allowed. Carried.

Circulation has increased considerably  
 according to Librarian Evans.

Pres. Fielding adjourned the meeting.

Terry Hoxton, Secy

The Chariton Public Library Board met on April 16, 1981 with members Fielding, Crist, Gripp, Coffman, Hawkins, and Librarian Evans present.

President Fielding called the meeting to order. With the absence of Secretary Hoxton, Hawkins read the minutes of the previous meeting. They were approved as read.

Gripp motioned and Coffman seconded to pay the bills: General Fund \$4,504.78; Allender Fund \$ 397.44.

The probability of the Library being placed on the National Historic Register was discussed. No objections will be made.

The need for dependable air conditioners was expressed. Librarian Evans will seek price quotations on two new window units to replace the ones now used.

Bernie Aulwes will be contacted to get someone to apply fertilizer and weed killer to the lawn.

A new card catalogue for the office will be ordered.

An invitation to attend Governor Ray's visit to the high school on April 23rd was extended to the board members and staff.

Donna Sallee's hours will be increased at least through May.

The flower fund is depleted. Contributions needed.

Meeting adjourned.

Norma Hawkins, Acting Secretary





The Charlton Public Library Board met June 3, 1981 with members Grist, Hawkins, Curtis, Gorton, Hoxton, Fielding and Librarian Evans present.

The minutes were read and approved.

Curtis moved the bills be allowed. Gorton seconded. Carried.

General Fund 6279.38

Allender Fund 618.36

There was discussion of the bids on the 2 air-conditioners, and it was decided to leave the decision to Pres. Fielding & committee.

Hawkins moved Mary Paulsen's wage be raised to 5.50. Grist seconded. Carried.

Meeting adjourned.

Terry Hoxton  
Secy.

Rushing  
Teacher's  
Salary

The Meriton Public Library Board met July 9, 1981 with members Curtis, Bankus, Hawkins, Criet, Hoxton, Fielding and Librarian Evans present.

The minutes were read and approved.

Curtis moved, Criet seconded, the bills be allowed. Carried.

General Fund 5738.54

Attendee Fund 272.31

6010.85

The new air-conditioners were installed with some new wiring.

Curtis moved, Bankus seconded, the financial statement for the year be accepted. Carried.

Hoxton moved, Criet seconded, we buy a new de-humidifier and electric heater. Carried.

A bid of 75<sup>00</sup> for one of the old air conditioners was made by Tim & Ruth Ryan. The board agreed to sell.

The board recommends that Hawkins, Pipp & Hoxton be reappointed to the Board.

Meeting adjourned.

Terry Hoxton  
Secy.

Attendee: Lyman & Dore requested a list of bids on Air-conditioners. Granted.

air conditioners

de-humidifier

hoxton

The Clanton Public Library Board met August 6<sup>1981</sup>, with members Hoxton, Fielding, Crist, Hawkins, Garton & Librarian Evans present.

The minutes were read & approved.

Hawkins moved, Garton second, the bills be allowed. Carried.

General Fund	4006.65
Attender ..	106.72
	<hr/> 4113.40

Evans reported we now own the Iowa census & Lucas County censuses on microfilm.

Discussion of water cooler. Evans instructed to consult city offices about it. Also high school.

Evans is to ask the city about wood for library fireplace.

Librarian Evans read a reminder to make an effort to make the library more accessible to the handicapped.

Discussion of library guidelines by Iowa Library Association. Hoxton moved, Crist seconded we send a letter of disapproval to I.L.A., copies to Governor Ray, some legislators. Pres. Fielding appointed Curtis to write the letter.

A.B. Evans is investigating the acquisition of early copies of the Clanton Leader.

Meeting adjourned.

Larry Hoxton, Secy.

The Chariton Public Library Board met Sept 3, 1981 with members Gripp, Bankus, Hawkins, Garton, Fielding and Librarian Evans present.

Dave Pauli, representative from the Regional Library was a guest.

Craig opened the meeting. Minutes were read and approved. Gripp moved the bills be allowed, Bankus seconded. Carried.

General Fund	5134.32
Attender "	710.46
	<u>5844.78</u>

Leon suggested we have the city repairmen look at the water cooler.

It was suggested we fly the flag & see to lighting it, perhaps from the building in memory of D. Stappard.

The book drop was in need of repair & soon will be used to be replaced.

Rosemary will fill out the questionnaire about state aid. It was felt we are not in favor of state aid.

Our guest told us of the regional library services and programs, and answered questions.

Meeting adjourned.

Sherrill Garton V.P.

The Choriton Public Library Board met on Thurs., Oct. 8, with members Fielding, Bankus, Garton, Hawkins, Curtis and librarian Evans present. Paul Cooper was also present.

The meeting was called to order. Minutes of the previous meeting were read and approved. A motion to pay bills was made by Bankus and seconded by Garton: bills allowed \$4,056.49 General Fund and \$149.<sup>60</sup> Allender Fund.

Librarian Evans mentioned the possibility of a water fountain being donated for use in the library. by Mrs Cleo Judd.

Paul Cooper expressed disagreement with the library policy established in Nov., 1975 which disallows a family the privilege of checking out books from the library if unpaid fines for that family exceeds \$5.<sup>00</sup>. Mr. Cooper was unaware that his family's fines had exceeded \$5.<sup>00</sup> until a member was denied the privilege of checking out a book. He also proposed that the library issue receipts for all fines paid.

In discussing the matter the board recommended sending written notices to all those whose fines exceed \$5.<sup>00</sup>.

The meeting was adjourned.

Norma Hawkins, Acting  
Secretary

The Chautau Public Library Board met Nov. 5 with members Hawkins, Crist, Curtis, Banker, Grigg, Hoxton and Librarian Evans present.

Vice President Garton opened the meeting. The minutes were read and approved. Crist moved, Banker seconded, the bills be allowed.

General Fund	4,332.58
Attender "	71.68
	<hr/> 4,404.26

It was suggested that a small sign be placed on the desk saying a receipt for fines paid will be available on request.

Rosemary will ask the city to see about a light for the flag pole.

Curtis nominated Susan Arnold to replace Donna Hoffman. Grigg seconded. Carried. Meeting adjourned.

Terry Hoxton, Sec'y.

The Charter Public Library Board, met  
Dec 3, 1981 - with members Fielding, Crist,  
Curtis, Garton, Arnold and Librarian Evans  
present.

Minutes were read and approved.

General Fund	5918.27
Attender "	261.99
	<hr/> 6175.26

Bills allowed, moved by Curtis, seconded by Crist.  
Budget was discussed and approved in the  
amount of \$61,675<sup>00</sup>. Moved by Curtis,  
seconded by Garton.

Fielding suggested the temperature of  
Library be kept at 68° winter, 75°-76° summer.

Garton moved we replace the door from  
from the outside to the furnace room.

Arnold seconded.

January will be election of officers.

Letters have been sent to people with  
overdue fines.

Solanes were discussed. Crist moved,  
Arnold seconded we accept (see list).

The President adjourned the meeting.

Sherrill Garton  
Geig Pro Tem

Temperature  
of building