

1-10-85

The Jan 10th meeting of the Chauton Library Board was held with 5 members present; Hawkins, Matzen, Fuller, Meyer & Arnold. Hawkins served as President in the absence of President Sketon.

The cost of joining the Iowa Library Association was discussed. We pay dues for Rosemary & the library amounting to \$66.00. Fuller moved to pay the bills, seconded by Meyer.

The board decided notes to Gvonne Evelyn needed to be sent concerning their salaries. Meyer moved this be done & Arnold seconded the motion. The board approved that Sketon, Hawkins, & Arnold ~~seconded the motion~~ remain in office for the 1985 year. Matzen moved this, seconded by Meyer.

Discussion of access for the Handicap took place we need this by Oct. 1986 or will lose Federal Funding. More plans should be started for this and the children's addition, since they will ^{possibly} be built together.

General Fund \$1566.02

181.96

TOTAL \$1,747.98

Next meeting is Feb 6, at 5:0 pm.

Auditor's comment: add salary amounts & details of Children's Library. Attach salaries totals to Dec. minutes.

Secretary, Susan Arnold

2-7-85

The Chautauq Library Board met Feb 7th 1985. President Gaten opened the meeting. Members Present were Evans, Hawkins, Shipp, Fuller, Mefford, Metzger & Arnold Present. Ken Crist & Bernie Alver were visitors at the meeting.

The minutes were read and Shipp motioned & Hawkins seconded the minutes be approved.

Minutes were approved. Salaries are to be attached to the next minutes as required.

Bills were given - Mefford motioned & Fuller seconded the motion that bills be approved. Bills were approved.

General Fund	\$ 5,254.03
Allender Fund	269.88
TOTAL	\$ 5,523.91

Two Time Certificates were renewed by Shipp on Feb 7th. We have 24 shares of Stock from Dewey - 18 shares U.S. West, valued at \$700.00 (original value) The Auditor suggested we sell all but 4 shares and place the money in a Time Certificate.

The alarm system went off on Jan 16th. The storm windows were found off the basement windows.

Evans reported salaries as on the W² forms as follows: \$42,153.34 in 1984.

(continued-)

Kenny Lindstrom Grant was discussed & how to obtain a grant for remodeling the library.

Kenny Lindstrom Foundation
Foundation Inc.

1st National Bank Bldg.

Room 408, Box 500,

Mason City, Iowa 50401

Bernie Alves discussed facilities concerning the handicap entrance. The basement door is a possibility for an entrance. Bathroom facilities & a ramp were also discussed.

Hawkins motioned to have the city form a plan for a ramp entrance to the basement. Mefford seconded the motion - motion carried. Alves is to return with a plan & dates for this proposal.

A book drop for the glass door is not feasible, so a replacement of the current type was discussed.

Meeting Adjourned
Les.

Susan Arnold

3-7-1985

President Barton opened the Library Board meeting with members Hawkins, Evans, Eglund, Matzen & Arnold present.

Cards are to be sent to Wiley Curtis & Don Fuller. Minutes were read & corrected. Hawkins motioned & Matzen seconded the minutes be approved. Motion carried.

We are to check with Olves and confirm ^{that} plans are continuing with the ramp for the handicap.

The book drop has been replaced

Bills were given. Hawkins motioned & Matzen seconded the bills be approved. Motion carried. General Fund \$6,942.26

December 310.03

TOTAL \$7,252.29

Eglund moved & Matzen seconded to place a second phone line into the library. Motion carried. We will check into the cost.

President Barton adj. meeting
Secretary
Susan Arnold

4-4-85

President's Dutton opened the meeting with members, Shipp, Mafford, Matzen, Meyer & Arnold present. Minutes were read & approved.

Shipp moved & Mafford seconded the motion that the bills be approved. Bills were approved.

Gen. Fund \$5576.33

Alleander Fund 59.44

Total \$5635.77

Rosemary gave a status report - Dulwes is working on making the library accessible for the handicap.

An estimate was given on adding a second phone line to the library. It's cost is approximately \$35. more per month, total cost \$105. (installation)

It was motioned by Shipp & seconded by Meyer that we ask Cheryl Ranshaw to take the Summer Reading Program, Motion carried. We are to be thinking of alternates if Cheryl is unable.

We discussed the use of a copy machine agreement with Koch Bros. for copy machine repair. The yearly fee would be \$32.00. It was decided to do nothing for now.

The janitor was asked to paint trash cans & the boards under the Bookdrop.

Shipp motioned we ask the Daniel boys to help with the library yard a couple times during the summer. Matzen seconded the

motion. Motion Carried. Shipp is to ask
J. L. Construction to check on the Library Eves.
Gorton adjourned meeting.
Secretary,
Susan Arnold

5-7-85-

The Chanton Library Board met May 7th with
members Hawkins, Meyer, Evans, Meyford, Eglund
Fuller, Shipp & Arnold present, Ken Crist was
a guest.

President Gorton opened the meeting. Minutes
were read & approved.

Cheryl Kinslow was unable to take the
Summer Reading Program & Cindy Hamilton
was asked & accepted the position. The pay
will be \$600.00 for six weeks.

Meyer motioned & Eglund seconded the motion
to pay April expenses. Motion Carried.

ATTENDEE	\$51.77
GENERAL	\$553.55
TOTAL	\$605.32

Norma Hawkins is moving & has given her
written resignation from the Board. We will
miss her.

Eglund, Meyford are still checking on the
type of phones needed at the Library & the
buying of a new phone.

Ken Crist attended the Regional Library
Meeting & gave us a book "Trustees Libraries

Guide." These books are to remain with the Library.

We are checking with the City Attorney regarding the stocks & the split shares - are we required to sell them or can we keep them?

Gripp made a motion to adjourn. Meyer seconded the motion. Meeting Adjourned
Secretary,
Susan Arnold

5-6-85

Gripp, Eglund, Fuller, Matzen, Stanton, & Meyer were present for the June 6th Library Board Meeting. President Stanton opened the meeting. Minutes of May 7th were read & corrected.

Gripp motioned & Matzen seconded to pay May expenses. Motion carried. General Fd. 602.97
Allender Fd. 40.96
TOTAL 603.93

The City Attorney said we did not need to sell shares resulting from original gift (Dewey & U.S. West)

Eglund gave a report on the phone line - to have the phone that will transfer number - if 074 is busy we must have two consecutive phone numbers. Fuller motioned Curt Andersson be

hired to install an additional phone to be used primarily for outgoing calls. Tripp seconded the motion. Motioned carried.

J. R. signed & returned a contract to repair leaves for 1275.00

Reading classes are going very ~~much~~^{well}. Over 225 are signed up.

It was suggested we write thank you's to volunteers helpers at the end of the reading program.

Due to the frequent turnover of the library board members in the recent years, Tripp moved the restoration of Sept. 4, 1980 be rescinded, therefore, board members may now succeed themselves for an unlimited number of terms. Egland seconded the motion - Motioned Carried.

Matzen moved Egland, Mefford & Linton be reappointed. Fuller seconded the motion - Motioned carried. Egland moved meeting be adjourned. Tripp seconded the motion - Carried.

Secretary,

Susan Arnold

7-11-85

Meyer, Arnold, Evans, Garton, Shipp, & Fuller were present for the July 7th Library Board Meeting.

Minutes were read & approved.

Shipp moved bills be paid - motion carried.

General Fd. - \$4661.68

Cellendar Fd. - 630.15

TOTAL \$5291.83

The phone line is being installed. Evans gave the annual report. Meyer motioned we approved the annual report - Shipp seconded the motion. Motioned carried.

A new member was nominated by Shipp & seconded by Meyer to replace Norma Hawkins.

Meyer nominated, Fuller seconded that Shipp finish Hawkins term for Vice-President. All were in favor.

Meeting Adjourned
Sec. Susan Arnold

8-12-85

The Chariton Library Board met Aug 12th for their regular meeting. Present were Meyer, Metzger, Evans, Arnold, Garton, Shipp, Eglund, & Gruitsinger our newest member. Ken Rust was present as a guest.

Minutes were read & approved. Meyer & motioned & Gripp seconded that bills ~~were~~ be paid.

General Fd. - \$ 4957.65

Allender Fd. - 206.84

Total \$ 5184.49

We welcomed & installed Helen Gruitsinger to the Library Board. The new phone number for the Library is \$ 4-8695.

The contract from J & L. construction for the repair of eaves was discussed. The bill was left. Repair was not what we had hoped for - all rotten wood was not replaced. Gripp will talk to J & L. later.

Evan is to check on a law concerning the checking out of the projector in the Music Room. A deposit may be required on the checking out of a machine valued over \$50.

A book from the Chariton Public Library was sold at a rummage sale for 10¢. The person responsible for the selling of the book will be sent a letter. The book was damaged. Paul Goldsmith is to check the letter before being sent.

The wiring of the basement was checked by Bob Ulrich. The estimate to fix improper wiring. The estimate was \$77.55. Gripp motioned to fix the improper wiring. Egland

seconded the motion. A vote was taken - carried.
The wiring upstairs is also to be checked.

We received a letter from the Johnson foundation saying they would support the hiring of an architect for the purpose of adding a children's room & facilities needed by our library. Ken Criss is to check on an architect - one specialized in Libraries. More will be discussed later.

A special meeting will be held Tues. Aug. 20th. Eglund motioned & Gripp seconded the meeting be adjourned.

Secretary -
Susan Arnold

8-20-85-

A special meeting of the Chauton Library Board met with members Evans, Ruyer, Eglund, Garton, Metzger, Krutzinges, Fuller, Gripp, Maffard & Arnold Present. President Garton opened the meeting. Architects for the Children's Room were discussed. Ideas discussed were: grades K-12th, storage space, a room for a reading program, restrooms, & exits & entrance ramps. Helen Krutzinges is to check on a Reading Machine - its cost, size, & function. Evelyn is to buy a clock for ^{board room}.

Shipp motioned the meeting adjourn & Egland seconded the motion. Meeting adjourned.

Secretary,
Susan Arnold

9-5-85

Present for the regular Library Board meeting Sept. 5th were Fuller, Kruttsinger, Mafford, Egland, Garton, Meyer, Evans & Arnold. Ken Crist was a guest.

Minutes were read & approved. Bills were presented. Mafford motioned we accept & pay the bills. Egland seconded the motion. Motioned carried. General Ad. \$534.68
Allender Ad. 958.75
TOTAL \$1493.43

J. & K. Construction will do some more work on the library eaves.

A law concerning the leasing of equipment over \$500 in value was discussed. As it now stands, we shall charge a fee for renting equipment with a value of \$500.00 or above. A due date on return of equipment will be added to our written agreement. This agreement will state that failure to return equipment can result in ~~future~~ refusal of equipment use in the future.

The Library Book sold at a Summeger sale was discussed. A letter was sent to Mickey Briggs - (where the book was sold). There has been no reply. Library privileges will be denied her until the book has been paid for.

Several members traveled to Indianapolis to see their new library and to get ideas for our Childrens Room. We discussed going to Albion, Fairfield, Ottumwa to see the Childrens Rooms. Next meeting will be October 3rd.

Reyer motioned to adjourn meeting - Eglund seconded motion. Motion carried.

Secretary,
Susan Arnold

11-13-85

The November 8th meeting of the Chautauq Library Board reconvened Nov 11th with members Fuller, Eglund, Rufford, Kraitsinger, Gipp, Meyer, Arnold, Evans, & Sartor present. Ken Crush was present as a guest visitor. There was a discussion of a trip to Okaloosa & it was decided to go Thursday Nov. 4th. A trip to Eldora was planned for the future.

Employees to replace Pat McKinney was discussed. Rosemary will make a

Rosemary - \$13,500 3wk with pay
Gloria Taylor \$8,628⁰⁰ - 2wk with pay
unlimited time with approval

Jarice Amundson - \$3.35 per hour

Jean Marie \$4.92 per hour 3% increase

Evelyn Cochran \$6.18 per hour 2wk vacation

Bonnie Stone \$4.92 per hour 3% increase

Karen (student help) \$3.58 per hour 3% increase

Custodian - no change \$325⁰⁰ per month
2wk with pay

recommendation.

It was decided that Complaints received by the Library should be recorded.

The Salary Committee made their recommendations & salaries were discussed.

Meyer moved the meeting be adjourned. Crist seconded the motion. Meeting Adjourned.

Secretary,

Susan Arnold

12-9-85

The Chautauq Library Board held its regular meeting Dec 9, 1985 with members Meyer, Gupp, Arnold, Evans, Fuller, Matzen, Kruetsinger, Eglund, & Ganton Present. Crist was visiting ^{our (S.W.)} Regional Library Repres.

Minutes were read & Meyer motioned they be approved. Matzen seconded the motion. Motion carried.

Bills were presented - Meyer motioned & Fuller seconded the motion bills be paid.

Motion carried.

General Fd. \$ 6087.60

Allender Fd. \$ 480.03

Children's Room Fd. 992.85

TOTAL \$ 7,575.05

The Library "Dial-A-Story" is now available. The phone no. is 774-5211. It was suggested that book markers be made to advertise the new "Dial-A-Story". Gupp motioned & Matzen

Seconded the motion to have the book market printed at the newspaper office. Motion passed.

Budget committee reported a ^{approx.} 4% increase for next years budget. Egland motioned we accept this budget for the coming year. Fuller seconded the motion - Motion Carried.

Salaries were reviewed. Metzger made the motion to accept salaries as read. Egland seconded the motion. Motion carried.

The motion was made by Gripp to allow Yvonne Taylor vacation as needed without pay by giving 2 wks notice or with Rosemary's approval. Grutsinger seconded motion - Carried.

Job responsibilities of each employee were described & reviewed.

Gripp motioned we adjourn - Fuller seconded motion. Meeting Adjourned.

Secretary,
Susan Arnold

1-9-84

President Gordon opened the Jan. 9th meeting of the Chauton Library Board with member Eans, Arnold, Gripp, Grutsinger, & Egland present. Ken Crisp was present as Southwest Regional Library Representative.

Gripp motioned & Metzger seconded motion that minutes be approved as read. Motion carried.

Book markers were shown for the Dial-A-Story - "a memorial for Seal Anderson."

Bills were presented. Gripp moved bills be approved, Gruitsings seconded motion - carried.

General Fd. \$4,965.10

Rollender Fd. 61.39

TOTAL \$5,026.49

President Letton visited with each of the employees concerning the coming year's salaries & job descriptions.

Gripp was appointed Chairman of the Building Committee. The library land was surveyed.

Howard Faush (jinitos) will receive boards left over from the remodeling of the basement.

Election of officers was held and are as follows: Letton - President; Gripp - Vice President; Arnold - Secretary.

A new tape player was suggested by Evelyn for the music room. This purchase will be left to Evelyn. (The Rollender Fd.)

A booklet was discussed for letting people know what is available in our library. Also discussed was a Open House.

The Women's Club will host a speaker here on Feb 3rd Board members are welcome. Meeting Adjourned.

Secretary,

Susan Arnold

2-6-86

Present at the Feb 6th 1986 meeting were members Evans, Garton, Myford, Lipp Matzen & Grutsinger.

Garton moved. Matzen seconded that the minutes be approved as read.

Motion Carried.

Garton & Evans reported on the Women's Club Continental breakfast held at the library Feb 3rd. Dan Hunter from Des Moines was the entertainer.

Librarian Evans reported that Lewis Insurance has told us the cost of renewing our audio visual insurance has become prohibitive. Evans will consult with the city manager to see if we are covered by city policy.

The summer reading program was discussed & it was ~~not~~ decided to take the matter up at the March meeting.

Meeting Adjourned.

Secretary, Susan Arnold

3-6-86

The Regular meeting of the Chauton Library Board was held 3-6-86 with members Myfford, Linton, Evans, Keutzing, Gupp, Matzen & Arnold present. Minutes were read & approved.

Myfford moved & Matzen seconded that bills be paid. Allender Fed. \$7664.76
 Motion carried. General Fed. 152.75
 TOTAL 7817.51

Ideas for the Children's Room were discussed - some suggestions were puppets, ten line - oak board for puppet stage, ...

Insurance was discussed and unless the Library is covered by the city insurance we will purchase insurance through L & K Ins. This motion was made by Myfford & seconded by Gupp. Motion carried.

Teachers for the Summer Reading Program were discussed. Nothing was decided.

The Library Board will go to Ames & visit their Public Library on April 17th.

Matzen motioned meeting be adjourned, Gupp seconded motion. Meeting Adj.
 Secretary,
 Susan Arnold

4-3-86

The Chautauq Library Board held its regular meeting 4-3-86, with members Harton, Meyer, Evans, Arnold, Gupp, Guitsinger, & Myford present. Also present was Ken Crist S.W. Regional Library Rep.

Minutes were approved as read. Myford motioned the bills be paid & Meyer seconded motion, - motion carried.

Irish Wagner was hired for the Summer Reading Program. Salary for the Reading Program was suggested at \$600. Matzen motioned & Guitsinger seconded motion that we accept this - motion carried. We allowed \$40 for supplies at the beginning of the Reading Program - more may be necessary.

Myford is checking on a copying machine.

The "Dial-A-Story" caught fire. The company will replace it. A fire alarm was discussed & Rosemary is to talk to Bob Ulrich.

The building committee was appointed; Gupp, Harton, Matzen, Eglar, & Arnold. Gupp has contacted

the Architects & has heard from them.

Meyer motioned meeting adjourned
& Kruttsing's seconded motion.

Meeting Adjourned
Secretary, Susan
Arnold

5-8-86

President Barton opened the meeting
of the Chautauq Library Board with
members Meyers, Egland, Meyer, ~~and~~
Evans, Metzger & Kruttsing's Present.

Minutes were approved as read.
Egland moved bill be paid & Meyers
seconded the motion - motion carried.

The city insurance covers the
library on fire.

Evans has checked on the "Dial A Story".
Irish Wagner in charge of Summer Reading
Program was told to chg. large items &
use the ^{\$} for small items. This will
be reevaluated at June meeting.

Meyer moved we add 10.00 to petty
cash amount making the amount now
60.00. Metzger seconded motion - Carried.

A letter from Don Fuller was received
April 15th resigning from the Library

Board.

Some suggestions of replacements were made & we will make a decision in June.

The Library Board will buy a cassette tape of the "Messiah" in Memory of Don Fuller.

Rosemary Evans is now a Certified Public Librarian.

The purchase of a new chair for music room was discussed. Grutsinger moved & Gripp seconded that the City purchase this chair from Dick Young, if possible. Motion carried.

Gripp moved & Myford seconded that we purchase a new typewriter. Motion carried. We discussed Amberange salary which was to be raised in six months. Will discuss it in June. Gripp gave a report of the building Committee; He has sent letters to five architects. The Bldg has interviewed 4. They have decided between 2 of those, but would like to talk to both again. L.S.C.A. Grant to be applied for.

Alvin Halperty is to fix the roof.
 Mafford looked into a copy machine.
 The cost is around \$1,000 - 1,200. It
 was decided to table this for now.
 Eglund moved we adjourn, Meyer
 seconded motion - Carried.

Charles Meyer,
 Secretary, pro tem

6-6-86

President Hutton opened the June 6th Library
 Board meeting with members Matzen, Evans, Meyer,
 Eglund, Mafford, Kuitsinger, & Arnold Present.

Minutes were read & approved. Bills were
 presented:

General Fd.	\$ 8753.62
Allender Fd.	35.67
TTL.	\$ 8789.29

Kuitsinger motioned the bills be accepted &
 Meyer seconded the motion - motion carried.

Irish Wagner visited us on the
 Children's Summer Program. We have
 approximately 400 children enrolled this
 year.

We received a thank you from the Don
 Fuller family. We will ask Neil Foush
 to be our new Library Board member.

Pictures must be sent of our Library - front, side, & back for the L.S.C.A. Grant. These are to be sent to Wolfe in Des Moines. Meyford motioned & Arnold seconded motion to have Hinson Photo take these pictures. Motion carried. By-laws for the library are needed for the L.S.C.A. Grant. Meyford & Kruetsinger & Meyford are taking care of this.

A fire alarm and theft combination is available for \$2,495.00. It can be installed in the new addition for \$200.00. Matzen moved we purchase this system from Iowa S-O & Meyer seconded the motion. Motion carried.

Janice Amberlango's job was evaluated & a motion was made by Matzen to increase her salary to 3.60 per hour, beginning the fiscal year. Egland seconded the motion. Motion carried. We will review this again in Dec.

Karen Wiley will be replaced this fall. Rosemary will decide on the applicants.

New school help will be started at minimum wage. This was unanimous.

Dial-A-Story is back in use after being repaired. Mayford moved we adjourn.

Secretary,
Susan Arnold

7-1-86

The Chariton Library Board held its regular meeting on July 1st with members Mayford Meyer, Evans, Gruitsinger Arnold & Sarton present. Ken Crist, Southwest Regional board member was also present. We swore in Neil Foust, as our newest member to the Library Board, and are glad to have him with us.

Minutes were read & corrected. Meyer motioned, Sarton seconded, the minutes be approved. Motion carried.

Bills were presented - Lipp motioned bills be paid. Meyer seconded motion.

Carried.

General Fd. \$ 8,753.63

Insurance Fd. 1,639.28

TTL \$ 10,392.90

Accruals 35.67

TTL \$ 10,428.57

The Summer Reading Program has been larger than expected & next year we may find it necessary to have 2

sessions. Myford moved we give the helpers, Lisa Bloss & Paula Christopher, a gift of \$25.00 as thanks for their help in the program.

Kruitsingis seconded the move. All were in favor. Kruitsingis motioned we give Irish Wagner a bonus of \$500.00 - this is because of the heavy participation in the Summer Program. Meyer seconded motion - carried.

The Fire, Police, & Medic Alert System was installed for Iowa 5-0.

Dial A. Story tapes are being replaced because they were faulty.

There has been a 2 for 1 stock split in the Iowa Southern Utilities Co. & we now have 36 shares instead of 18.

Should
need
72
phones
ISU
stock

Alvin Halpery did some repair on our goo roof around the chimney & will repair the ceiling tiles - they have been water damaged.

36
+ 2
72

Carol Pierschbacher will be the new student helper for the Library.

Myford moved meeting adj.

Secretary:

Susan Arnold

8-18-86

The Chautauq Library Board opened its meeting Aug 18th with members Foust, Egland, Kruitsinger, Mafford, Meyer & Sarton present. Minutes were read with Mafford moving they be approved, seconded by Foust. Motion carried.

Bills were presented General Fd. \$5878.19
 Allender Fd. 266.99
 TTL. \$6145.18

Mafford moved bills be paid, Egland seconded motion - motion carried.

Sarton asked for a report on the Summer Reading Program from Lish Wagner. There will be a fund raising workshop in Atlantic on Sept 11 & a space planning workshop on Sept 26th in Ames. Mafford moved that we send Rosemary & pay her expenses. Matzen seconded motion - carried.

Rosemary will attend the Library Assoc. meetings with expenses paid.

There was a discussion of the financial statement for the fiscal year July 1, 1985 - June 30, 1986. Kruitsinger moved the Annual report be accepted. Foust seconded the motion - motion carried.

Nov 4th Cust will be running for re-election. Be sure to vote for him. Mafford moved we adjourn. Matzen seconded motion - carried.
 Secretary, Susan Arnold

9-486

Present at the regular Library Board Meeting were members Matzen, Evans, Lupp, Sutton, Arnold, Myford & Kuitsinger. S.W. Regional Library Rep. was visiting (Crist.).

Minutes were read & approved.

Bills allowed - Meyer motioned, Matzen seconded bills be allowed. - Motion carried.

General Fd. ^{\$} 5410.00

Cellender Fd. 657.00

TTL 6067.65

Wagner gave a report of the Summer Reading Prog and gave a report of expenses. ^{\$} 800.00 Wagner

25.00 Lissa Bloss

25.00 Paula Wright

1054.05 Supplies

We ^{are} covered for fraud under the city liability insurance.

The Regional Library has loaned us an Apple II C computer for 3 mo. It is for use by the public.

Myford has written by-laws for the library - we are to look them over & vote on them next meeting.

The state now requires library cards to be catalogued to see who is using the books. Cards will now be required for check out. New cards will be issued to those not having their cards with them.

Myford is checking into the law that states

the public be notified of our meetings & agendas.

Gripp has talked to 2 architects who were asked to do basic drawings of our addition.

Meyer motioned we adjourn, seconded by Maffett. Motion carried.

Secretary, Susan Arnold

9-15-86

Brief meeting was held to discuss the resignation of Janice Amberlange. We will place ad in the newspaper for replacement. She will resign Mon, Sept. 17th

Meeting adjourned

Secretary, Susan Arnold

10-2-86

Faust, Eglond, Matzen, Gruitsinger, Gripp, Meyer, Burton, Eams^{AK100LP} were present at our regular meeting.

Gripp moved bills be allowed & Gruitsinger seconded motion. Motion carried. Letter of resignation was read from Janice Amberlange. Board accepted resignation. There was a discussion of who to hire for predecessor. Gruitsinger moved we hire June Fuller. Gripp seconded - carried. Eglond moved we pay \$350 per hr. Matzen seconded motion carried.

Policy was established for hiring of new employees. The board will select 3 names &

Rosemary will have the final say with the approval of the board. (OK with Bernie.)

Karen told us of her trip to Ames & the information she received concerning our addition. Input from surveys on what the public considers our needs to be. Grutsing's motioned & Meyer seconded meeting adj.

Secretary pro tem
C. Meyer

11-6-86

Chautauq Library Board held its regular meeting with members Garton, Meyer, Faust, Matzen, Gipp, Grutsing's & Arnold present.

Minutes were read & Gausch moved they be approved, Grutsing's seconded motion. Carried.

Bills discussed - 2nd service call to Lyman was questioned - only 2nd one approved. Meyer moved rest of bills be allowed, Grutsing's 2nd Carried. General Fd. \$5573.94

Cellender Fd. 467.51

TTL \$ 6041.45

Doyle reported Bernie said we could make our living policy with his approval, if we desire.

Budget Committee (Meyer, Matzen, Evans) will meet before Dec.

Halferty checked on roof but has given no report on what he found.

Lipp gave update on building committee progress.

Rosemary reported on the 3 library meetings she attended in Oct.

Auditor was here & all was in order.

Discussion of salaries: Meeting recessed to Wed. 7:30 pm. Krutzing's moved ~~we~~ ^{recessed} ~~motion~~, Matzen seconded motion.

Secretary pro tem
C. Meyer.

11-12-86

The library meet to discuss salaries. Matzen, Sutton, Krutzing's, Arnold, Lipp, - England was present. The Board recommended they be approved. All were in favor. ^(Salary Committee record)

Meeting Adj.

Sis. Susan Arnold

1-14-87

Present at the Jan. meeting were Lipp, Matzen, Sutton, Krutzing's & Arnold. A notice for the changed meeting for this month was posted in the library. Rosemary announced that as of Jan '87 the city will be figuring our salaries each month. She will still do the W-2 forms & year work.

The minutes of the previous meeting were read. Kruttsinges moved - Shipp seconded minutes be accepted. - Motion carried. Kruttsinges moved bills be approved & Shipp seconded motion. Bills were approved.

GENERAL Fd.	\$5364.38
ALLENDER Fd.	578.94
	<hr/>
	\$5943.32

There was a discussion of adding a second member from the county to the board. Rosemary is to check with Bernice Culewes.

Rosemary mentioned that the budget was cut by the city. The salaries were cut a small amount, building repair in half & group insur. & retirements (Social Security) were cut completely.

Matzen moved that we charge ^{\$}3.00 a day to check out the VCR at the library & do not charge anything for the tapes. Kruttsinges seconded motion. Carried. The librarians will try to acquire tapes that are classics or educational so they will not compete with business or square.

Kruttsinges moved & Shipp seconded that Rosemary & Evelyn have permission to purchase a projector at the County home. Carried.

Kruttsinges moved & Shipp seconded meeting adjourn.

12-4-89

The Chauton Library held its regular meeting Dec. 4th. President Garton opened the meeting with members Faush, Meyer, Garton, Matzen, Evans, Kruttsing & Arnold present.

Minutes were read & corrected. Faush moved minutes be approved. Kruttsing seconded. Carried.

Kruttsing moved bills be allowed. Matzen seconded motion. Carried.

GENERAL	\$ 5928.58
ALLENDER	63.84
TTL	\$ 5992.42

Matzen gave a report on architects of the bldg. committee. Both architects have given us some input on the construction of the building & ideas for the addition.

The budget committee gave a report (Meyer & Matzen). Kruttsing moved to approved the Budget as submitted. Faush seconded. All were in favor. Meeting Adjourned.

Secretary,
Susan Arnold

3-5-87

Present at the regular meeting were members Ganton, Matzen, Myford, Kuitsinger, Evans, Eglund, Shipp & Arnold.

Minutes were read & approved. Myford moved, Kuitsinger secong seconded that minutes be accepted as read. Carried.

Bills were presented. Matzen motioned bills be paid - Eglund seconded motion. Carried.

General Fd. \$5018.72

Callender Fd. 1071.00

TTL \$6089.72

Budget was discussed. A projector was purchased from the County Home sale Myford moved we investigate the purchase of a TV. for VCR. Kuitsinger seconded - motion carried. (\$500.00 ^{Suggs})

New members were discussed. A vote will be taken in March. There was an election of officers. The present officers were re-nominated by Kuitsinger & Eglund's second. All were in favor. By-laws will be discussed & voted on next month. Gvon Taylor was asked to speak to the Library Board. Problems have ~~occurred~~ occurred between Librarian Evans & Taylor. Taylor complained the Board was inefficient & antagonistic. A written complaint was given.

Next month is initiation & election of officers. Matzen moved meeting adjourned, Eglund

seconded. Carried.

Secretary,

Susan Arnold

3-5-87

Present at the regular Chautauk Library Board meeting were members: Stanton, Egland, Kutsinges, Matzen, Meyford & Arnold.

Minutes were read & approved. Bills were allowed with Kutsinges moving bills be paid. Egland seconded motion - carried

General Ad. \$2,214.55.

There was discussion on changing the time or day of our meetings - nothing was decided. Teachers for the Summer Reading program were discussed with the possibility of 2 teachers.

Matzen moved & Meyford seconded that we give Irene Buller a raise. Motion carried @ \$3.60^{new}/hr. Meyford moved that Evans hire someone to clean the library yard this spring - possibly Jan Daniels sons. Egland seconded this motion - carried.

Building committee will meet Wed. night the 11th with one of the Architects. New board member was discussed.

The By-Laws were read & discussed.
 Matzen moved meeting adj.,
 Egeland seconded motion.

Secretary, Susan Arnold,

4-2-87

The Chauton Library Board meet & held its regular meeting with members Slipp, Krutzinges, Baker, Matzen, Egeland, Sauton, Arnold & Myford present.

Matzen moved the bills be allowed.
 Krutzinges seconded motion - carried.

From General Fd. \$5,342.67

The Daniel boys have cleaned the Library yard. Egeland & Krutzinges moved we talk to Paula Wright about the Summer Reading program. A salary of \$1000.⁰⁰ was suggested & the possibility of a co-worker. - Carried.

We welcome Dave Baker to our Board. The By-Laws for our Library were read & corrections made. Krutzinges moved we accept the By-Laws. The appointments of New Board Members are recommended by the Board.

President Sauton gave a report on her trip to Creston for the building process.

Steve Fassilmen has some information on the trusts for our money.

We received a letter from Bergland & Cram - regrets were given but wished us luck in our addition.

Supp reported on Architects selected for the Library Addition.

Kutsinger motioned meeting adj. -
Egeland 2nd - Carried.

Sec., Susan Arnold

May 7, 1987

Members of the Chautauq Library Board met for their regular meetings. Present were Garton, Meyer, Gupp, Kneitsinger, Evans, Matzen, Baker, Mefford & Arnold. Regional Representative, Ken Crist was also there. Dave Baker was installed as new board member. Minutes were read & approved. Bills were

Bills were presented. Meyer motioned with Gupp's second that the bills be allowed - carried. In the General Fd at the present time we have \$5,537.60.

Rosemary has been updated on our Library By-Laws & suggested that the ^{5th} number of meetings we attend thru the year be included.

We discussed putting our Library money from city funds into a trust. More study is necessary. (Steve Fossilman's documents) Ken Crist & Rosemary Evans attended a program on Library foundations.

Matzen & Evans have contacted Julie Peterson, who has accepted the position of Summer Reading Program Teacher. The theme is Under the Big Top. Peterson's salary was discussed. Arnold motioned & Matzen seconded motion \$800 be the salary & Peterson be responsible for

her helpers. Evans attended a meeting on book preservation in Creston Ia. & this also included clipping for history. Indianola has non resident fees & receipts borrowing-pros & cons were discussed.

Meeting Adjourned
See Susan Arnold

6-4-87

Present at the regular Chariton Library Board meeting were Sutton, Eglund, Matzen, Kreitsinger, Evans, Arnold, Hupp & Baker.

Minutes were read & corrections were made. Kreitsinger motioned minutes be accepted - Matzen seconded - carried. Eglund moved bills be accepted, Kreitsinger seconded motion - carried. General Fund has \$5766.77.

Matzen moved we^{re} appoint Kreitsinger, Baker, & Hupp to the board for the 6 year term. All were in favor. Steve Fasselman will talk to us on our Duesh money - sometime in July.

Matzen reported the sign up of the Summer Reading Program is continuing. The Friday class will be taught by Linda Bloss - Carol Piercebacher. Julie Peterson is teaching the other days of the ~~the~~ week. Salary was discussed.

for Julie Peterson, Matzen moved & Gripp seconded that \$700 will be for Julie & \$200.00 for Lisa would be fair. All were in favor. Evens reported that a girl from Indian Hills Community College, would be appointed to work at the library this summer (Susan Stienbach).

The library will try to have a book sale this summer. No date was set. We discussed the hiring of a new high school girl. Damaged VCR tapes were also discussed.

The Regional Library Board will meet here June 22 for their meeting & we will arrange for lunch.

Gripp reported on Bldg. Committee. Gripp motioned meeting adjourn, seconded by Kruat singer. Meeting adjourned. Sec., Susan Arnold

July 2, 1987

The Chariton Library Board met for its regular meeting July 2, 1987 with members Mafford, Meyer, Arnold, Kruatsinger, Matzen, Baker, Egland, Garton, & Evens present. Steve Fosselman was present as a guest.

Meeting was called to order. Financial statement was given. Kruatsinger moved we pay the bills, Egland seconded motion.

carried. The Read To Me Program starts Monday & the classes are filled. Daniels estimated presented for video tapes cupboard was \$179.68. Kruttsinger moved we have this done, Baker seconded motion - carried.

Book sale will be July 30 on Crazy days. After some discussion, Evans is to hire the high school girl for help during the school year.

Meeting was turned over to Steve Fossilman on subject of ^(LIBRARY) trusts & starting a Friends group (volunteer workers) - How to use & organize a Friends Group. This is to be discussed in August after reading some material. Minutes were read & approved.

Charlene Meyer,
Sec. Pro Tem

Aug 6, 1987

Meyer, Stanton, Egeland, Mefferd, Kruttsinger were present for the regular Library Board Meeting Aug 6, 1987. Minutes were read - Kruttsinger moved minutes be approved - Egeland seconded moved - carried.

Bills were presented. Egeland moved they be approved, Kruttsinger seconded motion - carried.

It was reported that less than \$100 was made on the book sale. Left over books were given to Senior Citizens Center. Rosemary gave a report on the Summer Reading Program. All went well.

Meyer moved annual financial report be approved - Kruttsing's seconded motion - carried.

Rosemary & Helton will talk to Architects about investments after we have discussed the interest rates we are now receiving. The Library Friends group was discussed but no action was taken. Drawings of the Library addition were shown. Egeland, as a representative of the Board, moved that we hire Bergland & Cram as architectural firm, to prepare plans for proposed addition. This will be presented to the Chautau City Council.

Meyer seconded motion - carried.

New County representatives on the Board was discussed - nothing decided. Meyer moved we adjourn. Kruttsing's seconded - carried. Thanks are to be written to Charles Percifield & Beta Sigma Phi Co of Linda Neer.

Secretary pro tem,
C. Meyer

9-4-81

Members, Mefferd, Meyer, Kraitsinger, Metzger, Baker, Eglant, ~~Stanton~~, Evans & Arnold opened the Regular meeting of the Library Board. Ken Crist was present as Representative of S.W. Regional Library Board.

Minutes were approved & read.

Bills were presented. Kraitsinger moved bills be allowed, Meyer 2nd motion - Carried.

General Fd \$ 5764.99

Attendee Fd 231.74

TTL \$ 5982.73

Due to heavy rain water filled the basement floor & had to be vacuumed out. (Ballard Floor Service). The City has been asked to fill holes around building & clean drain. The Board will ask the Auditor to visit with us & advise us on the intrust from the trust fds.

Float committee was appointed for Home-coming parade in Oct.: Karen, Helen & Susan. We received a written report from Miss Peterson for the Summer Reading Program.

The Class of '67' purchased a picture of Hortense ^{Pharmacy} Gensky Becker & offered this to the Library. It was discussed - with the possibility of changing this for a ^{6-8 mo.} year, & then seeing if the Historical Society would be interested. This motion was

made by Meyer, seconded by Kraitsinges - carried.

Dave Wood from the State Library Bldg. Committee stepped & talked to us about plans for being on the Historical Register & things necessary in our bldg. addition.

It was discussed: Ask Steve Fossilman to help write bldg. program when applying for a grant.

A survey will be taken in the community to see what support there will be for the bldg. addition.

Meeting Adjourned,
Sec.

Susan Arnold

10-1-87

Present at the Regular Library Board meeting were members Baker, Gaston, ^{Egeland} Matzen, Meyer, Medford, Kraitsinges, Trip & Arnold.

Minutes were read & Matzen moved they be approved with Kraitsinges's second. - carried.

Bills were presented. Egeland moved bills be accepted, Kraitsinges seconded - carried.

General fd \$4897.47
 Allender fd 218.19
 TRC 5165.66

The auditor was here and all is in order.

The city filled in dirt around the building. Nothing more has been heard about the picture of Hortense. The Beta Sigma Phi Society has given us a plate of the court house. Ken Crist is in the hospital - a box of candy was suggested. Rosemary has started on our building statement, suggestions are welcome.

Freda Foush will now be cleaning the library for us.

Work on Homecoming float will be at Metzgers Oct 8th at 5:30pm.

The house behind the library is now available. The Reeves family has contacted us with the asking price of \$26,500.00. It was voted unanimously to purchase it if possible. Sherill will talk to Bernie on how to proceed.

Salary committee: Eglund, Meyer, Guittinger. There will be a meeting before Nov.

Sec. Pro tem
Charlene Meyer

11-5-87

The Chauton Library Board held its regular meeting Nov 5th with members. Matzen, Guntzinger, Lipp, Egeland, Ganton, Meyer, Nappert & Baker present.

Minutes were read & approved. Bills were presented. There was not a bill from F.S.U. this month because of a refund.

Bills: General Fd. \$6043.96

Attendee Fd. 131.48

TTL. 6175.44

Nappert moved bills be paid, Matzen seconded move. - Carried. Pres. Ganton appointed Lipp, Evans & Meyer to the budget committee.

The Foundation committee will talk with the Reeves family about the purchasing of the Reeves property. Nappert moved we direct Evans to write a letter of intent for a Federal Grant. Lipp seconded motion carried.

Report of salary committee was given. Matzen moved we accept the committee's report. Jim seconded. After discussion - carried.

Meeting Adjourned

Sec. JoAnn Chaelene Meyer

12-3-87

Members Arnold, Eans, Hutton, Gruitsinger, Meyer & Egeland were present at the Reg. Chauton Library Board meeting. Minutes were read & approved. Bills were presented & Meyer moved they be allowed. Egeland second move - carried. General Fd. \$48,92.01

Allowance \$136.86

TTL. 5028.87

Meyer reported for the budget committee 1988. Arnold motioned the budget be accepted as given. Gruitsinger seconded motion - Carried

Abt. Hass informed us money will be received from the Melvin Judd (Mutual Fds & Bonds)

The furnace has had some problems - hopefully they ~~will~~ have been corrected. Our flag was stolen & it was reported to the police & insurance papers filed.

We received a letter from Carol Enos complaining of rude & embarrassing treatment at the library while checking a book out. We feel bad about the treatment she received - the employee (Gvorn Taylor) will receive notice to be more courteous in the future. Checking

Mrs. Emos records we found her careless in checking out books & not paying her fines. It is the Library policy that those with fines exceeding \$5.00 may not be allowed to check out books until fines are pd. Meeting adjourned.
Sec.

Susan Arnold

1-7-88

Library Board held Regular meeting -
Members Present were Metzger, Gripp, Evans,
Egeland, Baker, Garton, Arnold & Gruntingsen.

Minutes were read. Egeland moved they be approved - Gripp seconded - Carried.
Bills were presented. Gripp moved bills be accepted, Egeland 2nd - Bills were accepted. General Fd. \$6050.02

81.40
TTL \$6131.42

2-4-88

The regular meeting of the Chariton Public Library board was held on February 4, 1988, in the library. Members present: Librarian, Rosemary Evans, Chairman Sherill Barton, Helen Krutzing, Jim Mefferd, Doyle Grigg, Dave Baker, Gene England, Karen Matzen, and regional representative Ken Crist.

Minutes were read and approved.

Bills were presented. Mefferd moved they be accepted. Krutzing seconded. Passed.

Don. fund	6187.56
Attender	37.96
	<hr/> 6225.52

The monthly financial report was read and approved.

The architect has sent more drawings of the Children's Room addition. The building committee will plan a meeting soon.

The Chariton Women's Club met in the library this month. P.E.O. will hold one meeting here this month also.

Grigg reported that a light has been installed on the back of the library.

Grigg reported that the Kinck money was invested for 12 months this time.

Baker moved, Grigg seconded, we adjourn. Passed.

Karen Matzen
Sec, Pro Tem

Free Public Library

Chariton, Iowa

*General Fund
Albion*

6666.47
138.90

Total 6805.37

The regular meeting of the Chariton Public Library board was called to order on March 3, 1988, at 5:00 P. M. in the library.

Members present were Sherrill Garton, chairperson; Helen Krutsinger; Karen Matzen; Gene Egeland; and Jim Mefford. Ken Crist, representative and Rosemary Evans, librarian, for the Southwest Iowa region, were also present. Absent: Susan Arnold; Charlene Meyer; Doyle Gripp; and David Baker.

The minutes of the previous meeting were read and approved.

Krutsinger moved, and Egeland seconded, that the bills be approved.

Under old business, Garton announced that the purchase of the Lara Reeves home, just north of the library, has been accomplished. It was donated to the city by the Johnson Foundation of Chariton, Iowa. This will make it possible to have a handicapped entrance on the back of the library when the proposed Children's Room addition is built. The city council will be officially notified at their March 7th meeting.

Under new business, architect Randy Cram, of Mason City, will be present at the April 7th library board meeting.

Discussion was held about the coming summer reading program.

Postage for the ever-increasing inter-library loans was discussed. Thirty-eight books and five magazine articles were received from other libraries this month, with five sent to other libraries. School children are also making use of this service when our library does not have the particular book they need. This is used especially when the child needs several sources for a report. The Russell school children also use the library often.

Beginning March 16, Margaret Lewis will begin working part-time at the library, under the "Green Thumb" program.

Meeting adjourned.

Free Public Library
Chariton, Iowa

General fund 5 6157.21
Albender 235.35

6392.56

The regular meeting of the Chariton Public Library board was called to order on April 7, 1988, with seven members present: Chairperson Sherrill Garton; Karen Matzen; Charlene Meyer; Helen Krutsinger; Gene Egeland; Jim Mefford; and Dave Baker. Absent: Doyle Gripp and Susan Arnold. Regional representative Ken Crist; librarian Rosemary Evans; and architect Randy Cram were also present.

The minutes of the last meeting were read and approved.

The bills were discussed. Helen moved they be allowed, Jim seconded. Carried.

Under old business:

Julie Peterson and Lisa Blass have consented to conduct our summer Read-to-Me program again this year. A discussion of their salaries was held, but it was decided to wait until the May meeting to decide.

A letter was read from Judge Abe Hass concerning a bequest from the estate of Melvin Linn Judd. Karen Matzen will answer the letter. We were listed in the will.

Helen Krutsinger moved that the librarian inquire about the cost of having bookmarks printed with library hours, etc. on them.

Sherrill is going to see about hooking up the security light again that is behind the Lura Reeves home.

Architect Randy Cram from Mason City was present in the library all afternoon the day of our board meeting, and some changes were made in the plans. He explained the changes, and the board agreed that they were good ones.

Charlene Meyer
Charlene Meyer,
Sec. Pro Tem

Gene moved we adjourn. Karen 2nded. Carried.

The regular meeting of the Chilton Public Library board met on May 5, 1988, in the library, at 5 P.M.

Members present: Librarian Evans Arnold, Meyer, Mefferd, Kuntzinger, Barton, Tripp, and guest City Manager, Edward Eason.

The minutes of the past meeting were read and approved as read.

The bills were presented. | General fund \$ 5,316.00
 Tripp moved, Kuntzinger seconded | Allender 230.32
 that bills be paid. Carried. | \$ 5,546.32

The financial report was read & approved.

Under new business, the salary for summer reading teacher, Julie Peterson was discussed.

It was moved by Kuntzinger and seconded by Meyer that we pay Julie \$800.00 and her helper, Lisa Brass \$250.00. Carried.

The tree by the Darrak building back of the library needs trimmed. It is in the wires. Meyer moved & Meyer seconded that we take care of this. Carried.

A letter of consent was sent to attorney Abe Hans concerning the Judd will.

Building plans were looked over and changes noted.

Meeting adjourned.

Secretary,
 Susan Arnold

Free Public Library

Chariton, Iowa

The regular meeting of the Chariton Public Library board met on June 2, 1988, at 5 P. M. in the library.

Members present were chairman Sherrill Garton; secretary Susan Arnold; Charlene Meyer; Karen Matzen; Helen Krutsinger; Doyle Gripp; David Baker; and librarian Rosemary Evans.

The minutes of the last meeting were read and approved.

The bills were reviewed. Meyer moved and Krutsinger seconded that they be approved. Motion carried. Amounts were: general fund, \$5,120.90; Allender fund, \$71.04; total, \$5,191.94.

Librarian Evans announced that the summer reading classes begin on Monday, June 6, and run for six consecutive weeks.

Gripp reported that he has asked the city to remove the tree at the SE corner of the Darrah building. It borders on the Reeves house.

Matzen reported on her call to the representative of the Kinney-Lindstrum Foundation, inquiring about possible financial aid for our proposed Children's room. Things did not sound favorable, due to the poor oil market. Other grants were discussed, such as the CDBD and the Pioneer Seed Corn grant. No federal grants are being offered at this time, that we know about. Our regional representatives at Council Bluffs are also trying to help us in this area.

Meyer moved and Krutsinger seconded that we notify city manager, asking him to let bids on the Lura Reeves home. Motion carried. Doyle will contact Mr. Elam. We have one known interested party.

Garton announced that the architect had given her some estimates for the new addition, which he said were high. It probably would not cost this much.

Cost for the new area would be around \$104.00 per square foot.

(continued)

Broken down:

\$ 365,000.00	new addition
20,000.00	parking and landscaping
15,000.00	remodeling existing building
94,000.00	interior - air - tuckpointing
<u>3,200.00</u>	roofing
\$ 497,200.00	

Whether or not to use a professional fund raising company was discussed. Our Community Betterment Foundation believes that we should do this if there is a large amount to be raised. Since we have matching funds offered by the Johnson Foundation of Chariton, a good sized grant of some kind would drastically cut down the amount that needs to be raised from the citizens of Chariton. If this should happen, we may not need a professional fund raiser.

Evans will write a thank you to Lucille Judd, on behalf of the Melvin Judd generous bequest to the library.

Meyer moved and Gripp seconded that we adjourn. Meeting adjourned.

Susan Arnold, Secretary

by Rosemary Evans, librarian