

The Hamilton Public Library Board met Jan 7, 1982 with members Hawkins, Curt, Hoxton, Fielding, Arnold, Curtis, ^{Garton} and Librarian Evans present.

Pres. Fielding called the meeting to order. The minutes were read and approved. Bills were approved, Curtis moved, Hawkins seconded.

General Fund	5191.41	^{\$} 4939.57
Attender "	271.86	
	<u>5463.27</u>	^{\$} 5211.43

Discussion of CD's coming due and how to invest the money. Evans will investigate.

The following officers were elected moved by Curtis, seconded by Arnold:

Terry Hoxton, Pres.
 Sherrill Garton V.P.
 Norma Hawkins, Secy.

Carried.

The lights in the basement hallway need to be checked.

Pres. adjourned the meeting.

Terry Hoxton, Secy

Feb. 4, 1982

The Chariton Public Library Board met Feb. 4, 1982 with members Hopton, Crist, Hawkins, Fielding, Garton, Arnold and librarian Evans present.

The minutes of the previous meeting were read and approved. Fielding made the motion to pay bills, Arnold seconded: General Fund \$4,537.54

Alleader Fund 20.47

Total \$4,558.01

Librarian Evans reported that the IPERS (FOAB), Social Security and Employers Insurance will be taken from the city Trust and Agency Fund instead of the library General Fund. The city manager budgeted the employees taxes to come from city Trust and Agency Fund; therefore, city's share will now come from that fund. The library accounts were correct to 6-30-81. Since city tax funds were given to library to pay library share of Soc. Sec. and IPERS the state auditor instructed us to lower our 12-31-81 balance by \$2,095.99 making the balance \$55,062.²⁵ The state auditor also instructed us to lower our Jan, 82 disbursements by \$2,286.²¹, making our disbursements for Jan-82 \$2,925.²². This amount of \$2,286.²¹ is the amount returned to library for amount paid out between 6-30-81 to 1-31-82 for Soc. Sec. and IPERS. These adjustments correct library books to Jan. 31, 1982 and will show the balance on hand on that date of \$52,921.²⁴

The city manager requested the library board lower the library budget by removing the \$3500 budgeted for a new furnace. After discussion Ken Crist suggested we ask

if there is a city contingency fund from which we could draw funds if there the need for a new furnace arises.

The board unanimously objects to purchasing a furnace from any of the existing library trust funds.

The meeting was adjourned.

Norma Hawkins, Secretary

March 4, 1982

The Chariton Public Library Board met March 4, 1982 with members Hofton, Garton, Fielding, Bankus, Curtis, Hawkins, and librarian Evans present.

The minutes of the previous meeting were read and approved.

Curtis moved and Garton seconded that bills be paid:

Gen. Fund \$ 6,158.77

Allender Fund 179.41

\$ 6,338.18

After checking with city manager, Aulwes, he told us funds would be available for a new furnace if needed.

The Keep Chariton Growing contacted committee contacted the library concerning purchasing and planting a tree on library grounds. After discussion it was agreed that we would purchase a tree to be planted in a location to the side or back of library.

Meeting was adjourned.

Norma Hawkins, Secretary

April 8, 1982

The Chariton Public Library Board met on April 8, 1982 with members Gorton, Arnold, Fielding, Bankus, and Gripp present.

The minutes of the previous meeting were read and approved.

Gripp moved and Arnold seconded that bills be paid:

General Fund \$ 4,891.78

Allender Fund 29.45

\$ 4,921.23

The library bushes have been trimmed. It was decided to order ground cover plants to be planted under the bushes to keep the dirt from washing away. It was decided to present Virginia and Bob Bell with a rose bush for assisting with the pruning.

There was discussion about planting a tree in accordance with the city tree planting project. Those present agreed to buy a tree and plant it near the N.W. corner of the library lot.

The custodians are going to take a vacation the last week of April; Mrs. Reeves, who lives next door to the library, will assume their duties. Bankus moved and Gripp seconded that we pay her \$50.

Gripp moved that meeting be adjourned. Arnold seconded. Carried.

Rosemary Evans
Acting Secretary

Mrs.
Reeves

May 6, 1982

The Chariton Public Library board met on May 6, 1982 with members Hopton, Fielding, Bankus, Barton, Hawkins and librarian Evans present. The minutes of the previous meeting were read and approved. Barton moved and Fielding seconded that bill be approved. Motion carried.

General Fund \$3,801.44

Allender Fund 305.42

\$ 4,106.86

Evans reported that the tree purchased through the Keep Chariton Growing program had been planted. Also ground covers for the front area beneath the shrubs has been purchased and will be planted.

Dehumidifiers need repairs. The board asked librarian to check on repairs needed. If new dehumidifier is needed, Bankus made the motion and Fielding seconded that we purchase a new one. The cost of new dehumidifiers to be taken from Allender Fund. Motion carried.

A request for additional shelves in the library at an approximate cost of \$650 was made. This will be included in next year's budget.

On a motion made by Bankus and seconded by Hopton a new water fountain be purchased for the main area of the library. Motion carried.

Russell Newspapers have been copied on microfilm and are now available in the library. Barton made the motion and Fielding seconded that the Chariton newspapers now be brought up to date on microfilm. Motion carried.

Meeting adjourned.

Norma Hawkins, Secretary

June 11, 1982

The Chariton Public Library board met on June 11, 1982 with members Fielding, Bankus, Crist, Arnold, Gripp, Hawkins, and librarian Evans present.

The minutes were read and approved. Fielding made the motion and Crist seconded that bills be paid. Motion carried.

Gen. Fund \$5,663.91

Allender 377.14

\$6,041.05

The summer Read-to-Me Program will begin June 15th with Mary Paulsen in charge. She will be paid the same as last year - \$5.50 per hour.

Arnold made the motion and Bankus seconded that the meeting be adjourned. Motion carried.

Norma Hawkins, Sec'y.

July 8, 1982

The Chariton Public Library Board met on July 8, 1982 with members Hapton, Arnold, Crist, Hawkins, Garton and librarian Evans present.

The minutes were read and approved.

Hawkins moved and Arnold seconded that bills be approved.

General Fund	\$ 4,148.10
Allender Fund	36.25
	<hr/>
	4,184.35

Meeting was adjourned.

Norme Hawkins, Sec'y.

August 5, 1982

The Chariton Public Library Board met on August 5, 1982 with members Hoyton, Garton, Gripp, Crist, and Fielding, ~~p~~ and librarian Evans present.

The minutes were read and approved.

Crist made the motion and Fielding seconded that bills be paid. General Fund \$4,395.57

Allender Fund	314.84
	<hr/>
	4,710.41

The '82-'83 budget was approved on a motion by Gripp and seconded by Fielding. Motion carried.

Meeting was adjourned.

Norma Hawkins, Sec'y.

September 9, 1982

The Chariton Public Library Board met on September 9, 1982 with members Bankus, Garton, Hawkins, Hofton, Arnold and librarian Evans present.

Minutes were read and approved.

Garton moved and Arnold seconded that bills be paid. — General Fund \$4,808.18

Allender Fund	330.97
	\$ 5,139.15

A letter of resignation ~~from~~ ^{to} the board ^{was} received from Joyce Curtis ~~was~~ ^{and} read to members present. The matter of a replacement was tabled till next meeting.

Inter library loans from Council Bluffs will now cost our library the postage expense both way and a telephone call or mailed order because of the discontinuance of the Wats line service. Each patron now ordering from the inter-library service will be charged a \$1.00 fee to cover these expenses.

There will be a book sale Sept. 18 to dispose of old books. Cost of each book — .25¢.

Meeting adjourned.

Norma Hawkins, Sec'y.

Oct. 7, 1982

The Chautauq Public Library Board met on Oct. 7, 1982 with members Hofton, Garton, Bankus, Fielding and Hawkins present.

Minutes were read and approved.

Hofton moved and Garton seconded that bills be paid. Motion carried.

General Fund	\$ 5,161.70
Allender	<u>480.37</u>

~~There being no~~ 5,642.07

There being no further business, the meeting was adjourned.

Norma Hawkins, Secretary

Nov. 4, 1982

The Chariton Public Library Board met on Nov. 4, 1982 with members Fielding, Arnold, Barton, Hawkins, Crist, Gripp, Bankus, and librarian Evans present.

The minutes of the previous meeting were read and approved.

Fielding motioned and Gripp seconded that bills be paid:

General Fund \$ 3,633.⁶⁵

Allender Fund 422.94

Total \$ 4,056.59

Librarian Evans reported a profit of \$162.⁷⁴ from the Sept. book sale. The income and expenses for the sale were as follows:

Total receipts \$ 264.64

Expenses \$ 10.00

Church (tables)

17.00

Extra help

10.00

Radio adv.

64.90

News + Cable TV adv.

Total Expenses \$ 101.90

Net profit \$ 162.74

There was some discussion concerning the problem of limited books available for school term paper assignments, etc. Students should be encouraged to copy parts of books needed for their use and then leave the book in the library for others use.

Koch Bros. contacted the library about the availability of a used micro film reader-printer-copier with a micro fish attachment at a cost of \$1100-\$1200. After discussion the librarian was asked to research more thoroughly the need for such equipment. Board member Gripp volunteered to contact Koch Bros. concerning the price and possibility of a trade in.

Board members Fielding and Arnold were appointed to the salary committee.

Fielding made a motion to ask Charlene Meyer to serve on the library board to fill the unexpired term of Joyce Curtis who recently resigned in September. Gripp seconded and motion carried unanimously. Fielding will contact Mrs. Meyer.

Gripp will contact city manager concerning the needed repairs on the front entrance steps and sidewalk.

There being no further business, the meeting was adjourned.

Norma Hawkins
Secretary

Dec. 2, 1982

The Chariton Public Library Board met on Dec. 2, 1982 with members Hopton, Hawkins, Garton, Arnold, Fielding, Crist, and librarian Evans present. Prospective member Charlene Meyer was also present.

The minutes were read and approved.

The micro-film reader-printer-copier is no longer available. A greater need for an 8mm projector was expressed. Fielding made a motion and Garton seconded that we purchase a demonstrator model with a 6mo. guarantee at a cost of \$125 ^{from Eastin-Phelton Corp.} Motion carried. Et Crist made the motion and Garton 2nd that bills be paid.

General Fund \$5,308."

Librarian Evans commented that the copy machine expenses are exceeding the income of 10¢ per copy charge. Arnold made the motion and Garton 2nd to increase the cost per copy to 20¢ per copy. Motion carried.

Guy White has been contacted to install the spot light on the flag outside the library as soon as possible.

After some discussion the '83-'84 budget was approved as proposed. Motion was made by Garton and seconded by Crist. Motion carried. (Copy attached.)

The salary committee recommended increasing the number of holidays for library employees. Veterans Day was discussed. A motion made by Fielding, seconded by Garton, that library remain open on Veterans Day. Motion carried.

A motion to close on Christmas Eve, Dec. 24, was made by Garton, seconded by Arnold. Motion carried.

Holidays for library employees are as follows:

1. New Years' Day
2. Memorial Day
3. July 4th
4. Labor Day
5. Thanksgiving Day
6. Christmas Eve
7. Christmas Day

A salary increase of approximately 4% across the board was recommended by the salary committee. Motion made by Fielding, seconded by Arnold to accept proposal. Motion carried. (Salary schedule attached.)

There being no further business, meeting adjourned.

Norma Hawkins, secy.

January 6, 1983

The Charlton Public Library Board met on Jan. 6 with members Hopton, newly-appointed member Charlene Meyer, Hawkins, Arnold, Fielding, Garton, Crist and librarian Evans present.

The minutes of previous meeting were read and approved.

Fielding made the motion and Hopton seconded to allow the bills:

General Fund \$4,422.37

Allender Fund 693.22

Total \$5,115.59

Jerry Hopton reported to the board that she has ~~started~~ ^{initiated} a fund for a proposed children's room addition to the library in memory of her mother, Mrs. Florence Oppenheimer. The board approved and will notify the public by means of the newspaper that such fund has been established. Also a letter will be sent to local attorneys to inform them of this fund. A committee of Hopton, Meyer, and Fielding will oversee the fund.

A cassette player for the music room is needed. Garton moved and Meyer seconded that purchase be made. Motion carried.

Garton moved and Crist seconded that current board officers remain for another year. Motion carried. Officers are Jerry Hopton, pres.; Sherrill Garton, v. pres.; Norma Hawkins, secy.

Meeting adjourned.

Norma Hawkins, secy.

February 3, 1983

The Chariton Public Library Board met on Feb. 3, 1983 with members Hopton, Crist, Hawkins, Bankus, Gripp, Fielding, and librarian Evans present.

The minutes of the previous meeting were read and approved. Crist made the motion and Bankus seconded that the bills be allowed. Motion carried.

General Fund	\$ 4,061.61
Allowance	<u>157.08</u>
	\$ 4,218.69

A copy of the newspaper announcement and the letter to the local attorneys (copies attached) concerning the fund established for the proposed children's addition to the library was presented to board members. After some discussion it was decided to postpone the letters and the announcement until after the current community fund drive for the auditorium. Meanwhile Craig Fielding agreed to look into the possibility of keeping the funds collected for the proposed addition separate from other library monies.

Librarian Evans reported that she has consented to have a girl work in the library for 10 hrs. per week under the CEDA program.

The board asked librarian Evans to see to getting the entranceway carpet replaced as soon as possible because of excessive wear and fraying.

Meeting adjourned.

Norma Hawkins, Sec'y.

March 3, 1983

The Chautauq Public Library Board met on March 3, 1983 with Hopton, Gripp, Bankus, Hawkins, Arnold, Crist, and librarian Evans present.

The minutes of the previous meeting were read and approved.

Gripp made the motion and Bankus seconded that bills be allowed. Motion carried.

General Fund	\$5,235. ⁷⁰	5,215. ⁴¹
Allowance	191. ⁵¹	191. ⁵¹
Total	\$5,427. ²¹	5,406. ⁹²

amended 4-13-83
 Rowland
 Evans,
 Librarian

There being no business, meeting adjourned.

Norma Hawkins, sec'y.

April 7, 1983

The Chariton Public Library Board met on April 7, 1983 with members Meyer, Crist, Hopton, Fielding, Sarton, Gripp, Hawkins and librarian Evans present. The minutes of the previous meeting were read and approved.

Meyer made the motion that bills be approved. Fielding seconded.

Gen. Fd.	\$5,619. ⁶⁹
Allender Fd.	123. ⁴⁰
	<hr style="width: 50%; margin: 0 auto;"/>
	\$ 5,743. ⁰⁹

In conjunction with National Library Week beginning Apr. 19 the announcement of the fund established for the proposed children's room addition will be made in the local newspapers and letters sent to the attorneys concerning the same.

Mary Paulson will again be in charge of the summer reading program. Gripp made the motion that the amount of funds needed by Paulson for the program be allowed. Meyer seconded.

Librarian Evans reported that the carpet has been ordered for the front entrance and will be installed when weather improves.

There was some discussion concerning the possibility of purchasing video disc players. This matter will be discussed more later.

Meeting adjourned.

Norma Hawkins, sec'y.

May 5, 1983

The Chariton Library Board met May 5th with members Gorton, Gripp, Bankus, Evans, Hawkins, Fielding, and Arnold present.

Minutes were read and approved. Gripp motioned and Fielding seconded that bills be approved and paid.

Gen. Fd. # 4452.11	
Alender	177.23
	<u>\$ 4,629.34</u>

Librarian Evans said a new all weather flag had been put up.

\$500 for the Children's Library addition has been placed in a C. D. at 10% interest. The remaining funds are in a savings account.

Buying a copy machine from the city for \$350 was discussed. Gripp motioned and Bankus seconded that motion we buy the machine and take bids on our old copy machine.

Video discs and disc exchanges were discussed. The library in Indianola has this program and Arnold is to check into it for details.

Members checked floor in the magazine room. Gripp made the motion to adjourn - Fielding seconded.

Sue Arnold, Acting Secy.

June 3, 1983

The Chariton Public Library Board met on June 3, 1983 with members Barton, Crist, Hawkins, Meyer, Arnold, Gripp, Bankus and librarian Evans present.

The minutes of the previous meeting were read and approved.

Crist made the motion and Meyer seconded that bills be paid:

Gen. Id.	\$5,370.09
Allender	<u>760.55</u>
Total	\$6,130.64

An estimate was received from Alvin Halferty to repair the floor in the music room and hall area of the library.

Jim Moore had been contacted and failed to submit a bid.

Charlene Meyer made the motion that funds be taken from the Curtis Fund to repair the floor. Any amount needed over the balance in the Curtis Fund is to be taken from the

Allender Fund.* The floor is to be repaired with 3" of concrete and resurfaced at an approximate cost of \$3,440 including labor needed to move records, equipment, etc. from the music room and new carpentering laid after floor repair. Carpet will be installed by Schmitt at an approximate cost of \$1,500. Ken Crist seconded the motion. Motion carried unanimously.

Summer reading classes begin June 12 and go for 6 wks.

Evelyn made a report to the board concerning video disc programs in our area. The state library recommends surveying our patrons to find out which type of video system to purchase. All libraries contacted reported full use of video disc players with most reserved well

* See Oct. 7 minutes for correction.

in advance. After some discussion the matter was tabled until after floor repairs are finished.

Librarian Evans reported that the Herrick Fund of \$37,000 has been reinvested on a short term Certificate of Deposit. A decision needs to be made on how to reinvest when it comes due again. Interest on this fund is set aside for the purchase of children's books for the library.

Fred Bankus announced he is retiring at the expiration of his term on July 1. A new member needs to be found. Crist commended Bankus for his many years of service on the library board. Bankus agreed to help as a financial consultant if the board would ever need him.

Meeting was adjourned.

Norma Hawkins, Secretary

July 7, 1983

The Chariton Public Library Board held its regular meeting July 7, 1983 with members Meyers, Crist, Hopton, Evans, and Arnold present. Also present was newly appointed member, Karen Matzen. Computers and video recorders will be tabled for later discussion.

Matzen and Evans are to buy a clock for the library room.

Meyer made a motion to buy an air conditioner for the meeting room with Hopton seconding the motion. Carried.

It was suggested that gifts to the library children's room be recognized in the form of memorial plates or plaques. He will look into it.

Hopton closed the meeting and adjourned.

Susan Arnold, Acting Secretary

August 4, 1983

The Chariton Library Board met on Aug. 4, 1983 with members Gripp, Gilding, Garton, Meyer, Matzer, Crist, and Arnold present.

Old pictures belonging to the library which had been stored for years were viewed and a discussion held on what could be done with them. It was decided to keep some of them, and the others be given to the Lucas County Historical Museum.

Alvin Halferty was present to discuss the basement floors and the cost involved in replacing the floor. Approximately 4" of new flooring is needed to replace the old floor at an approximate cost of \$5,000. It was moved, seconded, and unanimously passed to have Alvin Halferty replace the floors, if funds are available. No bid was received from Jim Moore of Russell who had been asked to submit a bid.

Motion was made to approve the annual report by Crist; Garton seconded the motion. Passed and report approved.

Carpet was discussed. Sherrill Garton and her daughter, Alyse, will shop for samples and prices.

It was motioned by Meyer and seconded by Crist that postage on all films be paid by the patron. Motion carried.

New board member to replace Gilding was discussed.

Meyer motioned to adjourn meeting. Gripp seconded.
Ann Arnold, Acting Secy.

Sept. 8, 1983

The Chariton Public Library Board met with members Meyer, Grigg, Garton, Hawkins, Hopton and librarian Evans present.

The minutes of the previous meeting were read and approved.

A motion to allow the bills was made by Grigg and 2nd by Meyer. Gen. Fund \$6,631.48

Allender	279.44
Total	\$ 6,910.92

The Historical Museum was delighted with the old pictures donated by the library. Each picture has been identified and will be displayed.

Garton made the motion that we get remaining pictures belonging to library repaired in Des Moines. Meyer seconded. Motion carried.

Evans reported that the funds to repair the lower level floor will come from the Library General Fund. Garton made the motion that the entire lower level floor, excluding bathrooms, be repaired. Grigg seconded. Motion carried. Evans will report to Aulwes that the estimated cost of repair will be around \$10,000.

Alyse Garton has done some checking around concerning carpeting for the lower level, but reported that we need to wait till nearer time for installation and ordering.

Evans reported that lots of books were disposed of during the book sale.

A new member to replace a possible vacancy on the board was discussed. Grigg will contact Dennis Linsicum about the possibility of serving. Meeting adjourned.

Norma Hawkins, Secy.

Oct. 7, 1983

The Chariton Public Library Board met with members Norton, Meyer, Arnold, Hawkins, Crist, Gripp, Matzger, and librarian Evans present.

Minutes were read and approved.

Meyer moved and Arnold 2nd to allow bills.

Gen. Fund \$ 4,162.96

Allender Fund 63.03

Total 4,225.99

A letter of resignation from Craig Fielding was read and accepted.

After a review of the minutes of the past months, Crist made a motion to rescind the motion made and approved in June to pay cost of floor repairs from Curtis and Allender Funds. Funds for repairs will come from the Library General Fund as stated in Sept. minutes. Gripp 2nd, motion carried.

Meeting adjourned.

Norma Hawkins, Sec'y.

Oct. 25, 1983

A special meeting of the Chariton Public Library Board was held on Tues., Oct. 25, with members Garton, Meyer, Haxton, Giipp, Hawkins, Arnold, Matzer, Librarian Evans and Alysie Hunter present.

Mrs. Hunter presented samples of carpet for the downstairs floor area. Charlene Meyer and Norma Hawkins were appointed to a committee to study and select carpet samples then present them to the board. After further discussion Giipp moved that the Five Star, Sugar Cane ML-50 pattern from Criterion Mills, Inc. be used. Garton seconded. Motion carried. Mrs. Hunter will get at least two bids on cost of carpet and installation and present them to the board at the next meeting.

Meeting adjourned.

Norma Hawkins, secy.

Nov. 3, 1983

A meeting of the Chariton Public Library Board was held with members Hawkins, Arnold, Matzen, Mefford, Garton and librarian Evans present.

New member Jim Mefford was welcomed.

Minutes of the previous meeting were read and approved.

Further investigations into carpet samples will be made by the carpet committee and a report made back to the board.

Arnold moved and Mefford seconded a motion that bills be paid - including \$3,500 advance to Halferty Builders for basement repairs.

Gen. Fd. \$8,512.42

Allender 284.30

\$8,796.72

Doyle Grigg and Jim Mefford were appointed to the budget committee.

Karen Matzen and Ken Crist will work on the salary committee and make recommendations at the next meeting.

A letter in response to Evans' inquiry was received from the State Historical Dept. stating that our library was not accepted for listing on National Register of Historic Places.

Evans reported that Bob Daniel will make rack for newspapers in the library.

Meeting adjourned.

Norma Hawkins, Secy.

Nov. 11, 1983

A special meeting of the Chariton Public Library Board met with Hopton, Grigg, Meyer, Crist, Mefford, Garton, Hawkins, and librarian Evans present.

After presentation of new carpet samples, Grigg made the motion to rescind motion of 10/25 carpet pattern. Garton seconded. Motion carried.

Crist then made the motion to accept the bid from Schmitt Paint & Decorating on carpet pattern Accent Plus # 2807 Cracked Orange for 243 yds @ \$11.49 per yard. Mefford seconded. Motion carried.

Garton made the motion to pay Schmitt the cost of carpeting minus 5% when it arrives. Meyer seconded. Motion carried.

There was some discussion about progress being made in basement.

Meeting adjourned.

Norma Hawkins, Sec'y.

Dec. 8, 1983

The Chariton Public Library Board met on Dec 8 with members Meyer, Mefford, Hawkins, Crist, Hopton, Matzen, Garton, Gripp, Arnold and librarian Evans present.

The minutes of the previous meeting were read and approved. Garton made a motion to pay the bills. Meyer seconded. Motion carried.

Gen. Fd.	\$ 9,980.20
Allender	<u>506.25</u>
Total	\$10,486.45

The budget was discussed and tabled until next meeting. Garton made a motion to have a 3-member, permanent budget committee appointed with each member serving a 3-year term and one new member appointed each year. After some discussion concerning the possibility of some by-laws for the library board, the motion was withdrawn and the matter tabled until the Jan. meeting.

Librarian Evans was asked to search for library board by-laws and report back at next meeting.

Some discussion was held on rearranging the clerical workers and their hours at the library to better help with the work load. Librarian Evans was asked to do a study on the cost differences of replacing the two high school parttime workers with one full-time clerk. She will report at the Jan. meeting. Mefford made the motion

to have Evans do the study. Garton seconded. Motion carried.

The following salary recommendations were made by the salary committee:

Evans	\$925/mo	+7%	Daniel	\$4.55/hr	+5%
Taylor	685/mo	+5%	McKinney	4.55/hr	+5%
Cochran	5.30/hr	+6%	H.S. Girls	3.38/hr.	N/C
Stone	4.55/hr.	+5%	Custodians	N/C	

Matyer made the motion to accept salary recommendations. Garton seconded. Motion carried.

Mufford made a motion to adjourn. Crist seconded. Motion carried.

Norme Hawkins, Sec'y.

Jan. 5, 1984

The Chariton Public Library Board met with members Matzger, Mefford, Hawkins, Arnold, Crist, Meyer, Layton, Garton, Gripp and librarian Evans present. The minutes of the previous meeting were read and approved.

Meyer made the motion to pay the bills. Arnold seconded. Motion carried.

General Fund	\$13,819.62
Allender Fund	<u>370.04</u>
Total	\$14,189.66

The search for the by-laws was postponed.

The study concerning the replacement of high school help with full time clerk would mean an additional \$1,579 in the salary budget.

Garton made the motion that Jean Daniel be hired additional hours as needed in the afternoons and evenings at the present times to help with the work load in the office. Arnold seconded. Motion carried.

Crist made the motion to accept the budget committee's budget recommendation with the adjustments on salary increases.

Gripp seconded. Motion carried.

Derou has recommended a pump replacement on the furnace.

Gripp will contact him.

New officers elected were Sherrill Garton, president; Norma Hawkins, vice president; Ken Crist, secretary. Layton moved to approve officers. Meyer seconded. Motion carried. Meeting was adjourned.

Norma Hawkins, Secretary

Feb. 2, 1987

The Chantaw Public Library Board met with members Boston, Hawkins, Arnold, Grigg, Matzen, Crut and Librarian Evans present. The minutes of the previous meeting were read and approved.

On a motion by Hawkins and seconded by Arnold it was unanimously voted to pay the bills:

General fund 10,454.92

Allender fund 749.90

Boston appointed Grigg, Mefford and Crut to the investment committee.

Boston appointed Hawkins, Arnold and Meyer to a committee to supervise furnishings.

Hopkins' resignation was received.

There was a discussion of a proposal for the library to have a typewriter available for loan. On a motion by Grigg and seconded by Hawkins it was unanimously voted to use Allender funds to purchase a manual typewriter to be available for loan.

Meeting adjourned

Lenaith Crut, Secretary

March 7, 1984

The Chariton Public Library Board met with members Gaston, Hawkins, Mafford, Matzen, Ciel and Librarian Evans present. The minutes of the February 2, 1984 meeting were read and approved.

On a motion by Hawkins and seconded by Matzen it was unanimously voted to pay the following bills:

General fund \$5,482.82

Allynder 293.84

\$ 5776.66

Librarian Evans reported as follows:

1. The Genealogy Society is going to donate \$3862⁰⁰ to the library for the purchase of a reader-printer.
2. Youngs do not have a manual typewriter. Following discussion it was moved by Mafford, seconded by Hawkins and voted unanimously to purchase an electric typewriter for library office use and to make the present typewriter available for loan.
3. A replacement rod had been received for the one which was found to be broken when the window blinds were installed recently.
4. The old carpet was sold for \$20⁰⁰.
5. A Trustees workshop will be held in Des Moines on March 30, 1984.

Hawkins reported that she had investigated the style, color and sort of window shades which could be used in the new public basement area. She recommended the purchase of economical ivory shades with one to go in the janitor's

room, one in the stack room, one at the back door and three in the coat storage room. On a motion by Matzen and recorded by Mefford it was unanimously voted to purchase shades as recommended.

Following discussion the subject of by laws was tabled.

Meeting adjourned.

Kenneth Criss, Secretary

April 11, 1984

The Charter Public Library Board met with members Gaston, Arnold, Meyer, Mefford, Matzen, Criss and Librarian Evans present. The minutes of the March 7, 1984 meeting were read and approved.

Librarian Evans reported that the electric typewriter cost \$249.50

On a motion by Meyer and recorded by Arnold it was unanimously voted to pay the following bills

General fund	\$ 11,033.11
Allowance	<u>323.24</u>
Total	* 11,356.35

Librarian Evans reported:

Bob Helgeson will donate some old sheet music to the library - Mefford will take care of any necessary details.

The city council has approved the library budget. With the budget approved we will see a little relief year as

budgeted and decreased earlier.

There is a new law on county funding of libraries.

Horton appointed Mefford and Covert to check on it.

A letter of thanks has been written to the

Genealogy Society for their gift of the reader-printer.

Meeting adjourned.

Kenneth Covert, Secretary

May 10, 1984

The Chertow Public Library Board met with members Horton, Meyer, Arnold, Hawkins, Matzen, Mefford, Fuller, Covert and librarian Evans present. The minutes of the April 11, 1984 meeting were read and approved. Don Fuller was welcomed as a new member of the board.

On a motion by Meyer and seconded by Hawkins bills totaling as follows were approved for payment on a unanimous vote:

General fund \$ 4,309.77

Balance 67.18

\$ 4,376.95

Mefford reported on checking with the County Auditor on county funding of the library. The auditor, under the current law, budgets $6\frac{3}{4}\%$ of county assessed valuation. Tax monies are remitted to the library periodically based on taxes actually paid. Based on current valuation, \$9395.25 would be provided for the

library for the year if all taxes were paid during the year. Next year's tax funding will come under the County Finance Bill. Crick reported that the mayor of Dealey had been contacted with regard to library funding from the Town of Dealey.

Librarian Evans reported that the flag poles in to be painted. She also reported that the Eagles gave the library \$200⁰⁰ for books and services for the aging. There was discussion concerning what should be charged for use of the photo copy machine. It was the consensus that the per copy charge should be left at 20¢. A buzzer system had been installed for communication from the music room to the main floor.

President Hinton asked Norma Hawkins to write a letter to Jerry Hinton to thank her for her services on the library board.

The summer reading program was discussed. On a motion by Arnold and seconded by Mefford it was unanimously voted to pay the summer reading teacher \$100⁰⁰ per week for six weeks and to allot \$50⁰⁰ for supplies.

Meeting adjourned.

Kenneth Crick, Secretary

June 7, 1984

The Chauton Public Library Board held its meeting with members Fuller, Gipp, Mefford, Meyer, Sutton, Hawkins, Evans present.

Minutes were approved. Bills were presented, with Meyer & Gipp motioning to pay the bills. General Fund \$5,797,86

Accendes	—
Total	\$5,797,86

A Summer Reading Program will begin next week with 3 classes a day four days a week. Sheryl Ranshaw will be teaching children ages 3-9.

Gipp motioned and Meyer seconded the motion to purchase 2 tables to replace those used for Micro Film Readers in Music room.

A reminder will be sent to Attorneys concerning the Childrens Room Fund. Letters should include date ~~initiated~~ initiated and amount in the fund.

Don Fuller is pursuing Shut Music from Bob Helleyer. Hope to display some.
Meeting adjourned

Secretary,
Susan Arnold

July 11, 1984

The Chanton Public Library Board met July 11th with members Crist, Arnold, Fuller Meyer, Hawkins & Evans present.

Minutes of the previous meeting were read & approved. Meyer motioned & Arnold seconded the motion to pay the following bills General Fund \$4960.44

Allender	89.92
Total	\$5050.36

We discussed having a girl on Sat. morning, possibly a SEIPA girl. Ken Crist will resign from the Library Board to accept a Regional Library position. Motion to accept the resignation was made by Arnold and seconded by Meyer. Motion carried.

Lee Arnold was appointed Secretary to fill the position until election. Motion was made by Hawkins & seconded by Meyer.

A letter from S.W. Regional Library was read for the establishment of a ^(MEMORIAL) ~~fund~~ ^{BOOK} (in our LIBRARY) Lucille Wlensky. Wlensky was Regional administrator of S.W. Region. A book will be placed in Wlensky's memory.

The need for a new slide projector was discussed. The cost will be \$350.

Buller motioned to purchase one and
Myra seconded the motion.

Reading class is proceeding fine with
approximately 150 children participating.

Wiley Curtis donated a micro-fish
reader. A thank you will be sent.

Right side of steps to basement
are causing patrons problems. We are
to keep reflector tape on the bottom step.
Meeting Adjourned.

Susan Arnold,
Secretary.

August 2, 1984

The Chariton Library Board met Aug 2nd with members, Lorton, Mafford, Fuller, Gipp, Matzen, Meyer, Hopkins & Evans present.

Minutes were read & collections made - Book will be placed in our library in Welenky's memory. Minutes Approved.

The board congratulated Ken Crist on his appointment to the Regional Library Board.

Bills are:	General Fund	\$ 4753.86
	Allender Fund	\$ 457.59
	Total	\$ 5211.45

Meyer motioned & Mafford seconded the motion to pay the bills. The financial statement was corrected.

The Annual report was reviewed by Rosemary - a correction made - separate micro film reader was requested by the Genealogy Society. The Children's Room Fund is a disbursement instead of an expense.

Explanation of Memorials:

Boyer-Blake - Dewey Books

Hierrick - Children's Books

Curtis - General

Allender - Quin's Room

a motion was made to approve the annual report with corrections. Myford made the motion & Fuller seconded it.

Gene Egeland has accepted the position on the Library Board to fill the term of Ken Cist.

Horton, Matzen, Gipp, Myford & Evan will attend the Regional Meeting on Aug 14th.

Evelyn & Ken will decide the type of slide projector to purchase.

Problems with the eyes were discussed and Hafferty will present 2 solutions to reworking the water problem.

Meeting Adjourned
Sec. Pro Tem
Norma Hawkins

Sept 9 1984

President Harton opened the Library Board Meeting Sept 9th with members Fuller, Meyford, Matzen, Hawkins, Meyer, Evans, Gish, Slipp & Arnold present. & guest Ken Crist.

Minutes were read & approved.

Bill due: General Fund 5975.02

Alleander Fund 360.04

Total 6335.06

Meyer motion & Hawkins seconded the bills be paid.

Library Fund Investments were reviewed.

A invitation was received from Steve Fossilman to attend the Super Sup Center Meetings.

Meyford & Matzen are to prepare the salary adjustments for the coming fiscal year.

Rosemary is checking into the Children's Library Room and how it will affect our standing in the National Register of Historical Places. Meyer motioned Hawkins seconded the meeting close.

Secretary
Susan Arnold

10-4-84

The Chauton Library Board held its regular meeting with members Fuller, Meyer, Garton, Evans, Egland, Mafford, Matzen, Gipp & Arnold present. Ken Bush was also present.

Minutes were read & approved.

Gene Egland was sworn in by President Garton and all members repeated the oath. Bills were reviewed.

Total - \$3798.55

Meyer motioned and Matzen seconded the bills be paid.

Meyer will join Gipp & Mafford on the Budget Committee for the next year.

We are not listed with the National Register of Historic Places at the present time and we will look into it for the future.

Halferty is still looking into the problem of the eaves. He will fix the broken window in the Music Room.

The G.E.D. teacher has asked permission to use the meeting room on Saturday & cut down on Monday hours. Vote was taken. The G.E.D. Class will use the meeting room on Saturday also.

Our new slide projector came. The Book Return is rusty and must be replaced. Shipp & Fuller are responsible for the new Book Return.

Salaries were discussed.

Meeting Adjourned
Sec.

Susan Arnold

10-10-84

A special meeting of the Chauton Library Board was held Oct. 10th with Fuller, Matzen, Stenton, Hawkins, Shipp, Meyer, Arnold & Mafford present. Salaries were discussed. A vote was taken on each individual salary. Recommendations were made & approved.

Meeting Adjourned
Secretary,
Susan Arnold

11-8-84

The Chautauq Library Board met Nov. 8th, 1984 with members Meyer, Hawkins, Fuller, England, Gripp, Matzen, Medford, Barton, Evans & Arnold present.

President Barton opened the meetings. Minutes were read & approved. Meyer motioned the bills be paid. Hawkins seconded the motion.

Walzenty has looked at the leaves, J & R Building Restoration has also made a suggestion for repair. Gripp will talk to J & R. later.

The Budget Committee adjusted the salaries and estimated general expenditures for the next two years. Matzen moved the Budget be approved & Medford seconded the motion. Budget was approved.

General Fund	\$6,120.48
Albendy Fund	\$1,792.68
Total	\$7,913.05

We will meet next Dec. 6th at 5:00 pm.

President Barton adjourned the meeting.

Secretary,
Susan Arnold

President Linton opened the Chautauq Library Board Meeting with members Meyer, Evans, Shipp, Fuller, Egland, Medford, and Arnold present. Also visiting was Ken Crist.

Minutes were read. Meyer moved and Shipp seconded the minutes be approved.

Shipp motioned the bills be approved and Meyer seconded the motion.

General Fund	\$ 5184.14
Calendar Fund	\$ 183.23
TOTAL	\$ 5367.37

The Book Drop is being taken care of by Shipp. A Hoover Vacuum was purchased on sale for the janitors. The G.E.D. will not need the meeting room on Saturday.

The Board talked of possibilities of a L.S.C.A. Grant Packet for the purchase of a computer. Gene and Rosemary will look into it at detail to determine if we have a need for one and how other libraries are using theirs.

Next meeting is Jan 10th

Meeting Adjourned

Secretary

Susan Arnold

Salaries

257

Rosemary \$ 13,000.00

- 84

Yvonne \$ 8,628.00

Evelyn \$ 6.00 per hr. and

2 wk vacation rest.

Neyer,

Pat. \$ 4.78 per hour

Jean 4.78 per hour

Bonnie 4.78 per hour

Karin \$ 3.48 per hour

184.14

183.23

7.37

used

All mentioned items on