

# Free Public Library

Chariton, Iowa

The regular meeting of the Chariton Public Library board met on July 7, 1988 with the following members present: Sherrill Garton, chairperson; Susan Arnold, secretary; Karen Matzen; Charlene Meyer; Helen Krutsinger; Jim Mefferd; Gene Egeland; Dave Baker; and librarian, Rosemary Evans. Also present were the city manager, Ed Elam, and regional library representative, Ken Crist.

The minutes of the last meeting were read and approved.

The bills were read and approved, with \$7,252.95 from the general fund and \$251.86 from the Allender fund, for a total of \$7,504.81.

Librarian Evans announced that the summer reading teacher, Julie Petersen, only used an assistant two or three times, because the assistant didn't choose to come. Krutsinger moved, and Meyer seconded, that we pay Julie \$1,000 instead of \$800, to compensate for the loss of her assistant. Motion carried.

Two bids were received by the city for the removal of the Lura Reeves house. Gray's Backhoe bid \$2,100.00, and Bill Pardock bid \$947.00. It should be removed in the next 45 days.

Under new business:

Over 200 books a day were checked out this month. This means that the same amount probably are checked in.

The annual report was studied. Mefferd made the motion that the report be accepted as given. Krutsinger seconded. Carried.

Purchase of an overhead projector was discussed. Mr. Elam mentioned that sometimes equipment may be purchased very inexpensively at the surplus property sales at the Polk County fairgrounds. Evans will look into this.

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Evans mentioned that we would be needing a new high school girl the next school year. It was decided that Evans should take care of this.

Grants for libraries were discussed. Bill Evans, a local Pioneer dealer is looking into the Pioneer Seed Corn grant for us. Other Iowa grants are available, including Maytag and Rolscreen. We will pursue availability of grants for our building program.

We have received a bill from Garden & Associates for surveying services. The bill was sent on to us by the city, with a notation that it should be decided whether the city or the library should pay the bill. After discussion, Mefferd moved and Meyer seconded, that the library authorize payment of \$1,100.00, in full settlement of job #608077, as requested by the board. Carried. This is to be added to this month's bills.

Mr. Elam, city manager, suggested that we note the circulation for the various areas of Lucas County, (incorporated towns, etc.) and seek funding from those that are not paying their fair share. We will work on this.

Meyer moved we adjourn. Krutsinger seconded. Carried.

Respectfully submitted,  
Susan Arnold, secretary.



# Free Public Library

Chariton, Iowa

The regular meeting of the Chariton Public Library Board was held on Thursday, August 4, 1988 in the library.

Present were: President Sherrill Garton; Charlene Meyer; Jim Mefferd; <sup>Heleen Krutsinger;</sup> ~~Doyle Gripp;~~ Susan Arnold; Karen Matzen; Dave Baker; regional representative Ken Crist; and librarian Rosemary Evans.

The minutes of the last meeting were read and approved. No additions or corrections.

The bills were presented and discussed. Mefferd moved we pay the bills. Krutsinger seconded motion. Carried.

Under new business: A letter from the summer reading teacher, Julie Petersen, was read telling about the reading program.

The financial report was given and approved.

*General fund 5,694.65*  
*all other 11.95*  

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*Total 5,706.60*

Book circulation for the different areas was discussed. The statistics will be given to Mr. Elam, the city manager.

A discussion was held about the Judd money and how to invest it. Meyer moved to place the money in a C.D. Matzen seconded. Carried.

A corporate resolution granting authority to sell and assign securities from the Melvin Judd estate was discussed. It was moved that Garton take the resolution to the bank where she will sign it before a bank officer. Motion carried.

Evans and Crist attended the sub-center meeting in Seymour recently. Because of the copy-right law, our schools cannot use our videos in the classroom. They can, however, order them ahead from the State Library. We will inform Mr. Fields, Superintendent of Schools.

We will hire a new girl at the library for Saturdays and help with summer reading classes and extra help. This year the girl will be Doly Blankenhagen.

Our regular meeting will be changed next month to September 15th, because Karen Burns, regional consultant, will be in the region, provided she can come. Rosemary will let us know if the date is alright for Karen.

Meeting adjourned.

Respectfully submitted,  
Susan Arnold, Secretary

# Free Public Library

Chariton, Iowa

The regular meeting of the Chariton Public Library board of trustees was held on September 15, 1988, at 5 P.M., in the library.

Present were: Chairman Sherrill Garton, Karen Matzen, Charlene Meyer, Helen Krutsinger, Susan Arnold, Jim Mefford, librarian Rosemary Evans, and a guest, regional library consultant, Karen Burns. Absent: Doyle Gripp, Gene Egeland, and David Baker.

The minutes of the last meeting were read and approved. No corrections or additions.

The financial report was presented and approved.

The bills were presented and discussed. Meyer moved they be accepted, Mefford seconded. Carried. General fund \$7,136.74; Allender fund: \$125.84; total \$7,262.58.

Under new business:

We discussed steps to be taken to be an accredited library. A survey is necessary. Other guidelines must be followed.

A letter was received from Janet Stout Lemmer, presenting us with a check for \$100.00 for the Children's Room Fund.

The JTPA has offered to pay for Susan Steinbach to help 10 hours a week in the library. Meyer moved to accept the offer. Krutsinger seconded. Carried.

Under old business:

The Homecoming parade on October 14th was discussed. It was decided to use the theme "Book A Victory" for a float. The committee will be Matzen, Arnold and Garton.

Colored drawings of the proposed Children's Room addition were displayed to the board. They have been paid for by the Johnson Foundation.



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An open house this fall for National Book Week was discussed. (A sneak preview of the plans for the new addition.) Book Week is November 14-20. Tentative date for the open house is Tuesday, November 15th. Charlene Meyer was appointed chairman of the project.

It was noted that it will soon be time to work on the salaries for next year and the budget.

It was also noted that Chuck McCarty of Centerville does work for the county preparing grant applications. He charges nothing if you do not get the grant and 2% commission if you do.

Krutsinger moved the meeting be adjourned. Meyer seconded. Carried.

Respectfully submitted,

Susan Arnold, secretary

# Free Public Library

Chariton, Iowa

The Chariton Public Library board held its regular meeting on October 6, 1988, in the library. Members present: chairman, Sherrill Garton, secretary Susan Arnold, Charlene Meyer, Karen Matzen, Helen Krutsinger, Gene Egeland, Dave Baker, librarian Rosemary Evans, and regional representative Ken Crist. Absent: Doyle Gripp and Jim Mefferd.

The minutes of the last meeting were read and approved. The monthly financial report was presented and approved.

The bills were presented and discussed. Krutsinger moved that the bills be paid. Meyer seconded. Carried.

General fund:	\$ 5,234.86
Allender fund:	<u>    120.40</u>
	\$ 5,355.26

Chairman Garton appointed Krutsinger, Egeland, and Baker to the salary committee.

She also appointed Evans, Gripp and Egeland to the budget committee.

Matzen reported on the float we will enter in the Homecoming Day parade.

Meyer reported on the open house we are having on November 15th. Plans are: Invitations will be sent, newspaper articles, we will make cookies, etc. Arnold made the motion that Meyer and Krutsinger be given approval by the board to plan the open house, with the library picking up the cost. Egeland seconded motion. Carried.

Librarian Evans reported that Mr. Elam has told us that the city pays an annual fee for services to Regional Planning in Ottumwa. They could write any necessary grants for us.

Krutsinger motioned that the meeting be adjourned. Meyer seconded. Carried. Meeting adjourned.

Respectfully submitted,

Susan Arnold, secretary

# Free Public Library

Chariton, Iowa

The Chariton Public Library board held its regular meeting on Thursday, November 3, 1988, at 5 P.M., in the library.

Present: Chairperson Sherrill Garton; Charlene Meyer; Karen Matzen; Gene Egeland; Jim Mefferd; Doyle Gripp; Dave Baker; librarian Rosemary Evans; and regional library representative Ken Crist. Absent: Susan Arnold and Helen Krutsinger.

The minutes of the last meeting were read and approved.

The monthly financial report was presented and approved.

The bills were presented and discussed. Egeland moved they be approved. Mefferd seconded. Carried.

General fund	\$5,980.39
Allender fund	266.44
	<u>\$6,246.83</u>

The board gave an unanimous thank you to Karen Matzen for decorating the homecoming float, and for being in the parade.

Plans were discussed for the open house to preview the library plans for the Children's Room addition. It was decided to have our school girl employee and a friend help that day with the refreshments.

The report of the salary committee was given. Meyer moved we accept their recommendations for the coming year. Mefferd seconded. After discussion, the motion was carried.

It was suggested and decided to eat dinner out, as a board, following the December 1 meeting. Each person will pay for his or her own meal.

Matzen read a letter from the Kenny Lindstrom Foundation, acknowledging our interest in a grant.

Mefferd moved we adjourn. Seconded. Carried.

Charlene Meyer,  
Secretary Pro Tem

*Charlene Meyer*



The Chariton Public Library board held its regular meeting on Thursday, December 1, 1988, at 5 P.M. in the library..Present: Chairperson Sherrill Carton, Charlene Meyer, Helen Krutsinger, Karen Matzen, Doyle Gripp, Gene Egeland, Jim Mefferd, David Baker, librarian Rosemary Evans, and regional representative Ken Crist. Absent: Susan Arnold.

The minutes of the last meeting were read and approved.

The monthly financial report was presented and approved..

The bills were presented and discussed. Egeland moved the bills be allowed. Matzen seconded. Carried.

General fund	<del>\$5,393.25</del>	5,466.97	<i>Correction (See bills)</i>
Allender	<del>250.98</del>	290.98	
	<del>\$5,644.23</del>	5,757.95	

Sherrill thanked Helen and Charlene for the work they did to make our open house a successful one.

Doyle offered to get a Christmas tree for the library from Dick Threlkeld. It was decided to also get a stand.

After discussion, Mefferd moved we close on Saturday, December 24, Sunday, Christmas Day, and Monday, December 26; then stay open the usual hours on December 31, closed January 1, and be open January 2, 1989. Charlene seconded the motion. Carried.

Boyle explained about a table that a student broke. A friend of the girl told us who did it, and the suspected girl has been misbehaving in the library for some time. She is the girl we had trouble with at the time the two windows were broken. The girl has been asked not to come to the library for awhile. Evans is to talk to city attorney, Jim Meyer.

The budget was presented by Doyle. Mefferd moved we accept the budget. Helen seconded..Carried.

Sherrill mentioned the article in the library news bulletin

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pertaining to legislation about library boards, and asked everyone to read it. Crist explained that the regional office is watching it very closely. He will find out December 2 at the regional meeting what is developing.

A personnel problem was discussed and Mefferd was appointed to investigate it.

Respectfully submitted,

Charlene Meyer, secretary pro tem

*Charlene Meyer*

# Free Public Library

Chariton, Iowa

The Chariton Public Library board held its regular meeting on Thursday, January 5, 1989, in the library. Present: president pro tem Doyle Gripp, Karen Matzen, Susan Arnold, Gene Egeland, David Baker, and librarian Rosemary Evans. Absent: Sherrill Garton, Helen Krutsinger, Jim Mefferd, and Charlene Meyer.

The minutes of the last meeting were read and approved.

The monthly financial report was presented and approved.

The bills were presented and discussed. Matzen moved that they be approved. Egeland seconded. Carried.

General fund	\$ 5,682.82
Allender	209.45
	<u>\$ 5,892.27</u>

Evans stated that the newspaper made a mistake in the hours the library would be open the day after New Years Day, Monday, January 2, and as a result, not too many people were in the library. Also, most of the stores were closed.

It was decided not to buy an artificial Christmas tree at this time, but perhaps buy some new decorations.

Baker moved that the meeting adjourn. Egeland seconded. Carried.

*Karen Matzen*  
Karen Matzen,

Secretary pro tem



The Chariton Public Library board met on Thursday, February 2, in the library.

Members present: Garton, Arnold, Matzen, Krutsinger, Gripp, and Mefferd. Absent: Egeland, Baker and Meyer.

The minutes of the last meeting were read and approved.

The financial report was given.

The bills were presented and approved.

General fund	\$ 6,983.27
Allender	145.14
	<u>\$ 7,128.41</u>

Librarian Evans reported that the students had broken a window. They have been causing some trouble after school -- nothing serious - hanging around the front steps, noise, etc.

> The regional newsletter had a nice article in it about the planned Chariton library addition.

A letter was received from Rita Siglin on book selection. We will answer the letter.

There was discussion as to how to go about a fund drive for the new addition.

It was decided to talk to Julie Peterson about this summer's reading program.

Meeting adjourned.

Respectfully submitted,  
Susan Arnold, secretary.

The Chariton Public Library board met on March 9, 1989, in the library.

Members present: Garton, Egeland, Mefferd, Krutsinger, Matzen, Baker, librarian Rosemary Evans, and regional representative Ken Crist.

Absent: Arnold, Gripp, and Meyer.

President Garton called the meeting to order.. The minutes of the last meeting were read and approved.

The financial report was given and approved.

The bills were presented and approved.

General fund:	\$ 5,497.13
Allender fund:	<u>75.40</u>
	\$ 5,572.53

The amount of interest just received from the Judd estate was noted. It will be deposited into the Judd account.

A letter from Susan Arnold was received, regretting her resignation from the library board, due to her moving to town. Karen Matzen was appointed to finish Susan's term as secretary to the board. We will try to appoint a replacement for Susan on the library board very soon.

A thank you was received from Sherrill for the plant she received from the board while she was in the hospital.

Rosemary will check again with Julie Peterson on teaching the summer reading classes again this year.

The Chariton Community Foundation will meet with us next meeting, to discuss a fund-raising plan for the new addition.

Jim Mefferd will look into finding the wills to the estates which bequeathed money to the library, and for which we have money invested.

Meeting adjourned.

Respectfully submitted,

Karen Matzen

*Karen Matzen, Secretary*

# Free Public Library

Chariton, Iowa

The Chariton Public Library board met on April 6, 1989 in the library.

Members present: Garton, Gripp, Krutsinger, Baker, Egeland, Matzen, librarian Rosemary Evans, and regional representative Ken Crist. Absent: Meyer, Mefferd.

President Garton called the meeting to order. The minutes of the last meeting were read and approved.

The financial report and the bills were presented and approved.

General fund:	\$ 6,203.96
Allender:	<u>222.09</u>
	6,426.05

Possible new members for the board position that is open were discussed. Hopefully, a decision will be made at the next meeting.

Gripp moved and Baker seconded that Evans and Matzen select a teacher for the summer reading program. Carried.

Krutsinger moved that we allow up to \$1,000 to be used for salaries for the summer reading program. Egeland seconded. Carried.

Sherrill informed us that Evelyn Cochran would like to quit as music librarian in August. A new person will be needed as head music librarian.

Discussion was held on raising money for the new addition. Byron Welch and Ken Crist attended the meeting as members of the Chariton Community Foundation. City manager Ed Elam was present also.

Byron Welch will contact the Cosgriff Company, a fund-raising group, for us. We will meet with them as soon as possible.

Gripp moved, Baker 2nd, that the meeting be adjourned. Carried.

Respectfully submitted,

Karen Matzen, secretary

*Karen Matzen*



# Free Public Library

Chariton, Iowa

The Chariton Public Library board met on May 4, 1989, in the library.

Members present: Chairperson Sherrill Garton, Karen Matzen, Charlene Meyer, Helen Krutsinger, Doyle Gripp, Jim Mefferd, librarian Rosemary Evans, and regional representative Ken Crist. Absent: Gene Egeland and David Baker.

President Garton called the meeting to order.

The minutes of the last meeting were read and approved.

The financial report and the bills were presented and approved.

General fund:	\$5,155.42
Allender:	353.08
	<u>\$5,508.50</u>

Librarian Evans reported that the front yard of the library has been fertilized and will be raked soon.

Evans reported that no teacher has been found for the summer reading program yet, but we are still trying. Mefferd moved that Evans & Matzen be allowed to determine the qualifications for the teacher, advertise, if necessary, interview the candidates, and select the best qualified person.

A discussion was held on the fund-raising campaign for the Children's Room addition.

Meyer moved that we sign a contract with Cosgriff Company, and hold our fund-raising campaign in July and August of this year. Doyle seconded the motion. Motion carried.

A discussion was held on selecting a new library board member.

Discussion centered next on replacements for Evelyn Cochran, music librarian, and Jean Daniel. We probably will have to advertise.

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Mefferd suggested that Evans write a job description for Jean's replacement.

Meeting adjourned until Monday at 5:00 P.M., when we will discuss the job description and the salary.

Respectfully,

Karen Matzen, secretary

*Karen Matzen*

Free Public Library  
Chariton, Iowa 50049

The Chariton Public Library board met on May 8, 1989, in the library. It was a continuation of the meeting held on May 4, 1989.

President Garton announced that Rosemary Evans has sent a letter to the city council with our recommendation for a new library board member.

Librarian Evans announced that Mary Paulsen will be the summer reading teacher this year.

Discussion centered next on the job description for the position available upon Jean Daniel's resignation.

It was moved by Jim Mefferd and seconded by Krutsinger that Bonnie Stone be moved to the position of head music librarian, upon the retirement of Evelyn Cochran this summer. Motion carried. The position now held by Bonnie, -- music room clerk I -- will be open.

We will advertise for both jobs in the local paper at the same time. The position of music room clerk I will be subject to the approval of Rosemary Evans, Bonnie Stone, and the board.

It was moved by Matzen and seconded by Mefferd that the salary for music room clerk I be set at \$3.50 per hour. Motion carried.

Krutsinger moved that the advertisement be put in the paper, once Jim Meyer has given approval for the job description and the advertisement. Egeland seconded. Carried.

Egeland moved we adjourn. Krutsinger seconded. Carried.

Respectfully submitted,

Karen Matzen, secretary

*Karen Matzen*



The Chariton Public Library board met on June 1, 1989 in the library. Present: Gripp, Egeland, Meyer, Garton, Matzen, Neer. Absent: Mefferd, Baker, Krutsinger. Guests: Mayor Bill Marner, City attorney Jim Meyer, and Richard Newell.

The meeting opened with president Sherrill Garton swearing in new library board member, Linda Neer.

The bills were approved, with Gripp moving and Meyer seconding that they be approved. General fund: \$ 19,154.96  
Allender: 1,244.21  
\$20,399.17

Librarian Evans reported on the summer reading program. Classes are full, with the possibility of 2 morning classes needing to be added.

Librarian Evans reported on the applicants for the assistant librarian's position.

Garton appointed Linda Neer and Gene Egeland to help Librarian Evans select the best applicants for the position, interview them and report back to the board.

Librarian Evans will advertise for the music clerk position also. The committee of Neer, Egeland and Evans will also consider using Irene Fuller in the music room part-time.

Evans reported that city manager Elam suggested we ask the county for more library support. Evans will check with city attorney, Meyer, on the amount we should ask for. David Baker will assist Evans in going to the county board of supervisors with our proposal.

Rosemary Evans will inform the city council that Charlene Meyer, Karen Matzen, and Linda Neer will be re-elected to another 6 year term on the board.

Matzen moved that Doyle Gripp be elected as the new member of the Chariton Community Foundation to represent the library.

Garton reported that Randy Cram sent a new estimate on the proposed addition for the library. All expenses were included, that could be foreseen.

Bill Marner, mayor, attended the meeting and announced that the new addition proposed for the library will be on the agenda Monday night at the city council meeting.

Jim Meyer and Dick Newell, members of the Chariton Community Foundation, visited and discussed the fund-raising campaign with the board and the contract with the Cosgriff Company.

Matzen moved that the Children's Room Fund with National Bank be withdrawn and deposited with the Chariton Community Foundation.

Baker seconded. Motion carried.

Garton appointed Gripp to do this Garton reported that the amount would be matched by the Johnson Foundation.

Matzen rescinded the motion to withdraw Children's Room Fund. Meyer seconded. Motion carried.

Gripp moved we take \$12,000 from the Judd Estate and deposit it in the Foundation account to make sure the Cosgriff contract can be paid. Baker seconded it. Motion carried. Gripp will go to the city council to explain this. Again this amount will be matched by the Johnson Foundation.

Questions on the fund-raising campaign were discussed by members of the board, with Newell and Meyer.

Any money left after the campaign could be returned to the city and possibly deposited again into the library accounts.

Meeting adjourned. Moved by Doyle and seconded by Meyer.

*Karen Matzen, Secretary*  
~~Chairman~~

*The \$12,000 mentioned  
was not taken from Judd  
at the time, because C.F. was not due (due 8-29-89)  
taken from general fund (made us over budget)  
in new fiscal year.  
See minutes of 7-20-89  
- Rosemary Evans,  
Librarian*

June 20, 1989

The library board met to hear recommendations for the position of assistant head librarian and music room clerk.

Committee of Evans, Egeland and Neer reported on interviews with six candidates. No decision regarding the candidates will be made until July 6 meeting.

Karen Matzen, Secretary



July 6, 1989

Present: Gripp, Mefferd, Krutsinger, Egeland, Neer, Meyer, Matzen, Garton, Evans, and Crist.

Minutes of previous meeting read and approved.

Krutsinger moved, Meyer seconded that bills be paid.

Evans reported the roof is fixed, but only temporarily.

It was decided we need to be careful of spending now that we have spent more on salaries than was budgeted for the coming year. We will be saving Jean Daniel's salary once she leaves -- but will be spending more for the new assistant head librarian.

The board thanked librarian Evans for the nice 4th of July float representing the library.

Evans reported we need a new typewriter upstairs. Meyer moved that we purchase one. Mefferd seconded the motion. Carried.

Meyer moved we accept the committee's recommendation of the assistant head librarian position, the alternate for this position, and the recommendation for the new clerk.

Matzen moved we accept a salary of \$11,000.00 for the new assistant head librarian position and \$4.00 per hour for the new clerk position. Meyer seconded. Carried.

Neer moved that every new employee at the library have a probationary period of 90 days. Doyle Gripp seconded. Carried.

Matzen read letters from various foundations stating their inability to assist in our fund drive.

Garton asked Evans, Crist and Mae Miller to meet on Monday, July 10 with the representative from Cosgriff Company, and we will have a board meeting later in the week.

Gripp moved we adjourn. Seconded by Meyer. Carried.

Karen Matzen, Secretary

*Karen Matzen*

July 20, 1989

Present Al Krumrey, of Cosgriff Company, chairperson Sherrill Garton, Linda Neer, Charlene Meyer, Helen Krutsinger, Jim Mefferd. Also librarian Rosemary Evans, Jim Meyer, and Mae Miller.

The meeting was called to order. The purpose being to bring us up to date on fund drive. Al explained progress so far in the campaign.

Sherrill Garton reported on the meeting of the building committee last week. Discussion centered on the special recognition levels for the donors in the campaign.

Gripp moved that the top three levels of recognition be \$5,000, \$2,000, and \$1,000. Charlene Meyer seconded motion. Carried.

Al Krumrey reported on training the volunteers. Kick-off for the campaign is scheduled for 5:30 P.M. Tuesday evening, July 25th. All library board members should attend and bring two dozen cookies. All volunteers will be invited, plus local officials.

Some bills for the fund drive are accumulating -- as soon as checks are coming in they will be paid. The checks can be written as soon as pledge cards are ready.

Jim Meyer recommended using some of the Milnes estate money, Curtis estate money, and Allender money for special gifts.

Matzen moved and Dave Baker seconded that the \$12,000 already spent for partial payment to the Cosgriff Company be designated as a \$5,000 gift from Allender, \$5,000 from Milnes, and \$2,000 from Curtis.

Mefferd moved and Neer seconded that \$20,000 of the Judd money be used for the building project.

Motion carried.

Meeting adjourned.

Karen Matzen, secretary

*Karen Matzen*

July 25, 1989

Members present: Garton, Matzen, Neer, Krutsinger, Meyer, Baker, Gripp, Egeland.

Discussion centered on the fund-raising campaign and recognition for donors. Dave Baker moved that \$300 to \$999 donors receive visible recognition along with other donor categories. Gene Egeland seconded. Carried.

Al Krumrey reported on training volunteers and the campaign brochures that have been printed.

Karen Matzen, secretary

*Karen Matzen*

August 3, 1989

The Chariton Public Library board met with the following members present: Chairperson Sherrill Garton, Charlene Meyer, Karen Matzen, Linda Neer, Gene Egeland, Jim Mefferd, Dave Baker, librarian Rosemary Evans, and regional representative Ken Crist.

The minutes of the last meeting were read and approved with the following corrections made: July 20 minutes: Gripp and Baker were present. July 6 minutes: The motion by Meyer to accept the committee's recommendation for the assistant librarian position, the alternate, and new clerk was seconded by Egeland. Carried.

Mefferd moved that the minutes be approved. Baker seconded. Carried.

Egeland moved, Neer seconded that the bills be paid. Carried.

General fund:	\$6,908.08
Allender:	355.38
	<u>\$7,263.46</u>

The yearly financial report was approved, with Garton making the motion and Matzen seconding.

A letter of appreciation will be sent to Evelyn Cochran and Jean Daniel for their service to the library and the good job they did while employees. Karen Matzen will write these.

Baker reported that he and Evans still plan to visit the county board of supervisors concerning an increase in their share of library expenses.

Attendance at the summer reading program was 1,074, with 289 children registered.

The state has been discussing reciprocal borrowing again. At this time we still plan to charge \$5.00 per year, per family for out-of-county patrons.

Evans reported on the new personnel and how their training is progressing.

Evans reported that we need to write out Jennie Dawson's benefits



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for her. The board will try to study employee benefits before salaries are raised in January.

Ken Crist reported on the fund-raising campaign.

Matzen moved that the meeting adjourn. Seconded by Neer and carried.

Karen Matzen, secretary

*Karen Matzen, secretary*

Free Public Library  
Chariton, Iowa 50049

September 7, 1989

Present: Garton, Matzen, Meyer, Krutsinger, Neer, Egeland, Evans, and regional rep, Ken Crist.

Munutes of the last meeting read and approved. Egeland moved, Krutsinger seconded. Carried.

A set of World Book Encyclopedias was purchased by Pearl Evans, World Book salesperson for this area, and then sold to the library. This was approved by the auditor, Don Carr. The regional World Book representative, Laura Palmier, Box 114, Madrid, Iowa 50156, recommended doing this so we could get a reduced rate given to individual buyers, and not to libraries. Her phone no. is 515-795-2843.

Evans reported that Jim Wright, who is on the county board of supervisors, is aware of our demand for more county support. We will wait and contact them again considering this.

Evans reported the postage for inter-library loans is quite high. Perhaps we should consider charging patrons for this service. It was decided not to charge anything at this time, but should look at this problem again in the future.

The story hour for winter will start September 15. There will be a morning class and afternoon class.

Pres. Garton thanked Charlene Meyer and Rosemary Evans for having open house at the library twice.

The board decided not to have a homecoming float.

Ken Crist reported the amount of pledges at this time is \$226,550.60. Several large donations are still expected from businesses.

Publicity will be put in the paper again so people know the drive will continue.

Matzen moved and Neer seconded that the meeting be adjourned. Carried. Meeting adjourned.

Karen Matzen, secretary

*Karen Matzen, secretary*

Free Public Library  
Chariton, Iowa 50049

The Chariton Public Library board met on Thursday, October 5, 1989, in the library.

Present: Meyer, Krutsinger, Garton, Matzen, Neer, Gripp, Baker, Mefferd, Ken Crist, and Rosemary Evans.

The minutes of the previous meeting were read and approved.

Bills were discussed. Gripp moved and Meyer seconded they be paid. Motion carried.

A salary committee of David Baker, Helen Krutsinger and Charlene Meyer was appointed.

David Baker and Gene Egeland will work with Rosemary Evans on the budget.

Rosemary Evans reported that the library stays open Veteran's Day. Rosemary or Yvonne can take this day off or take another day off in place of it.

A report on children's story hour was given by Rosemary.

Evelyn Cochran declined to accept payment for vacation taken June 25th to June 30th, 1989.

A committee of Linda Neer, Gene Egeland and Rosemary Evans was appointed to review the employment of Jennie Dawson and visit with her.

Rosemary reported that November 15 they will serve cookies and Kool-Aid for the children in the library since it is the "Day of the Young Reader."

Two patrons from Knoxville asked to use the library since their library is temporarily closed for construction. Meyer moved and Krutsinger seconded that the Knoxville people with library cards may use our library temporarily, without charge.

Roberta and Jennie may have their mileage paid for classes they attend as long as Rosemary approves the class.

Rosemary requested that the library board meeting be the second Tuesday next month.

Mae Miller and Ken Crist reported on the library fund drive.

The library recommended that the Chariton Community Foundation meet to discuss paying a bill of \$199.00 left by Cosgriff's agent, and to decide if the architect should start drawing final plans.

Gripp moved, Baker seconded that the meeting be adjourned. Carried.

*Karen Matzen, secretary*  
Karen Matzen, secretary

The Chariton Public Library met on November 8, 1989 in the library.

Members present: President Sherrill Garton, Doyle Gripp, Charlene Meyer, Karen Matzen, Dave Baker, Helen Krutsinger, Jim Mefferd, Linda Neer, regional rep. Ken Crist, and librarian Rosemary Evans.

President Garton called the meeting to order. The minutes of the last meeting were read and approved. The financial report and the bills were presented and approved. Jim Mefferd moved and Doyle Gripp seconded that the bills be paid. Carried. General fund: ~~\$7,332.53~~, Allender \$596.72; Total ~~\$7,929.25~~. *7,360.81 K.M.*  
*7,957.53 K.M.*

Linda Neer reported that she, Gene Egeland, and Rosemary met with Roberta and Jennie on their employment and how they were doing.

Sherrill, Dave, and Rosemary will meet next week with the County Board of Supervisors to discuss additional funding from the county.

The budget committee, Dave Baker, Gene Egeland, and Rosemary will meet before the December meeting.

Some possibilities for future promotions in the library were suggested; among them, magazine sales of donated magazines and paperback and pattern exchanges. Lack of space makes things like this very difficult at this time.

Sherrill volunteered to entertain all workers for the library fund drive at her home on November 28 at 5:30 P.M. Everyone is invited, as well as the spouse.

Ken Crist reported for the fund drive. Another final list of contributors will be published in a few weeks.

Salaries for employees were discussed. Dave Baker, Charlene, and Helen presented their recommendations. Matzen moved that we accept these recommendations. Jim Mefferd seconded. Carried. This committee also recommended that any library employee be allowed to attend seminars approved by Rosemary. Gas mileage, meals, and registration fees will be

paid. *Doyle OK Karen Matzen* moved we adjourn. Jim seconded. Carried. *Karen Matzen secretary* Karen Matzen, secretary



The Chariton Public Library met on December 7, 1989 in the library.

Members present: Sherrill Garton, Doyle Gripp, Charlene Meyer, Dave Baker, Linda Neer, Helen Krutsinger, Karen Matzen, Jim Mefferd, librarian Rosemary Evans, and Ken Crist, regional representative.

President Garton called the meeting to order. Meyer moved and Neer seconded that the minutes of the last meeting be approved as corrected. Totals for the bills were incorrect.

The financial report and the bills were presented, with Gripp moving and Meyer seconding that they be paid. Carried. General fund: \$6,470.48; Allender \$328.47. Total: \$6,798.95.

Garton thanked everyone for their help with the party for the fund drive workers.

Evans mentioned that Judd money is due from our library funds for the building project, according to our minutes of July 20, 1989. Gripp reported that the Judd money can be deposited into the building fund as soon as the note matures - - - around the first of March.

*K.M. Life & Health Insurance*  
~~All fringe~~ benefits for *library* employees will follow the city guidelines from now on. Evans and Garton will meet with city manager, Mr. Elam, and then with all employees to discuss these benefits.

Evans reported that she purchased an artificial Christmas tree for the library.

Garton and Evans reported that the County Board of Supervisors will increase their support for the library. Baker reported that the millage will be 10½ cents per thousand dollars of assessed evaluation, instead of 6 3/4 cents.

Baker and Evans presented the budget for the coming year. Utilities were increased since we hope to be in the new building. Meyer moved and Krutsinger seconded that the budget be approved. Carried.

Meyer moved we adjourn. Krutsinger seconded. Carried.

Karen Matzen, secretary  
*Karen Matzen, secretary*

December 28, 1989

A special library board meeting was held on Thursday, December 28, 1989 to discuss the budget.

Those present were Chairman Sherrill Garton, Doyle Gripp, Gene Egeland, Dave Baker, Jim Mefferd, Karen Matzen, and librarian Rosemary Evans.

After much discussion about the proposed 1990-1991 budget, Mefferd moved that Doyle Gripp and at least one other member of the budget committee attend the city council meeting on January 2, 1990, to present our recommendations for the budget. Egeland seconded. Motion carried.

Dave moved we adjourn. Doyle seconded. Carried.

Karen Matzen, secretary

*Karen Matzen, secretary*

The Chariton Public Library board met on January 4, 1990 in the library.

Members present: President Sherrill Garton, Doyle Gripp, Karen Matzen, Helen Krutsinger, Linda Neer, Gene Egeland, Librarian Rosemary Evans, and regional representative Ken Crist.

The meeting opened by President Garton suggesting a slate of officers for the next two years, as follows:

President Doyle Gripp  
Vice-Pres. Karen Matzen  
Sec. Helen Krutsinger

Egeland moved that the slate be accepted. Neer seconded. Motion carried.

Mefferd moved that the minutes be approved as corrected. Neer seconded. Motion carried.

Garton moved and Krutsinger seconded that the bills be paid:

General fund	\$ 7,940.61
Allender	<u>207.28</u>
	8,147.89

Mefferd reported on the meeting with the city council concerning the budget. The council feels that our request was justified, but they are concerned where they will get the money for the increase.

Correspondence: The resignation of Jennie Dawson and a Christmas card from Alvin Halferty were read.

Garton reported that two engineers will be here to check the library's roof for the architect, Randy Cram. He is working on our specifications.

The board discussed replacement possibilities for the assistant head librarian position.

The committee of Gene Egeland, Karen Matzen, and Rosemary Evans will meet to interview possibilities for a part-time replacement, under 19 hours, due to the resignation of Jennie Dawson.

Meeting adjourned.

Respectfully submitted,

*Karen Matzen*

Karen Matzen, secretary

# Free Public Library

Chariton, Iowa

The Chariton Public Library board met on February 8, 1990 in the library.

Present: Chairman Doyle Gripp, Sherrill Garton, Dave Baker, Karen Matzen, Jim Mefferd, librarian Rosemary Evans, and Regional representative Ken Crist. Absent: Helen Krutsinger, Linda Neer, Gene Egeland, and Charlene Meyer.

The minutes of the last meeting were read and approved.

The financial statement for January was presented and approved.

The bills were presented and approved. Garton moving and Matzen seconding that the bills be paid.

General fund	\$6,528.37
Allender	270.58
	<u>\$6,798.95</u>

Gripp reported that new copies of the building plans are here if anyone wants to see the blueprints. He also had new copies of the original abstract made.

Rosemary reported that the music room will be looking for a new V.C.R. We have one from the regional library but should have another, due to demand for them.

Gripp reported soil samples had been taken from the library grounds in February by Patzig Testing Lab from Des Moines.

Garton suggested that the board give Thelma Moon a redbud tree this spring as an expression of our thanks for all her volunteer work during the library campaign.

Sherrill moved to adjourn, Jim seconded. Carried.

Karen Matzen,

Secretary Pro Tem

*Karen Matzen*



Free Public Library  
Chariton, Iowa

A special library board meeting was held on Monday, February 26, 1990 to discuss the salary budget.

Those present were Karen Matzen, Sherrill Garton; Gene Egeland, Jim Mefferd, Linda Neer, Helen Krutsinger, librarian Rosemary Evans, and Ken Crist, regional representative. Vice-president Matzen presided.

Garton reported that architect Randy Cram will be at the library on Wednesday, February 28, at 8:30 in the morning. She urged as many board members as possible to be present at that time.

An invitation to the Knoxville Public Library's open house, to be held on March 11 from 2-4, was read.

After some discussion, Garton moved that the board submit an amended salary budget for 1990-1991 to the city council. The amended budget will be for \$55,900 for salaries, in place of the original \$58,900. Egeland seconded. Carried.

The meeting was adjourned.

  
Helen Krutsinger, secretary

# Free Public Library

Chariton, Iowa

## 1990 salaries

Rosemary Evans	\$15,600	\$1,300 per month
Yvonne Taylor	9,800	\$ 816.66 per month
Bonnie Stone	7,475 (estimate)	\$ 5.75 per hour
Irene Fuller	4,693 (estimate)	\$ 4.75 per hour
Roberta Reynolds	4,150 (estimate)	\$ 4.20 per hour
Kristin Tyree	3,952 (estimate)	\$ 4.00 per hour
Dara Cox	2,000 (estimate)	\$ 3.85 per hour
Freeda Faust	<u>3,900</u>	\$ 325.00 per month
	\$51,570 (estimate)	

One half of \$51,570 (July 1, 1990 to Dec. 31, 1990) is \$25,785

Other half of year (Jan. 1, 1991 to June 30, 1991) 25,785  
51,570

Plus possible raises (4%???) (Jan. 1, 1991 to June 30, 1991) 1,031  
52,601

Allowance for extra help during construction, etc. 3,299  
55,900

### Budgets submitted:

7-1-89 to 6-30-90 \$45,800.00

7-1-90 to 6-30-91 58,900.00

minus 3,000.00

\$55,900.00 revised salary budget

The Chariton Public Library board held its regular meeting on Thursday, March 8, 1990, in the library.

President Doyle Gripp presided, with members Garton, Neer, Egeland, Matzen, Mefferd, Baker, Krutsinger, and librarian Rosemary Evans in attendance.

The minutes of the previous meeting were read and approved. Garton moved and Neer seconded that the monthly bills be paid. The motion carried.

General fund	\$5,841.22
Allender	<u>83.96</u>
	\$5,925.18

Garton moved and Egeland seconded that the library send a plant to the Knoxville Public Library, in honor of their addition. The motion carried.

Garton moved and Matzen seconded that Julie Petersen be employed as the summer reading instructor. Her salary will be \$1,000, with the stipulation that she be monetarily responsible for any help she might need. The motion carried.

After a brief discussion concerning the location of the water fountain in the new building, and the kind of tiles needed for the new building, Matzen moved and Baker seconded that the meeting be adjourned. The motion carried.

Helen Krutsinger,

  
Secretary

The Chariton Public Library board held its regular meeting on Thursday, April 5, 1990, in the library.

President Doyle Gripp presided, with members Baker, Egeland, Krutsinger, Matzen, Mefferd, Meyer, and Neer, and librarian Rosemary Evans in attendance.

The minutes of the previous meeting were read and approved. The financial statement and monthly bills were presented for approval. Meyer moved and Baker seconded that they be approved. The motion carried.

General fund:	\$ 6,773.96
Allender:	747.60
Total:	<u>7,521.56</u>

President Gripp reported that seven construction bids for the new addition have been sent out and all bids will be opened by the board and foundation on Tuesday, April 24.

Ken Crist, regional representative, has informed us that a \$500.00 donation from Pioneer Seed will be presented to us next Wednesday, April 11. Through the sale of library plates, the Beta Sigma Phi has donated \$337.50.

President Gripp reported that after a preliminary inspection, the asbestos report is favorable. There was a brief discussion concerning the water fountain and the condition of the library fireplace.

Meyer moved and Egeland seconded that the meeting be adjourned. The motion carried.

  
Helen Krutsinger

Secretary



# Free Public Library

Chariton, Iowa

The Chariton Public Library board held its regular meeting on Thursday, May 3, 1990, in the library.

Vice-president Karen Matzen presided, with members Baker, Krutsinger, Matzen, Mefferd, Meyer, and Neer, librarian Rosemary Evans, and regional representative Ken Crist present.

The minutes of the previous meeting were read and approved. The financial statement and monthly bills were presented for approval. Meyer moved and Mefferd seconded that they be approved. The motion carried.

General fund ---	\$5,105.10
Allender fund --	354.27
Total -----	<u>\$5,459.37</u>

Librarian Evans reported that the city clerk had put \$20,000 of Judd money and \$5,000 from the Milnes fund into our regular account, with plans to put \$5,000 Allender money and \$2,000 Curtis fund into our regular account soon. This money will be transferred to the Chariton Community Foundation for use in building the Children's Room.

Vice-president Matzen reported that the building bids had been opened on April 24, and had been rejected by the foundation and attending board members. The lowest bid was for \$712,000.00 from the Pella Builders. The committee plans to open bidding again this fall.

A motion to adjourn was made by Meyer and seconded by Baker. The meeting adjourned.

  
Helen Krutsinger,  
Secretary

The Chariton Public Library board held its regular meeting on Thursday, June 7, 1990, in the library.

President Doyle Gripp presided, with members Garton, Matzen, Meyer, and Krutsinger, librarian Rosemary Evans, and regional representative Ken Crist present.

The minutes of the previous meeting were read and approved. The financial statement and monthly bills were presented for approval. Garton moved and Meyer seconded that they be approved. The motion carried.

General fund	\$5,060.18
Allender	323.43
	<u>\$5,383.61</u>

Librarian Evans reported that the city clerk had transferred \$5,000.00 of the Allender investment to our regular account.

The meeting was spent discussing general topics including the summer reading program, applying for grants, and cleaning the carpet at the end of the summer. After discussing the condition of the copier, Meyer moved and Matzen seconded the motion to purchase a new copier. President Gripp will discuss the availability of a copier replacement with the city manager, and Librarian Evans will return the unused copier paper for a refund of \$200.00.

Meyer moved and Matzen seconded that the meeting be adjourned. The motion carried.

*Helen Krutsinger*  
Helen Krutsinger, Secretary

The Chariton Public Library board held its monthly meeting on Thursday, July 12, <sup>1990</sup> in the library.

President Doyle Gripp presided, with members Baker, Egeland, Garton, Krutsinger, Matzen, and Mefferd and librarian Rosemary Evans present.

The minutes of the previous meeting were read and approved. The financial statement and monthly bills were presented for approval. Garton moved and Matzen seconded that they be approved. The motion carried.

General Fund \$14,495.06

Matzen moved and Egeland seconded that the board purchase a copier and stand from Bailey's in Ottumwa. Garton moved and Matzen seconded that Margaret Lewis (our Green Thumb lady) be hired for \$4.00 per hour, to be reviewed in six months. Librarian Evans announced that she, and perhaps Ken Crist would attend a grant meeting on ~~June~~ <sup>July</sup> 23, in Ames, and that the library circulation averaged 229 each day in June.

Egeland moved and Mefferd seconded that the meeting be adjourned.

  
Helen Krutsinger,

Secretary

# Free Public Library

Chariton, Iowa

The Chariton Public Library board held its monthly meeting on Thursday, August 2, <sup>1990</sup> in the library board room.

President Doyle Gripp presided, with members Baker, Egeland, Garton, Krutsinger, Meyer, and Neer and librarian Rosemary Evans present.

The minutes of the previous meeting were read and approved. The financial statement and monthly bills were presented for approval. Meyer moved and Egeland seconded that they be approved. The motion carried.

General fund: \$ 5,845.60

A thank you note from Sherrill Garton was read.

The annual financial report was read and discussed. Garton moved and Neer seconded that the report be approved. Motion carried.

Librarian Evans reported on the grant-writing workshop she had attended in Ames on July 23. It was decided to prepare an application for a federal funding grant --- which will be due August 31.

After discussing the Children's Room fund drive, Meyer moved and Egeland seconded that the balance of the Judd money (21,941.31,) be given to "kick off" the renewed drive. Carried.

Baker moved and Meyer seconded that the meeting be adjourned. Motion carried.

*Helen Krutsinger*

Helen Krutsinger,  
Secretary



# Free Public Library

Chariton, Iowa

The Chariton Public Library board held its monthly meeting on Thursday, September 6, <sup>1990</sup> in the library board room.

President Doyle Gripp presided, with members Baker, Egeland, Garton, Krutsinger, Matzen, Mefferd, and librarian Rosemary Evans present.

The minutes of the previous meeting were read and approved. The financial statement and monthly bills were presented for approval. Mefferd moved that they be approved, with the exception of the Gibson service contract on the air conditioner. Egeland seconded the motion, which carried.

General fund - \$55,014.01

A thank you note from new employee Margaret Lewis was read.

Matzen and Evans reported on the Federal LSCA Project application. It was decided to talk with the architect before taking any further action on the application.

Mefferd moved and Egeland seconded that the librarian be allowed \$300 limit to purchase an electric typewriter for the music room. Evans reminded the board that the budget/salary committee would be meeting in October and November. Baker volunteered to head a group that would meet with the county board of supervisors concerning a more sizeable contribution to the building fund and an increase in their share of funding to the library.

Mefferd moved and Baker seconded that we adjourn.  
Motion carried.



Helen Krutsinger, secretary

October 4, 1990

The Chariton Public Library Board met on October 4, 1990 in the library.

Present: Charlene Meyer, Jim Mefferd, Linda Neer, Sherrill Garton, Karen Matzen, regional library representative Ken Crist, and librarian Rosemary Evans.

The minutes of the last meeting were read and approved.

The financial statement and the bills were presented and approved. General fund: \$5,745.87.

Mr. Elam, the city manager, asked for our budget by October 7.

Linda Neer was appointed to the salary committee, along with Charlene Meyer and Helen Krutsinger. They will meet the week after homecoming.

There was a discussion of whether to have a service contract with Bailey on the copy machine. Garton moved we accept the service contract. Meyer seconded. Mefferd voted no. Motion was carried.

Rosemary asked permission to get someone to take a black and white picture of the library for the LSCA Title II library grant we are applying for. There was a discussion of the wording of the application. Names were suggested of people to write letters of support.

We are going to have a meeting the third week of October to work on the grant application.

Rosemary reported on the proposed homecoming float.

The trustees of the SW Region will meet in Chariton on November 29. The meeting will be at the Johnson Auditorium.

Mefferd moved we adjourn. Garton seconded. Carried.

Free Public Library  
Chariton, Iowa 50049

The Chariton Public Library Board met on November 8, 1990 in the library.

Present: David Baker, Gene Egeland, Sherrill Garton, Helen Krutsinger, Doyle Gripp, Jim Mefferd, Charlene Meyer, Linda Neer, regional library representative Ken Crist, and librarian Rosemary Evans.

The minutes of the last meeting were read and approved.

The financial statement and the bills were presented and approved. General fund \$7,526.10.

An invitation to Customer Appreciation Day, to be held by Redden and Miller in Newton on November 28 was read.

The board commended librarian Evans for the beautiful book she had created for the LSCA Title II library grant.

Garton moved and Meyer seconded presenting a gift of Piper's candy to the Tyree family for their work on the Homecoming float.

An invitation from City Manager Elam to the city meeting on November 15th was read. This meeting will identify the most crucial problems of the city.

Crist urged the board to attend the SW Regional Library meeting for library trustees to be held on November 29 in Chariton.

The salary recommendations were presented. Baker moved and Mefferd seconded that they be adopted as presented.

Mefferd moved we adjourn. Egeland seconded. Carried.

Helen Krutsinger,  
*Helen Krutsinger*  
Secretary

**Free Public Library**  
Chariton, Iowa 50049

The Chariton Public Library Board met on December 6, 1990 in the library.

Present: President Doyle Gripp, David Baker, Sherrill Garton, Helen Krutsinger, Karen Matzen, Charlene Meyer, regional representative Ken Crist, and librarian Rosemary Evans.

The minutes of the last meeting were read and approved. The financial statement and monthly bills were presented. Meyer moved and Garton seconded that the bills be paid. The motion carried. General fund: \$6,235.79.

Librarian Evans reported that neither security system was working, and the water cooler was broken. It was decided to return the sound security system to the manufacturer and to hook up the water fountain again.

An invitation to a regional library meeting in Elliott was discussed. It was decided not to attend. The open library policy was discussed. No decision was made.

It was decided to send a notification of balance due to each person who had pledged to the library building fund.

Jack Peterson of the I.S. U. and Keith Terlouw of Terlouw Plumbing in Pella presented a program on the Trane heating pump.

The proposed budget was presented and discussed. Matzen moved and Meyer seconded that the budget be accepted. Motion carried.

Baker moved and Matzen seconded that the meeting be adjourned. Motion carried.

*Helen Krutsinger*  
Helen Krutsinger, Secretary



Free Public Library  
Chariton, Iowa 50049

The Chariton Public Library Board met on January 10, 1991, in the library.

Present: President Doyle Gripp, Sherrill Garton, Helen Krutsinger, Karen Matzen, Jim Mefferd, regional representative Ken Crist, and librarian Rosemary Evans.

The minutes of the last meeting were read and approved. The financial statement and monthly bills were presented. Mefferd moved and Matzen seconded that the bills be paid. The motion carried.

General fund: \$ 6,530.37

Paul Cooper visited the board as an interested citizen to express his concern about the water fountain situation. President Gripp informed us that the National Bank was giving the library a used water fountain and that Bob Ulrich has volunteered to install it free of charge.

Librarian Evans reported that we should be hearing very soon about the LSCA Title II grant.

Garton moved and Mefferd seconded that the meeting be adjourned. Motion carried.

*Helen Krutsinger*  
Helen Krutsinger, secretary

Free Public Library  
Chariton, Iowa 50049

The Chariton Public Library Board met on February 7, 1991, in the library.

Present: President Doyle Gripp, David Baker, Sherrill Garton, Helen Krutsinger, Karen Matzen, Jim Mefferd, Linda Neer and librarian Rosemary Evans.

The minutes of the last meeting were read and approved. The financial statement and monthly bills were presented. Matzen moved and Garton seconded that the bills be paid. The motion carried.

General fund: \$6,251.61

Librarian Evans reported that it might be May before we hear the results of the LSCA Title II grant.

Matzen gave the following figures for the building fund.

Total pledged -	\$352,595.52
Total paid - -	265,806.43
Balance	<u>\$ 86,789.09</u>

Overdue \$ 4,950.00

President Gripp notified us that the bids for the new building would be opened on March 7th.

Evans reported that the Genealogy Society will publish Bob Piper's memoirs and donate the proceeds to the Genealogy Room of the library.

Evans reported that Mr. Elam is concerned about the budget. Discussion followed.

Mefferd moved and Baker seconded that the meeting adjourn. Motion carried.

*Helen Krutsinger*  
Helen Krutsinger, Secretary

# Free Public Library

Chariton, Iowa 50049

March 8, 1991

The Chariton Public Library Board met on March 7, 1991, in the library.

Present: President Doyle Gripp, Sherrill Garton, Helen Krutsinger, Karen Matzen, Jim Mefferd, librarian Rosemary Evans, regional representative Ken Crist, and architect Randy Cram of Mason City. Tim McGee was present as a visitor.

The minutes of the last meeting were read and approved. The financial statement and monthly bills were presented. Garton moved and Matzen seconded that the bills be paid. The motion carried.

General Fund: \$ 8,305.36

Regional representative Crist urged us to write to Governor Brandstad voicing our approval of the continuation of the regional library system.

Plans were made to attend the county supervisor's meeting to request a more equitable funding of the local library from the surrounding communities and the rural area. Evans reported that in 1990 the city of Chariton checked/ <sup>out</sup> 24,124 books, while 17,307 books were checked out by the towns around us and by rural patrons.

A letter of resignation from Gene Egeland was read and accepted, with regret, because of his exemplary work on the board. Mefferd moved and Garton seconded that the resignation be accepted. Garton moved and Matzen seconded that Tim McGee be asked to fill this position. All of the motions carried unanimously. The appointment will be subject to the mayor's approval and the approval of the city council.

A discussion on the feasibility of extending the library hours was held. Librarian Evans will make an accounting of the hours the library is presently used the most by the patrons.

Bids for the addition to the library were opened and reviewed and architect Randy Cram led a discussion on the proposed construction.

Garton moved and Matzen seconded that the meeting adjourn. The motion carried.

*Helen Krutsinger*  
Helen Krutsinger, secretary

**Free Public Library**  
Chariton, Iowa 50049

The Chariton Public Library board met on April 4, 1991 in the library.

Present: President Doyle Gripp, Dave Baker, Sherrill Garton, Helen Krutsinger, Karen Matzen, Jim Mefferd, Charlene Meyer, new member Tim McGee, regional representative Ken Crist, and librarian Rosemary Evans.

After reading the confirmation from the city council, Tim McGee was sworn in by President Gripp.

The minutes of the last meeting were read and approved. The financial statement and monthly bills were presented. Garton moved and Meyer seconded that the bills be paid. The motion carried.

General fund: \$ 7,350.90

Regional representative Crist suggested that the Chariton Public Library's request for an LSCA Title II grant in the amount of \$200,000 be amended downward to the amount of \$39,850. It was felt that our chances of receiving a grant might be greater by doing this, since there is only \$250,000 total to be distributed among Iowa's libraries. Additional monies have been received, and this amount would cover our shortfall. A fact sheet was enclosed with our letter to the Office of Library Development with our amended request. Meyer motioned and Garton seconded that we make this request. Motion carried.

President Gripp reported that \$1,848 had been received from the Stan Fletcher sale.

Meyer moved and Matzen seconded that the summer reading instructor position be offered to Laura Meyer at a salary of \$1,000. Motion carried.

Baker and Mefferd reported that the Lucas County Board of Supervisors has agreed to give the library board \$12,500 in tax money, beginning July 1, 1991. This is a raise of \$2,500. The library is considered to be a part of Rural Services Basic. They hope to increase the amount whenever they are able to do so.

Evans reported that the daily book circulation was 174 in February and 164 in March.

Garton moved and Baker seconded that the meeting be adjourned. The motion carried.

  
Helen Krutsinger, Secretary



**Free Public Library**  
Chariton, Iowa 50049

The Chariton Public Library board met on Thursday, May 2, 1991, in the library.

Present: President Doyle Gripp, Dave Baker, Sherrill Garton, Helen Krutsinger, Karen Matzen, Tim McGee, Jim Mefferd, Charlene Meyer and librarian Rosemary Evans.

The minutes of the last meeting were read and approved. The financial statement and monthly bills were presented. Meyer moved and Garton seconded that the bills be paid. Motion carried.

General fund \$ 8,303.19

Due to construction and the lack of space in the library, Garton moved and Meyer seconded that the Children's Reading Program for this summer be cancelled. The motion carried.

President Gripp reported that the building committee would meet with the architect and builder on the first Monday of each month. The committee will then report to the board on each month's progress.

Mefferd moved and Krutsinger seconded that the meeting reconvene at 6:30 P. M. on Monday, May 6, in the library. Motion carried.

Meeting reconvened on May 6, 1991 in the library. There was a report on the building progress, which is ahead of schedule, in spite of the rains.

A budget discussion followed.

Having no further business, Charlene moved we adjourn. Dave seconded. Carried.

Members present: President Doyle Gripp, Sherrill Garton, Karen Matzen, Charlene Meyer, Dave Baker, Jim Mefferd, Tim McGee, and librarian Rosemary Evans.

*Helen Krutsinger*

Free Public Library  
Chariton, Iowa 50049

The Chariton Public Library Board met on Thursday, June 6, 1991, in the library.

Present were president Doyle Gripp, Dave Baker, Sherrill Garton, Helen Krutsinger, Tim McGee, Charlene Meyer and librarian Rosemary Evans.

The minutes of the last meeting were read and approved. The financial statement and bills were presented. Garton moved and Meyer seconded that they be approved. The motion carried.

General fund: \$ ~~6,665.62~~ <sup># 6481.86</sup>  
<sup>+ 13,250.00</sup>  
<sup>8,043.86</sup>

President Gripp reported that maintenance repairs on the roof, sewer drain, chimney, and <sup>west</sup> wall would be made this month. He also reported that the new addition was ahead of schedule.

Since the terms of Garton, Mefferd, and McGee will expire on July 1, 1991, Meyer moved and Baker seconded that a letter be sent to the mayor requesting that these people be reappointed. The motion carried.

Librarian Evans reported that the LSCA Title II grant for library construction had been rejected, and that the State Library suggested that we wait until the building is finished before we apply for listing on the National Register of Historic Places.

A special board meeting will be held <sup>before</sup> Monday, June 17th, to approve payment of the bills for repairing the roof, sewer drain, chimney and west wall.

Since the next regular meeting would be on July 4th, it was decided to hold the July meeting on Monday, July 15th.

Baker moved and McGee seconded that the meeting be adjourned. Motion carried.

*Helen Krutsinger*  
Helen Krutsinger, secretary

Free Public Library  
Chariton, Iowa 50049

June 15, 1991

The Chariton Public Library Board met in a special meeting on Saturday morning, June 15, 1991, in the library.

Present were president Doyle Gripp, Dave Baker, Sherrill Garton, Helen Krutsinger, Karen Matzen, Jim Mefferd, Charlene Meyer, and librarian Rosemary Evans.

President Gripp reported that architect Randy Cram would be in the library sometime Tuesday, <sup>June</sup> July 18th. He also presented the estimates for the following repairs to the existing structure:

Capping two chimneys because of water problems - - - - -	\$ 826.00
Repairing west wall - - - - -	1,825.00
Work on overhang all around the building - - - - -	<u>7,515.00</u>
Total	\$10,166.00

This bill will go in this year's budget. (7-1-90 to 6-30-91) Meyer moved and Garton seconded that the board approve these bills for repairs. The motion carried.

A letter of resignation <sup>to</sup> from the board from Linda Neer was read and her resignation accepted. A new name was proposed for membership.

Meyer moved and Matzen seconded that the meeting adjourn. Motion carried.

  
Helen Krutsinger, secretary